

**CITY OF WEBB CITY, MISSOURI  
CITY COUNCIL MEETING  
AGENDA  
Monday, April 23, 2018**

**INVOCATION**

Philip Schildknecht Assoc. Pastor from Emmanuel Baptist Church

**PLEDGE**

**OATH OF OFFICE**

Ward 2 – Alisa Barroeta

**OPENING OF MEETING**

Roll Call

Mayor Statement

Public Comments

**ADMINISTRATOR'S REPORT**

Report Attached

**CONSENT AGENDA**

- |                                   |   |
|-----------------------------------|---|
| 1. Council Minutes-April 09, 2018 | 2. PD-Monthly Report                    |
| 3. PD-Uniform Statistic Report    | 4. Park Board Minutes March 14, 2018    |
| 5. Fire Monthly Report            | 6. Fire Statistic Report                |
| 7. P&Z Minutes Feb 20, 2018       | 8. Board of Adjustments-August 10, 2017 |
| 9. Sales Tax                      |   |

**ORDINANCES & RESOLUTIONS**

Council Bill No. 18-008 Rezone from A-1 Agricultural District to PUD Planned Unit Development 1090 N. Madison Street (1<sup>st</sup>)

**MOTIONS**

**Admin**-Olsson Work Order # 3-Groundwater Well Siting Evaluation (Motion to approve and vote)

**Admin**-Change Banking Services (Motion to approve and vote)

**COMMITTEE REPORT**

1. Financial Oversight
  - A. Statement of Accounts, April 23, 2018 Action & Authorization
2. Committee of the Whole
  - Next Council Meeting (3 weeks) May 14, 2018 at 5:30 p.m.

**OTHER**

**ADJOURN**



City of Webb City \* PO Box 30 \* 200 Main Street\* Webb City, Missouri 64870

Office of Administration 417-673-4651 Fax – 417-673-6264

## Administrators Report 04/23/18

The new **online bill pay** appears to be a big success already. After the first weekend it was activated there were 44 residents signed on and utilizing the convenient method to pay their city utility bills.

The **Atwoods ground breaking** was held Thursday at 11am. I would like to thank those of you who came out to support this as we start this journey of continued growth and development of our Centennial Retail and Industrial Park.

Staff has completed the bid review process regarding those received for the **city's banking services**. It is the recommendation of both the Finance Department and the Finance Committee to accept the proposal from Mid-Missouri Bank here in Webb City. The proposal will be brought to council at the meeting. Staff was pleased with the outcome and look forward to working with Mid-Mo in the future.

City staff have sought bids to **demolish the small residence on the city owned property** at 304 S. Hall which was acquired in the tax sale several years ago. The adjacent property owner has requested to purchase the property in exchange for the cost of demolition. Bids open May 23<sup>rd</sup>.

The first of the summer **Concert in the Park series** starts next week on Thursday night. Be sure to not miss the band Big Smitty who will be performing in the amphitheater in King Jack Park at 6pm.

Please keep in mind the **City Wide Cleanup** will be held on May 19<sup>th</sup> again in the Webb City High school Parking lot and the City wide rummage sale is May 4/5/6

Public Works staff have been working with engineers to begin the process of **locating a site for a possible future well** to increase our gallon per minute pumping capability. This is continuing with the recommendations of the 2016 Water supply study completed by City Staff and Olson Engineering and approved by Department of Natural Resources. We have completed the recommended repairs and rehabs of several wells as was mentioned in the study and are now focusing on drilling a new well and possible additional tower. Task order for these services will be presented at the next council meeting.

All of the new Main Street Lights have been delivered. Crews are now waiting for the delivery of the retrofit brackets and report it will not take long to have them all installed.

## Previous Council Meetings

The property north of the current ECWB shopping mall currently under construction in Centennial Park has been closed on and sold. The buyer is now under contract to build a **second shopping mall** on the property within the next year. We will continue to work with them to see this project be a success.

**27/29 Main Street buildings have been closed on and sold** to a local company who has plans to return them to a productive member of our downtown soon.

Public Works is working on a plan to design a **roundabout in the near future at the corner of East Road** and Daugherty. Once plans are completed and cost estimates are in hand we will bring any plan to the council for approval. We feel with the soon to start construction of Atwoods and all the other planned improvements in Centennial Park, a roundabout will be necessary to relieve the already increasing traffic.

Ray Maxwell our new electrician is working to get **electrical improvements completed in the amphitheater** before the new "Concert in the Park" series get started. Also plans are in the works to install the new fountains in the lakes once the weather is more suitable. It is our hope to have them completed prior to the planned May dedication ceremony.

