

CITY OF WEBB CITY, MISSOURI  
CITY COUNCIL MEETING  
TENTATIVE AGENDA  
Monday, May 11, 2020  
Page 1

**INVOCATION**

**PLEDGE**

**OPENING OF MEETING**

Roll Call

Mayor's Statement

**WC CHAMBER REPORT**

Gwen Allen

**ADMINISTRATOR'S REPORT**

Administrator Report

**APPOINTMENTS/REAPPOINTMENTS**

Library Board- Appointment Jennifer Hoffman (3-year term)

Reappoint-Jim Latimer, Lisa Martin (3-year term)

Park Board-Reappoint- Richard Copeland, Chris Taylor, Nancy Spaeth (3-year term)

**CONSENT AGENDA**

1. Council Minutes-April 27, 2020

2. Fire Reports

**MOTIONS:**

**Admin-** WC Chamber asking to waive fees for Citywide Garage Sale, June 4-6, 2020 (Motion to approve and vote)

**Street-**Completion of Daugherty Street, milling and paving (Motion to approve and vote)

**Habitat-**Purchase a hydraulic brush cutter for skid steer loader (Motion to approve and vote)

**COMMITTEE REPORT**

1. Financial Oversight

A. Statement of Accounts, May 11, 2020 Action & Authorization

2. Committee of the Whole

Next Council Meeting June 8, 2020

**ADJOURN**

## WEBB CITY AREA CHAMBER OF COMMERCE

### Operations Report

October 2019 through April 2020

**Community:** The Chamber has presided over 7 ribbon cuttings, three Membership luncheons and 4 Business After Hours Happy Hours. 4 Cash Mobs. The Chamber also hosted Eggs & Issues Legislative Forum. The Chamber added 31 new members from October through April.

**Tourism & Visitor's Center:** Regular updating of information for the Missouri Division of Tourism for inclusion in their annual Vacation Guide and website and the Missouri Life Magazine is done on a regular basis.

Since last October we have had 34 recorded visitors. International visitors came from Ukraine, Australia, Spain, Europe, Canada, Stateside visitors included travelers from California, Arizona, Wisconsin, Texas, Michigan, Iowa, New York, Nebraska, Colorado, Kansas, Indiana

**COVID 19:** The Chamber has been a source of information for businesses, provided updates from the Missouri Governor and SBA. Also, created a Facebook Group for all restaurants offering take out or curbside services. Staff spent the first week of shut down calling of our members to see how they were doing and to see what help we could provide. The chamber is getting a new service called ChamberMaster that will give members more online access.

**Friends of Education Award:** The chamber received the Friends of Education Award at the 22<sup>nd</sup> Annual Celebration of Schools hosted by the Southwest Center Education Alliance

**Cash Mobs:** Something new for 2019 that the Membership Committee has started are Cash Mobs. The Webb City Area Chamber of Commerce is collaborating with local businesses to host several cash mobs and lunch mobs. Cash mobs started as a spinoff of the popular "flash mob" movement. Instead of getting people together to do a dance or do some other creative expression, cash mobs get people to "spontaneously" infuse some cash into the local economy. The idea is simple: gather a large group of people to descend on a business in a short time span, and have each person spend \$10 – \$20 in cash at that business. The goal is to bring the community together to support these great local businesses. A lunch mob is based on the cash mob concept. A group of people converge on a business (in this case a business that serves lunch) at a predetermined date and time, buys a meal and meet fellow "Mobbers". The chamber will host either a cash mob or lunch mob on the 3<sup>rd</sup> Tuesday of every month. This have been successful, and the businesses love them! We hosted 4 Cash Mobs.

**Polar Bear Express:** Chamber staff answered e-mails, phone calls and oversaw providing volunteers for one of the weekends.

**Webb City CARES:** Chamber staff is a member of the Webb City CARES Board of Directors, attending regular monthly meetings.

**NO COST BUSINESS TRAINING:** The Chamber is started a series of Lunch and Learns this past year. One of the topics was GrowthWheel 360 presented by the SBDC at MSSU.