The abandoned House at **714 Broadway has been transferred to the Webb City School District**. The dilapidated structure has been demolished by the school district and the eyesore is gone. The school district has extended their thanks to the city council for our work in making this possible.

This past winter has proven to have been very hard on **street surfaces**. The deep freezes combined with several thawing instances has created several areas that need attention. Public Works is busy repairing these areas as best possible and working on several recent utility cuts. Please do not hesitate to report any road surface issues you encounter so we can try and get them fixed.

In preparation for our City Wide Clean Up, our trash provider, WCA, will be helping with an expanded curbside pickup the week of May 14-18. For this ONE WEEK ONLY, in addition to what you normally dispose of in your polycart, WCA will increase the number of items they will pick up. Examples of what they will take: Couch, Chairs, Tables, Carpet (rolled, bundled, and dry) and other miscellaneous items.

Items WCA will not accept: Tires, Appliances, Paints, Chemicals, and Batteries.

City staff has completed the install of one of the new **Softball batting cages** behind the 16U field in KJP and hope to have the second completed by next Monday. (Council meeting) The cages are right next to the new parking lot located off Brewster Street. Which if you have not had the chance you might check the new lights that have been installed. We have received several compliments from area residents for improving the safety in the area.

ECWB Planning to amend their original plan of a 10,000sqft **convention center** to a 30,000sqft facility.

City crews will be water sanding the **awning in front of City Hall** soon and then we are planning to remove the brick façade around the pole foundations and replace with something a little more appealing. Then the area will get a new coat of paint.

**Please continue to forward complaints or concerns regarding code violations.** We are working hard to try and monitor our progress on these situations and report back to the reporting parties what is being done to remedy them.

Carl Francis  
City Administrator

## **FUTURE NEEDS ASSESMENT**

### **Street Department**

Robin Ridge Sidewalk \$250,000 that hopefully will be funded thru a MODOT grant at 80% only requiring about \$53,000 in city match funds. Design phase is nearly complete and the plans are now submitted to MODOT for approval since most of the construction will be upon MODOT right of way. Madison Street Sidewalk from the high school to 171 is approved by the MODOT Highway Commission and now entering the design phase. **(Dawson Drive was completed Fall 2017)**

### **Water Department**

Recent Hydrology Study Completed by Olsson Engineering and submitted to DNR for review has outlined about \$1.5 million in needed improvements over the course of the next 5 to 10 years. We are in process of seeking grant funding but it is anticipated that we will be required to plan within our budget \$120,000 to keep up with well and line maintenance this current FY. **(wells #8, 11 and 9 have all been refurbished in the last three years)**

### **Wastewater**

201 Waste Water Board has applied for a \$2.75 million State Revolving Fund Loan to make improvements to the Waste Water Plant that will reduce costs with sludge removal but the startup funding is still needed. The planned wetland is hopefully going to assist with the zinc issue but we will still need to continually budget large amounts of funds on the collection system. The plant is still in need of about \$2,000,000 in upgrades to meet current and known future requirements. **(permits are being approved and construction is anticipated to begin this spring)**

### **Parks and Recreation**

Probably the next major improvement we would want to see in our parks system is the addition of an indoor sports facility. Staff is currently working with possible donors to the project and architects who are assisting with planning and design. It is anticipated that a fully functional facility would cost in the \$600,000 range but we are focused on accomplishing the basic structure at this time.

### **Police Department**

The current facility is getting very old. We will someday be required to spend some large amounts to remodel the current building to assure it remains Downtown. I feel it is important to keep the facility in our downtown. \$50,000 is in our current year budget and I do not see that changing for years to come, unless we plan out a new facility constructed downtown. **(New façade is up and looks great!)**

### **Fire Department**

Recent Fire Engine purchase \$500,000 and long range requirement to replace the ladder truck is next. \$800,000

### **Storm Water**

Our agreement with the MODNR is called the MS4 Permit. This requires that the city maintain green spaces and prevents us from making major changes to the storm drain system such as concreting the Alpine Estates ditch along Oronogo.

### **Administration**

Our Self Insured Health Plan has seen 0 increase in the last 4 years but our luck may run out soon..

Carl Francis  
City Administrator

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**COUNCIL MEETING MINUTES**  
**REGULAR SESSION**  
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**INVOCATION** Councilman Jerry Fisher gave the invocation.

**PLEDGE TO FLAG** The Council remained standing for the Pledge of Allegiance.

**COUNCIL MEETING** The City Council of Webb City, Missouri met in regular session Monday, April 09, 2018 at 5:30 p.m. in Council Chambers. Mayor Lynn Ragsdale presided.

**ROLL CALL** The following members answered roll call: Joshua Hensley, Gina Monson, Debbie Darby, Ray Edwards, Jerry Fisher, and Jim Dawson. Absent: Jonathan Shull, and Alissa Barroeta. There being six members present, and six members representing a quorum. Mayor Lynn Ragsdale declared this session of council officially opened. Also present were: City Administration Carl Francis, City Clerk Kimberley DeMoss, Attorney Troy Salchow, Finance Administrator Tracy Craig, Fire Chief Andy Roughton, Police Chief Don Melton, Sewer Director William Runkle, Parks Director Tom Reeder, and Rick Roth Street and & Water Director. Absent: Economic Development Coordinator Erin Turner

**MAYOR'S STATEMENT** Opening Remarks from Mayor Ragsdale

**VISITORS** None

**PROCLAMATION** **National Service Day-April 3, 2018**  
Mayor Ragsdale presented a proclamation to the Senior Corps Volunteers that provided more than 3,400 volunteers of service hours to the Webb City Senior Center and delivered more than 10,519 meals to homebound citizens in Webb City, Missouri. Mayor Ragsdale stated that he was very grateful for all the volunteer work they provided to our City and proclaimed that April 3, 2018 as National Service Recognition Day, and encouraged residents to recognize the positive impact of national service in our city; to thank those who serve; and to find ways to give back to the community.

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**AUDIT REPORT**

Sandra Barrera of KPM CPA's and Advisors, presented the City's annual audit ending October 31, 2017. Ms. Barrera stated the City had a five and half month reserve and is at a very good place to be. In addition Ms. Barrera stated the City needed to adopt an investment policy.

**ADMINISTRATOR**

Administrators Report for April 09, 2018 was available for the Council to review. In addition to the Admin Report City Administrator Carl Francis stated that the Groundbreaking Ceremony was scheduled for April 19, 2018 at 11:00 a.m. for Atwood's.

**CONSENT AGENDA**

Mayor Lynn Ragsdale entertained a motion to accept the Consent Agenda items for April 09, 2018. Councilwoman Darby made the motion. Councilwoman Monson seconded. The motion carried with six yes votes.

1. Council Minutes-March 26, 2018
2. PD-Animal Control Report

**MOTIONS**

**PD-Flooring Replacement**

Councilman Fisher made a motion to authorize the Police Dept. to replace the current flooring by Carpet One in the amount of \$3,533.70. Councilwoman Monson seconded. The motion carried with six yes votes.

**Fire-Surplus 18 SCBA packs and 2 RIT packs**

Councilman Fisher made a motion to allow the Fire Department to surplus 18 SCBA packs and 2 RIT packs to Oronogo and Sarcoxie Fire Departments as they use the current models and can utilize them for parts. Council Hensley seconded. The motion carried with six yes votes.

**Admin-Approve bids for citywide cleanup**

Councilwoman Darby made a motion to allow the City to accept the bids received for the Citywide Cleanup on May 19, 2018. The City was awarded \$11,000.00 grant from the Missouri Department of Natural Resources-Solid Waste Management Program. The budget reflects the \$11,000.00 for event expenses. Councilwoman Monson seconded. The motion carried with six yes votes.

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**FINANCIAL  
OVERSIGHT**

Councilwoman Monson moved to accept the Statement of Accounts dated April 09, 2018. Councilman Hensley seconded. The motion carried with six yes votes.

**Statement of Accounts is as follows:**

General Fund No.	23001-23164	275,881.08
Habitat	291-293	2,734.80
Grand Total		<u>278,615.88</u>

**COMMITTEE OF  
THE WHOLE**

Mayor Lynn Ragsdale set the next Council Meeting for Monday, April 23, 2018 at 5:30 p.m. in the Council Chambers.

**ADJOURN SINE DIE**

Mayor Ragsdale adjourn the meeting sine die at 6:01 p.m.

**OATH OF OFFICE**

City Clerk Kim DeMoss sworn in the elected councilmembers.  
Mayor-Lynn Ragsdale  
Ward 1-Ray Edwards  
Ward 2-Absent-Alisa Barroeta  
Ward 3-Jerry Fisher  
Ward 4-Jim Dawson

**CALL TO ORDER**

Mayor Ragsdale called the meeting to order at 6:05 p.m.

**ROLL CALL**

The following members answered roll call: Hensley, Monson, Darby, Edwards, Fisher, and Dawson. Absent: Shull, and Barroeta

There being six members present, and six members representing a quorum. Mayor Lynn Ragsdale declared this session of council officially opened.