**Missouri Chamber Health Care:** The Missouri Chamber is now offering businesses that are chamber members the ability to purchase health insurance if they have 2-50 employees. Several members have signed up and have seen a cost savings of about 25%.

**Cruise Nights:** Cruise Nights will kick off on May 9<sup>th</sup> and go until September. May will be CDC compliant and will not be held downtown, we are just asking cruisers to

**Paint the Town Red:** The Chamber held the 5<sup>th</sup> Annual Paint the Town Red events last fall the week of Fall Homecoming. Homecoming is a celebration focused on honoring the past, embracing the present and preparing for the future. Homecoming is also a time for alumni to rediscover their Alma Mater, for students to realize the importance of our alumni, for the community to get more involved with the school and new move-ins to get acquainted with the school that shaped their city.

There was a business decorating contest throughout that week. Cardinal fans decorated their businesses and the community voted on them on our Facebook Page. The winner received a Webb City Prize Package! The parade was held on Wednesday before the community bonfire and we had great participation with over 60 entries and some amazing floats and great crowd. There were also food trucks and a record number of attendees. We also held a Mr. & Miss Webb City Contest, this event raised \$1,200 for Webb City CARES. We believe this event was a great success and are looking forward to this year.

**Career CREDITS:** The chamber finished its third year of the Career CREDITS Program with Webb City High School Juniors. We also held a Career Day with 24 businesses participating in February. At the end of the program we will be awarding 5 students \$500 in award money. We also just gave the 2019 recipients, which was, 5 students \$500 in award money. The purpose was to create a career program with the intention of providing each participating student with the career tools and personal development skills to succeed. To provide a meaningful career-oriented development program for students that encourages personal communications and delivers the most relevant and current industry knowledge from area business professionals. To design an incentivized program that offers award money to further advance career opportunities for students. To offer a turnkey program that is efficient, effective and aligned with Webb City Area Chamber of Commerce objectives and initiatives. To promote a program that involves and includes the business community and chamber membership to better serve the workforce developments needs of our local economy.

**Holiday Market:** The second year for the holiday market the city sponsored was November 9<sup>th</sup>. Chamber staff organized downtown committee meetings, sold the tickets to the event and served as support staff to Erin Turner, Community Development.

**Certificate of Origin** - The Webb City Chamber also does several Certificate of Origin documents monthly for Cardinal Scale Manufacturing Company. The Chamber is proud to offer this benefit to the business community in order to assist in the facilitation of Webb City companies doing business internationally.

It should be noted that Chamber staff also serves the public whether by telephone, e-mail, or in person and makes every effort to provide an answer to each inquiry in a cheerful, friendly manner and with tact and diplomacy when needed.

Respectfully,



Gwen Allen, Executive Director



## Administrator's Report 05/11/20

**Baseball and softball** to start practices May 11<sup>th</sup>. Steps have been taken to reduce any exposure risks as much as we can. We are looking at some additional equipment purchases to prevent sharing of equipment during games. We are looking to possibly host a 6 week series of games in both Youth Baseball and Softball programs.

Cost for **Daugherty Street Paving** will be on the agenda for this meeting. Hopefully we will be receiving our monthly receipts before any decision is made to move forward. The estimate is nearly \$168,000 but this is a worst case scenario estimate.

All employees are **back to normal** shifts, guards have been installed within the City Hall lobby. The Fire Department has returned all employees back to the main fire station. Employees are still encouraged to use proper hygiene and distancing measures.

We have spoken with those renting the **Mining Days and Route 66 Facilities** and requested they maintain capacity limits at the 25% and also follow physical distancing guidelines. Many of the scheduled events had already been cancelled but there are going to be a few who will abide by the restrictions.

**Trolley Track repairs** are complete. Will continue with future inspections and maintenance. Trolley roof repair is also complete.

Bid opening for **Main Street Sidewalk Project** May 18<sup>th</sup>. This should be moving to the construction phase of the project within 30 days.

**2<sup>nd</sup> Pavilion** for the Splash Pad area purchased by the Dawson Heritage Foundation is now been delivered and under construction.

The new addition to the **Farmers Market Pavilions** is nearing completion. This has also helped with maintaining the physical distancing during the Market Hours.

**City Wide Cleanup** will continue as planned the Week of May 18<sup>th</sup>. The electronic disposal and Hazardous waste cleanup scheduled for Saturday the 23<sup>rd</sup> both had to be cancelled. We will work to bring it back maybe in the fall.

**City Wide Garage Sale** has been moved to the weekend of June 6<sup>th</sup> and 7<sup>th</sup>

**Waste Water crews** have been busy for the past week working to clear some lines in the area of 13<sup>th</sup> and Jefferson to the south. The lines have been backing up recently even in rains that normally would not cause flooding. What has been found is a very large amount of grease buildup in some of the lines. We will be trying to determine the source as we continue to clean the lines.

Community Development reports that the **Historic Preservation informational signs** for specific buildings within the Historic District are being worked on and designed by members of the Historic Commission. In addition, our city staff are working with Mount Hope Cemetery who has requested Historic preservation status.

The **Splash Pad** opened last **Monday** morning and the interior basket worked perfect. The interior basket had been malfunctioning for the past year but the Parks Department worked to get it repaired during the off season.

### **Previous Meetings**

**Waste Water crews** have been able to add one more man hole to the East Road project and as soon as weather permits they will begin more construction to have this completed before the new entertainment project is completed at the intersection of Daugherty and East Road. Then they will cross Daugherty and work to complete the main line to the future location of the hotel which is still planning to start as soon as conditions allow.

**Street Crews** are working on potholes and crack sealing as they also continue to work on backfilling the sidewalks as they are completed along Daugherty. The contractor is nearing completion of the Daugherty street project and it is anticipated we may see an additional \$10,000 in charges that were not budgeted due to some unanticipated driveway and ramp construction determined to be needed. Overall the project has gone very smoothly with little issues.

Staff have been working in the finance department to find ways to **lower spending** and requesting departments to hold back on some purchases as we move along in this crisis. We are too early in the situation to determine what impact this will have on revenues but we know there will be some reductions in funding and have thrown out ideas on spending with plans to reduce more if the need arises. Hiring has also been suspended for the next 30 days. As the dust begins to settle that will be reevaluated.

Please take a moment and go by Memorial Park and see the new granite park bench that the **Dawson Heritage Foundation** has purchased and installed. The bench is a very nice memorial to the late and great **Bruce Benson!**

The contractor selected to make the **railroad tie repairs** on the trolley track has started work this week. **Update; The Southwest Railroad Association has contributed another \$10,000 to this project and the contractor is continuing past the original 200 ties to be replaced.**

Some work is still getting accomplished. **Park Department employees have installed the fence** around the rock wall in Hatten Park and we will soon be installing the **basketball goals** that were painted and coated by Cardinal Scale.

We have **evaluated our sick leave policy** and feel it is necessary that we suspend enforcement of the required doctor notice to return to work after having spent three days on sick leave. We are asking all employees to report any possible exposure or flu like symptoms and taking steps to reduce the exposure to others should it be necessary.

As of now each case is being evaluated on its own merits and decisions are being made as to the level of isolation or quarantine required. **The Federal Government has issued a law that requires employers such as us to provide an additional 14 days of sick leave** to an employee should it be necessary as a result of this pandemic situation. Many details regarding that new law are still unclear and we will be looking into the details as time moves on but our employees all have access to sick leave now and hopefully the extended leaves of absence will be limited.

**Hotel Developer** has received final plans, approvals and permits. Plans are under way to schedule a ground breaking in the next few days. We will notify everyone as soon as we get a date and time.

City Staff and the Park Board Chairman met with Liberty regarding a plan to establish a **nature area in the front of King Jack Park** where the water seems to like to congregate. The plan includes plants that are native to the area and will provide color and cover for many different species. The Park Board will be voting soon to approve the tentative plan and City Staff will be working to maybe find some local groups or volunteers to assist.

The **Stadium Drive Sidewalk** project is in final stages of engineering and design.