**APPOINTMENTS**

A. Finance Committee:  
Mayor Ragsdale presented the following names, Gina Monson as Chairman, Josh Hensley, and Jonathan Shull to the council for appointments as members of the Finance Committee. The motion carried with a roll call vote: Yes-Hensley, Darby, Edwards, Fisher, and Dawson. No-Monson

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**APPOINTMENTS**

Mayor Ragsdale presented the name of Mark Elliston to the council for an appointment as the Municipal Judge for a four year term. The motion carried with a roll call vote. Yes: Hensley, Monson, Darby, Fisher, and Dawson. Abstained: Edwards

**MAYORAL APPOINTMENTS**

Liaison to Boards and Commissions

Mayor Ragsdale presented the name of Jerry Fisher to the council for an appointment for the Senior Center. The motion carried with a roll call vote: Yes-Hensley, Monson, Darby, Edwards, Fisher, and Dawson.

Mayor Ragsdale asked if there was a council member that had a passion or desire to serve on the Library Board to please contact him.

**MAYOR PRO TEM NOMINATION**

Mayor Ragsdale entertained a motion to nominate a Mayor Pro Tem. Councilman Dawson nominated Councilman Jerry Fisher as Mayor Pro Tem. Councilwoman Darby seconded. The motion carried with five yes votes. Councilman Fisher abstained.

**ADJOURN**

Mayor Lynn Ragsdale adjourned the meeting at 6:10 p.m.

\_\_\_\_\_  
Lynn Ragsdale, Mayor and Presiding Officer

Attest:

\_\_\_\_\_  
Kimberley E. DeMoss, City Clerk



# Webb City Police Department

## Departmental Statistics

2017	Calls for Service	Reports	Traffic Crashes	UCS	Arrest	Dispatch Contacts	Detective Investigations
	January	914	137	13	193	153	1132
February	842	91	17	189	108	1151	4
<b>March</b>	<b>979</b>	<b>129</b>	<b>23</b>	<b>158</b>	<b>139</b>	<b>1271</b>	<b>11</b>
April	966	130	21	186	130	1203	1
May	1085	125	28	203	136	1412	5
June	1043	155	16	222	145	1280	1
July	1049	148	17	203	137	1386	1
August	1066	153	23	230	173	1429	2
September	985	137	23	192	117	1223	5
October	964	94	26	156	126	1185	0
November	886	112	27	193	134	1141	4
December	993	115	34	150	119	1232	1
<b>Totals</b>	<b>11,772</b>	<b>1,526</b>	<b>268</b>	<b>2,275</b>	<b>1,617</b>	<b>15,045</b>	<b>39</b>

2018	Calls for Service	Reports	Traffic Crashes	UCS	Arrest	Dispatch Contacts	Detective Investigations
	January	880	88	19	156	127	1131
February	833	98	22	163	98	1047	0
<b>March</b>	<b>992</b>	<b>125</b>	<b>15</b>	<b>192</b>	<b>138</b>	<b>1372</b>	<b>1</b>
April							
May							
June							
July							
August							
September							
October							
November							
December							
<b>Totals</b>	<b>2,705</b>	<b>311</b>	<b>56</b>	<b>511</b>	<b>363</b>	<b>3,550</b>	<b>4</b>

change from 2017      **-30**      **-46**      **3**      **-29**      **-37**      **-4**      **-15**

Averages per Month	Calls for Service	Reports	Traffic Crashes	UCS	Arrest	Dispatch Contacts	Detective Investigations
	<b>2017</b>	911.7	119.0	17.7	180.0	133.3	1184.7
<b>2018</b>	901.7	103.7	18.7	170.3	121.0	1183.3	1.3

change from same time period in 2017

**-1.1%**      **-12.9%**      **5.7%**      **-5.4%**      **-9.3%**      **-0.1%**      **-78.9%**

(increase/decrease)

# Webb City Police Department

## Uniform Crime Statistics

as reported to the Missouri State Highway Patrol  
Federal Bureau of Investigation

2017	Homicide	Rape	Robbery	Assault	Burglary	Larceny	Veh. Theft	Total
January			1	15	0	37	2	55
February				9	2	18	1	30
<b>March</b>			<b>1</b>	<b>16</b>	<b>3</b>	<b>33</b>	<b>2</b>	<b>55</b>
April				12	2	21		35
May				13	2	14	1	30
June				10	2	21	3	36
July			1	10	3	36	1	51
August				12	2	25	2	41
September				14	1	17	1	33
October				8	1	13	1	23
November				5	4	19	2	30
December			1	7	2	25		35
<b>Total</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>131</b>	<b>24</b>	<b>279</b>	<b>16</b>	<b>454</b>