Carl Francis  
City Administrator

**CITY OF WEBB CITY, MISSOURI  
COUNCIL MEETING MINUTES  
REGULAR SESSION  
Monday, April 27, 2020  
Page 1**

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<b>INVOCATION</b>	Councilman Jerry Fisher gave the invocation.				
<b>PLEDGE TO FLAG</b>	The Council remained standing for the Pledge of Allegiance.				
<b>COUNCIL MEETING</b>	The City Council of Webb City, Missouri met in regular session Monday, April 27, 2020 at 5:30 p.m. in Council Chambers. Mayor Lynn Ragsdale presided.				
<b>ROLL CALL</b>	The following members answered roll call: Andy Queen, Jonathan Shull, Ray Edwards, Jerry Fisher, and Jim Dawson. Present by telecommunication: Alissa Barroeta, Gina Monson, and Debbie Darby. There being eight members present, and eight members representing a quorum. Mayor Lynn Ragsdale declared this session of council officially opened. Also present were: City Administrator Carl Francis, City Clerk Kimberley DeMoss, and Police Chief Don Melton and Finance Administrator Tracy Craig. Others by telecommunications: City Attorney Troy Salchow, Fire Chief Andy Roughton, Economic Development Coordinator Erin Turner, and Waste Water William Runkle. Absent: due to the COVID-19 Virus-limited the number of people in the council chambers; Street and Water Director Rick Roth, and Parks Director Tom Reeder.				
<b>VISITOR</b>	None				
<b>MAYOR'S STATEMENT</b>	Opening remarks by Mayor Ragsdale regarding the State of Emergency due to the COVID-19 Virus that the City will reopen May 4, 2020 and we will adhere to Governor Parson's social distancing recommendations. (Report attached)				
<b>ADMINISTRATOR</b>	Administrators Report for April 27, 2020 was available for the Council to review.				
<b>CONSENT AGENDA</b>	Mayor Lynn Ragsdale entertained a motion to accept the Consent Agenda items for April 27, 2020. Councilman Shull made the motion. Councilman Fisher seconded. The motion carried with eight yes votes.  <table><tr><td>1. Council Minutes-April 13, 2020</td><td>2. PD Reports</td></tr><tr><td>3. Sales/Use Tax</td><td>4. Treasurer's Report</td></tr></table>	1. Council Minutes-April 13, 2020	2. PD Reports	3. Sales/Use Tax	4. Treasurer's Report
1. Council Minutes-April 13, 2020	2. PD Reports				
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**COUNCIL MEETING MINUTES**  
**REGULAR SESSION**  
**Monday, April 27, 2020**  
**Page 2**

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**COUNCIL BILL**  
**20-002**

**An Ordinance amending the 2019 fiscal year budget for the City of Webb City, Missouri**

Councilman Fisher presented Council Bill No. 20-002 for the first reading. First reading completed. Councilman Fisher moved to accept the first reading. Councilman Shull seconded. The motion carried with 8 yes votes.

Councilman Shull moved to have seconded and final reading of Council Bill No. 20-002. Councilman Dawson seconded. The motion carried with a roll call vote. Yes: Queen, Monson, Shull, Darby, Edwards, Barroeta, Fisher, and Dawson.

Second and final reading completed. Councilman Shull moved to accept the second and final reading of Council Bill No. 20-002. Councilman Fisher seconded. The motion carried with a roll call vote. Yes: Queen, Monson, Shull, Darby, Edwards, Barroeta, Fisher, and Dawson.

Thereby duly giving Council Bill No. 20-002 Ordinance No. 20-002.

**MOTIONS**

**PD-Purchase seven Ballistic Shields using LLEGB Grant Funds**

Councilman Shull made a motion to authorize the Police Department to purchase seven level IIIA + Ballistic Shields using Missouri Department of Public Safety-LLEGB from Botach.com in the amount of \$3,674.65, Councilman Fisher seconded, the motion carried with eight yes votes.

**FINANCIAL**  
**OVERSIGHT**

Councilman Queen moved to accept the Statement of Accounts dated April 27, 2020. Councilman Shull seconded. The motion carried with eight yes votes. Mayor Ragsdale stated that due to the social distancing requirements for the COVID-19 Virus one committee person is overseeing the financials.