2018	Homicide	Rape	Robbery	Assault	Burglary	Larceny	Veh. Theft	Total
January				2	1	9	2	14
February			1	6	1	12		20
<b>March</b>				<b>10</b>	<b>4</b>	<b>19</b>	<b>2</b>	<b>35</b>
April								0
May								0
June								0
July								0
August								0
September								0
October								0
November								0
December								0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>18</b>	<b>6</b>	<b>40</b>	<b>4</b>	<b>69</b>

change from 2017      0      0      -1      -22      1      -48      -1      -71

Monthly Average	Homicide	Rape	Robbery	Assault	Burglary	Larceny	Veh. Theft	Total
2017	0.00	0.00	0.67	13.33	1.67	29.33	1.67	46.67
2018	0.00	0.00	0.33	6.00	2.00	13.33	1.33	23.00
percent +/-	0.0%	0.0%	-50.0%	-55.0%	20.0%	-54.5%	-20.0%	-50.7%

Webb City Park Board Meeting  
Wednesday, March 14, 2018. 6:00 pm  
Council Chambers, City Hall

Meeting was opened by President, Richard Copeland at 6:00 pm with Pledge of Allegiance.

Members Present: Richard Copeland, President; Don McGowan; Linda Corner; Mike Jarvis; Chris Taylor; Nancy Spaeth; Sheila Harper; Jim Pashia.

Members Absent: Jan Waldie

Staff Present: Tom Reeder, Park Director

Visitors: None

Don McGowan made a motion to accept the February 14, 2018 meeting minutes. Motion was seconded by Sheila Harper. Motion approved and minutes were accepted.

Park Director's Report:

Polar Bear Express - No plans to change dates from weekend to week days as Park Director continues to encourage this event as an area-wide event. There has been no conclusions to any changes to charge or enmities that will be offered.

Park board members were encouraged to help with the Easter Egg Hunt that the Parks sponsors on March 24, 2018. Need at least 28 volunteers to hand out candy.

Park's crew is working on baseball/softball complexes. A lot of effort is being made to improve the ball fields. Attention is on safety. Working on recovering irrigation system that has not been operational for several seasons. Practice starts March 26 and season opens April 23, 2018.

Soccer is currently underway.

Parks continued to spread bentonite to lake to stop leaks. Well is working fine.

Opening of Splash Pad is scheduled for May 1, 2018.

Next project is to check each park's playground equipment and area for safety, tighten all nuts and bolts, and pat down all mulch.

City Council has announced the possibility of a Recreation Center that would be built in King Jack Park. Park Director explained this project would be supported by private donors and why this was not presented to the park board before it was announced in newspaper. This project is still in "dreaming" stage.

This Fall the Park's crew will start planting trees in King Jack Park along roadway. Park Director prefers Fall planting instead of Spring since his staff would have more time to care for trees once they are planted.

Railroad tracks have been repaired.

Other Business:

Park Board Meetings will return to the Mining Days' Building located in King Jack Park starting April.

Respectfully submitted:

Linda M Corner  
Secretary

# Webb City



City of Webb City \* PO Box 30 \* 506 S. Ellis \* Webb City, Missouri 64870

Fire Department 417-673-2254 Fax – 417-673-5260

April 18, 2018

To: Webb City Mayor and City Council Members

Ref: Fire Department monthly report for March 2018

The Webb City Fire Department responded to a total of 144 calls for service during the month. See attached sheet for breakdown information.

Members of the department conducted 350 hours of repair to equipment/building at the fire department that aided in a reduction in cost of repairs.

Members of the fire department assisted with installing equipment and making some repairs to police vehicles during the month.

We have been assisting Public Works with the lettering of the new vehicles purchased and being put into service.

We assisted the sewer crew with washing out storm drains in efforts to unclog some areas they were having issues with.

Some members have been attending National Incident Management Training to further their knowledge on how to mitigate a disaster scenario if one should ever occur within our City. They will complete their training in April.

We will begin our annual business inspections and hydrant testing during the month of April, this will continue throughout the year until all are completed.

380 hours of department training was conducted for the month and 50 hours of public education/relations was conducted by members of the Fire Department.

Andrew Roughton  
Fire Chief

# Webbb City Fire Department

## Departmental Statistics for 2017 to 2018

2017	Calls For Service	Building Fires	Vehicle Fires	Natural Cover Fires	Medical Calls	Motor Vehicle Accidents	False Alarms	Service Calls	Hazardous Condition
January	153	7	0	4	102	7	7	20	5
February	146	6	2	8	97	5	4	23	1
<b>March</b>	<b>160</b>	<b>6</b>	<b>1</b>	<b>7</b>	<b>96</b>	<b>5</b>	<b>3</b>	<b>36</b>	<b>6</b>
April	125	4	1	3	76	5	8	23	5
May	145	2	2	2	99	12	5	21	2
June	143	6	0	1	92	12	10	21	1
July	118	0	0	3	75	8	7	22	3
August	144	3	0	2	102	6	9	20	2
September	126	2	1	4	80	7	3	25	2
October	140	4	1	5	86	9	4	31	0
November	129	5	1	5	73	12	10	20	3
December	157	10	0	1	96	15	3	27	5
<b>Totals</b>	<b>1,686</b>	<b>55</b>	<b>9</b>	<b>45</b>	<b>1,074</b>	<b>103</b>	<b>73</b>	<b>289</b>	<b>35</b>

2018	Calls For Service	Building Fires	Vehicle Fires	Natural Cover Fires	Medical Calls	Motor Vehicle Accidents	False Alarms	Service Calls	Hazardous Condition
January	180	9	2	3	110	9	13	31	3
February	121	3	1	1	79	12	5	17	3
<b>March</b>	<b>144</b>	<b>5</b>	<b>1</b>	<b>4</b>	<b>90</b>	<b>5</b>	<b>5</b>	<b>34</b>	<b>0</b>
April									
May									
June									
July									
August									
September									
October									
November									
December									
<b>Totals</b>	<b>445</b>	<b>17</b>	<b>4</b>	<b>8</b>	<b>279</b>	<b>26</b>	<b>23</b>	<b>82</b>	<b>6</b>

change from 2017      -14      -2      1      -11      -16      9      9      3      -6

Averages per Month	Calls For Service	Building Fires	Vehicle Fires	Natural Cover Fires	Medical Calls	Motor Vehicle Accidents	False Alarms	Service Calls	Hazardous Condition
<b>2017</b>	153.0	6.3	1.0	6.3	98.3	5.7	4.7	26.3	4.0
<b>2018</b>	148.3	5.7	1.3	2.7	93.0	8.7	7.7	27.3	2.0

change from same time period in 2017      -3.1%      -10.5%      2.0%      -57.9%      -5.4%      52.9%      64.3%      3.8%      -50.0%



## Planning and Zoning Meeting Minutes February 20, 2018

### Board Meeting:

The Planning and Zoning Commission met on Tuesday February 20, 2018 at 5:45 p.m. in Council Chambers located at 200 South Main, Webb City, Missouri.

### ROLL CALL:

The following members answered roll call: Chairman, David Moore, Ryan Evitts, Jason Keller, and Andy Queen (by phone). Don Wynne, Melissa Annis and Rhonda Thompson were absent. Staff members present: Carl Francis, Troy Salchow, Eddie Kreighbaum, and Tina Knight.

There being 7 members present and 4 members representing a quorum, Chairman David Moore called the meeting to order.

**MINUTE APPROVAL:** Mr. Moore entertained a motion for approval of Minutes of the December 19, 2017 meeting. Ryan Evitts made motion to approve Minutes as written. Jason Keller seconded. All were in favor and none opposed. Motion approved.

**PUBLIC HEARING:** Rezone Request from A-1 to C-2 was made by applicant, Mike Jarvis. The property is located south of Wellspring Church off D highway. It is tract 5, consisting of approximately 8.78 acres. Mr. Jarvis was present and addressed the board about his tentative plan to put storage units on that parcel of land. He stated that utilities are not presently there, and he anticipates significant expense will be involved if he chooses to add utility access to the property, so he currently believes a project which does not require utility access will be his most cost-effective option. He stated that storage units would not require utilities, so that is his tentative plan at this time. Mr. Jarvis's plan is to construct 60 storage units and approximately 35 covered units for RV's and boats, etc. Ryan Evitts entertained a motion to approve the rezone request as presented from A-1 to C-2. Jason Keller seconded. All were in favor and none opposed. Motion carried. David Moore closed the public hearing.

### ADJOURN:

Chairman, David Moore adjourned meeting at 6:56 pm.

  
Chairman Planning and Zoning Commission

4-17-18  
Date



Meeting Minutes  
Board of Adjustments  
August 10, 2017


The Board of Adjustments met Thursday August 10, 2017 at 4:00 pm in Council Chambers located at 200 South Main.


**Roll Call:** Glen Davidson, Bruce Waggoner, Tom Hamsher, Mike Jarvis and Gino Lesh were all present. With there being 5 members and 4 represents a quorum Chairman Glen Davidson called meeting to order.

**Meeting Minutes Approval:** Bruce Waggoner made motion to approve meeting minutes from June 20, 2017 meeting. Tom Hamsher seconded. All were in favor none opposed. Motion carried.