**Statement of Accounts is as follows:**

Electronic Debit for City Fund Acct	35-39	51,233.42
City Fund	30753-30825	296,061.64
Electronic Debit for Habitat Fund	19-20	641.26
Habitat Fund	636-638	<u>1,208.87</u>
Grand Total		349,145.19



**CITY OF WEBB CITY, MISSOURI  
COUNCIL MEETING MINUTES  
REGULAR SESSION  
Monday, April 27, 2020  
Page 3**

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**COMMITTEE OF  
THE WHOLE**

Mayor Lynn Ragsdale set the next Council Meeting for Monday, May 11, 2020 at 5:30 p.m. in the Council Chambers.

**ADJOURN**

Mayor Lynn Ragsdale adjourned the council meeting at 6:07 p.m.

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Lynn Ragsdale, Mayor and Presiding Officer

Attest:

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Kimberley E. DeMoss, City Clerk

# Webb City



City of Webb City \* PO Box 30 \* 506 S. Ellis \* Webb City, Missouri 64870

Fire Department 417-673-2254 Fax – 417-673-5260

May 6, 2020

To: Webb City Mayor and City Council Members

Ref: Fire Department monthly report for April 2020

The Webb City Fire Department responded to a total of 88 calls for service during the month. See attached sheet for breakdown information.

We have been taking extra precautions around the station and on calls to help with the COVID-19 pandemic.

I have moved all personnel back to the main station for now as we are operating with regular staffing throughout the City. I will monitor the outbreaks in our area, and we can relocate personnel later if needed.

We have had one member that had come into contact with a COVID-19 positive patient at another location, he was quarantined for 7 days and since has returned to duty.

Due to our limited response to certain calls last month, our numbers are down just a little. We are now back to normal responses currently.

We have received some additional PPE from the State and by purchasing items ourselves.

I will be reinstating hydrant inspections this month.

Andrew Roughton  
Fire Chief

# Webbb City Fire Department

## Departmental Statistics for 2019 to 2020

<b>2019</b>	<b>Calls For Service</b>	<b>Building Fires</b>	<b>Vehicle Fires</b>	<b>Natural Cover Fires</b>	<b>Medical Calls</b>	<b>Motor Vehicle Accidents</b>	<b>False Alarms</b>	<b>Service Calls</b>	<b>Hazardous Condition</b>
January	136	3	0	7	92	6	4	23	1
February	147	4	0	4	107	7	5	18	2
March	158	6	2	4	99	4	6	34	3
<b>April</b>	<b>156</b>	<b>5</b>	<b>0</b>	<b>4</b>	<b>92</b>	<b>11</b>	<b>6</b>	<b>32</b>	<b>6</b>
May	166	3	0	2	96	14	8	39	3
June	140	1	0	3	80	7	8	38	3
July	138	3	2	3	82	8	9	29	2
August	148	5	0	4	78	12	13	34	2
September	153	4	0	2	96	9	3	33	6
October	180	10	2	4	82	21	8	48	4
November	135	3	0	4	87	3	7	27	4
December	164	7	0	4	100	10	8	32	3
<b>Totals</b>	<b>1,821</b>	<b>54</b>	<b>6</b>	<b>45</b>	<b>1,091</b>	<b>112</b>	<b>85</b>	<b>387</b>	<b>39</b>

<b>2020</b>	<b>Calls For Service</b>	<b>Building Fires</b>	<b>Vehicle Fires</b>	<b>Natural Cover Fires</b>	<b>Medical Calls</b>	<b>Motor Vehicle Accidents</b>	<b>False Alarms</b>	<b>Service Calls</b>	<b>Hazardous Condition</b>
January	159	6	0	0	101	5	12	32	3
February	128	1	0	3	82	9	2	22	3
March	142	3	1	0	92	3	9	33	1
<b>April</b>	<b>88</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>58</b>	<b>2</b>	<b>5</b>	<b>18</b>	<b>1</b>
May									
June									
July									
August									
September									
October									
November									
December									
<b>Totals</b>	<b>517</b>	<b>12</b>	<b>3</b>	<b>3</b>	<b>333</b>	<b>19</b>	<b>28</b>	<b>105</b>	<b>8</b>

change from 2019    -80       -6       1       -16       -57       -9       7       -2       -4

<b>Averages per Month</b>	<b>Calls For Service</b>	<b>Building Fires</b>	<b>Vehicle Fires</b>	<b>Natural Cover Fires</b>	<b>Medical Calls</b>	<b>Motor Vehicle Accidents</b>	<b>False Alarms</b>	<b>Service Calls</b>	<b>Hazardous Condition</b>
<b>2019</b>	149.3	4.5	0.5	4.8	97.5	7.0	5.3	26.8	3.0
<b>2020</b>	129.3	3.0	0.8	0.8	83.3	4.8	7.0	26.3	2.0

change from same time period in 2019    -13.4%    -33.3%    50.0%    -84.2%    -14.6%    -32.1%    33.3%    -1.9%    -33.3%

## *Webb City Area Chamber of Commerce*

112 W Broadway  
P.O. Box 287, Webb City, MO 64870  
Telephone: 417-673-1154  
Fax: 417-673-2856  
John Patterson, President  
Gwen Allen, Director of Membership Services

May 7, 2020

Mayor Lynn Ragsdale  
Members of the City Council  
Kim DeMoss, City Clerk

Dear Mayor and City Council Members,

June 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> 2020 are the dates for the Chamber's annual Citywide Yard Sale and we would like to make our usual request for the City to waive the fees charged for garage sales permits.

We appreciate the Council's consideration of this request.

Sincerely,



Gwen Allen  
Executive Director

*Our mission is to expand, retain and advocate for our economic base,  
support our educational programs and promote the quality of life in our community.  
[www.webbcitychamber.com](http://www.webbcitychamber.com)*

# Council Report

City of Webb City

Paving and Milling  
Daugherty Street  
05.11.20

## SUBJECT:

The sidewalk and curb project is nearing completion and we have obtained the pricing for complete milling and paving of the area that received new curbs and sidewalks from Blevins Asphalt who was the FY 19/20 leading bid for City Asphalt projects.

## RECOMMENDATION:

Motion to approve work to be completed on Daugherty Street.

5,160 SY Edge milling @ \$3.95/SY = \$20,382.00 - Edge milling entire length of street.

1,280 SY Header Milling @ \$11.75/SY = \$15,040.00 - Headers at each end as well as tie-ins for every side street.

2,075 Ton Asphalt @ \$62.45/TON = \$129,583.75 - This is figured for a 1" wedge and 2" overlay where needed. It is not known if the entire street will need the 1" wedge but it will be necessary in between the existing street and the new curb & gutter.

TOTAL: \$165,005.75

## FISCAL IMPACT:

Street Overlay (01.31.49103) has \$300,000 budgeted for the 2019-2020 fiscal year. Daugherty Street is the main job for this budgeted expenditure.

### Prepared By:

Carl Francis  
City Administrator

### Fiscal Impact By:

Tracy Craig  
Finance Director

### Reviewed by:

Kim DeMoss  
City Clerk

# Council Report

City of Webb City

HABITAT

Purchase of Hydraulic  
Brush Cutter for Skid Steer  
Loader

5.11.20

## SUBJECT

Purchase of a hydraulic brush cutter for the habitat land management

## BACKGROUND

The small hydraulic brush cutter will be used for mowing firebreaks, trails, and cleaning up overgrown areas where the large brush hog is too large to maneuver safely and effectively.

## COST

See attached bid/cost sheets

## RECOMMENDATION

Staff recommends proceeding with the purchase of the Skid Pro 72" HD3, closed front mower, for \$4917.41.

## FISCAL IMPACT

The cost of this equipment will be paid (100%) by funds from a recent federal assistance award by U S Fish and Wildlife Services for the Cardinal Valley Natural Habitat Restoration Project.

### PREPARED & SUBMITTED BY

Randy Haas  
Habitat Director

### REVIEWED BY

Carl Francis  
City Administrator

### REVIEWED BY

Tracy Craig\_  
Finance Director

### REVIEWED BY

Kim DeMoss  
City Clerk