**Public Hearing:** Mr. Davidson opened Public Hearing. Applicant Jonathan Wolfe 1315 West Central was present to request a fence variance for the East side of his home. Mr. Davidson asked Mr. Wolfe to explain why he was requested fence variance to go to front corner of home with privacy fence. Mr. Wolfe stated his grandson lives with him and with the road and alley being traveled on quite often, he wanted him to be able to play in fenced area. Mr. Waggoner asked to approve fence variance for both sides of home to be able to go to front corner of home. Mr. Davidson stated the Public Hearing request was just for East side and Mr. Wolfe would have to file another request for West side of home. Gino Lesh made motion to approve variance request. Tom Hamsher seconded. All were in favor none opposed. Motion carried. Mr. Davidson closed the Public Hearing.

**Adjournment:** Chairman Glen Davidson adjourned the meeting at 4:15 pm.

  
Chairman Board of Adjustments

  
Date



**Webb City, Missouri  
Sales Tax Information  
Capital Improvement (1/8 cent)**

	Fiscal Year 2016-2017		Fiscal Year 2017-2018 (Current Year)		FY 2017-2018 as compared to FY 2016-2017			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts Over/(Under)	Running Total	Monthly Percentage	YTD Percentage
November	13,174.65	13,174.65	10,020.79	10,020.79	-3,153.86	-3,153.86	-23.94%	-23.94%
December	18,428.17	31,602.82	26,217.78	36,238.57	7,789.61	4,635.75	42.27%	14.67%
January	19,080.33	50,683.15	14,687.14	50,925.71	-4,393.19	242.56	-23.02%	0.48%
February	17,074.19	67,757.34	18,475.47	69,401.18	1,401.28	1,643.84	8.21%	2.43%
March	16,225.79	83,983.13	17,447.57	86,848.75	1,221.78	2,865.62	7.53%	3.41%
April	16,474.01	100,457.14	17,277.62	104,126.37	803.61	3,669.23	4.88%	3.65%
May	16,169.07	116,626.21						
June	16,898.18	133,524.39						
July	20,001.28	153,525.67						
August	15,030.81	168,556.48						
September	18,320.13	186,876.61						
October	15,062.27	201,938.88						
<b>Totals</b>	<b>201,938.88</b>	<b>201,938.88</b>	<b>104,126.37</b>	<b>104,126.37</b>				

<b>BUDGET</b>	<b>203,000</b>
Acutal YTD %	51.29%
6 mo %	49.98%

**Webb City, Missouri  
Sales Tax Information  
Capital Improvement Sales Tax Fund (3/8 cent)**

	Fiscal Year 2016-2017		Fiscal Year 2017-2018 (Current Year)		FY 2017-2018 as compared to FY 2016-2017			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts Over/(Under)	Running Total	Monthly Percentage	YTD Percentage
November	39,523.90	39,523.90	30,062.39	30,062.39	-9,461.51	-9,461.51	-23.94%	-23.94%
December	55,284.07	94,807.97	78,653.46	108,715.85	23,369.39	13,907.88	42.27%	14.67%
January	57,240.50	152,048.47	55,430.31	164,146.16	-1,810.19	12,097.69	-3.16%	7.96%
February	51,223.13	203,271.60	55,430.31	219,576.47	4,207.18	16,304.87	8.21%	8.02%
March	48,677.13	251,948.73	52,343.10	271,919.57	3,665.97	19,970.84	7.53%	7.93%
April	49,422.20	301,370.93	51,832.92	323,752.49	2,410.72	22,381.56	4.88%	7.43%
May	48,507.48	349,878.41						
June	50,694.13	400,572.54						
July	60,003.98	460,576.52						
August	45,092.34	505,668.86						
September	54,960.55	560,629.41						
October	45,186.75	605,816.16						
<b>Totals</b>	<b>605,816.16</b>	<b>605,816.16</b>	<b>323,752.49</b>	<b>323,752.49</b>				

**BUDGET**                      **608,787**  
 Actual YTD %                      53.18%  
 6 month %                            49.98%



**Webb City, Missouri  
Sales Tax Information  
Storm/Park (1/2 cent)**

	Fiscal Year 2016-17		Fiscal Year 2017-2018 (Current Year)		FY 2017-2018 as Compared to FY 2016-2017			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts Over/(Under)	Running Total	Monthly Percentage	YTD Percentage
November	52,698.43	52,698.43	40,083.32	40,083.32	-12,615.11	-12,615.11	-23.94%	-23.94%
December	73,711.93	126,410.36	104,870.76	144,954.08	31,158.83	18,543.72	42.27%	14.67%
January	76,320.72	202,731.08	58,749.60	203,703.68	-17,571.12	972.60	-23.02%	0.48%
February	68,297.52	271,028.60	73,902.13	277,605.81	5,604.61	6,577.21	8.21%	2.43%
March	64,910.89	335,939.49	69,790.76	347,396.57	4,879.87	11,457.08	7.52%	3.41%
April	65,896.07	401,835.56	69,110.56	416,507.13	3,214.49	14,671.57	4.88%	3.65%
May	64,676.36	466,511.92						
June	67,592.66	534,104.58						
July	80,005.29	614,109.87						
August	60,123.36	674,233.23						
September	73,280.59	747,513.82						
October	60,248.74	807,762.56						
<b>Totals</b>	<b>807,762.56</b>	<b>807,762.56</b>	<b>416,507.13</b>	<b>416,507.13</b>				

<b>BUDGET</b>	<b>812,024</b>
Acutal YTD %	51.29%
6 month %	49.98%

**Webb City, Missouri  
Sales Tax Information  
Transportation (1/2 cent)**

	Fiscal Year 2016-2017		Fiscal Year 2017-2018 (Current Year)		FY 2017-2018 as Compared to FY 2016-2017			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts Over/(Under)	Running Total	Monthly Percentage	YTD Percentage
November	52,698.48	52,698.48	40,083.31	40,083.31	-12,615.17	-12,615.17	-23.94%	-23.94%
December	73,711.96	126,410.44	104,870.78	144,954.09	31,158.82	18,543.65	42.27%	14.67%
January	76,320.59	202,731.03	58,749.60	203,703.69	-17,570.99	972.66	-23.02%	0.48%
February	68,297.50	271,028.53	73,902.18	277,605.87	5,604.68	6,577.34	8.21%	2.43%
March	64,911.03	335,939.56	69,790.78	347,396.65	4,879.75	11,457.09	7.52%	3.41%
April	65,896.17	401,835.73	69,110.54	416,507.19	3,214.37	14,671.46	4.88%	3.65%
May	64,676.42	466,512.15						
June	67,592.57	534,104.72						
July	80,005.30	614,110.02						
August	60,124.13	674,234.15						
September	73,280.61	747,514.76						
October	60,248.75	807,763.51						
<b>Totals</b>	<b>807,763.51</b>	<b>807,763.51</b>	<b>416,507.19</b>	<b>416,507.19</b>				

**BUDGET**                      **812,420**  
Actual %                              51.27%  
6 months %                           49.98%

**Webb City, Missouri  
Sales Tax Information  
City Use Tax**

	Fiscal Year 2016-2017		Fiscal Year 2017-2018 (Current Year)		FY 2017-2018 as compared to FY 2016-2017			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts Over/(Under)	Running Total	Monthly Percentage	YTD Percentage
November								
December			5,280.46	5,280.46				
January			5,031.46	10,311.92				
February			38,329.40	48,641.32				
March			31,087.51	79,728.83				
April			20,562.21	100,291.04				
May								
June								
July								
August								
September								
October								
<b>Totals</b>	<b>0.00</b>	<b>0.00</b>	<b>100,291.04</b>	<b>100,291.04</b>				

**BUDGET                      0**

COUNCIL BILL NO. 18-008

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE ZONING ORDINANCE FOR THE CITY OF WEBB CITY, MISSOURI, BY RECLASSIFYING CERTAIN AREAS WITHIN THE CITY LIMITS FROM A-1 AGRICULTURAL DISTRICT TO PUD PLANNED UNIT DEVELOPMENT - RESIDENTIAL DISTRICT (CITY OF WEBB CITY, 200 SOUTH MAIN STREET, WEBB CITY, MISSOURI 64870).**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, AS FOLLOWS:**

**SECTION 1.** Notice of public hearing having been properly published and recommendation for reclassification having been given after review by the Webb City Planning and Zoning Commission, the Zoning Ordinance for City of Webb City, Missouri, is hereby amended by reclassifying the following described property from A-1 Agricultural District to PUD Planned Unit Development - Residential District; to-wit:

LOCATION OF SUBJECT PROPERTY: 3.43 Acres located North of 1090 North Madison Street, Webb City, Missouri 64870

LEGAL DESCRIPTION:

**PART OF A TRACT OF LAND DESCRIBED IN BOOK 2116, PAGE 870 IN THE OFFICE OF THE RECORDER OF DEEDS IN JASPER COUNTY, MISSOURI, BEING PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP 28 NORTH, RANGE 33 WEST, IN WEBB CITY, JASPER COUNTY, MISSOURI, DESCRIBED AS FOLLOWS:**

**COMMENCING AT THE NORTHWEST CORNER OF THE SOUTHEAST QUARTER OF SECTION 12, AFORESAID; THENCE SOUTH 87°21'00" EAST ALONG THE NORTH LINE OF SAID QUARTER SECTION, 2104.96 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 87°21'00" EAST, CONTINUING ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 12, 490.02 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF MADISON AVENUE AS NOW LOCATED; THENCE SOUTH 1°46'06" WEST ALONG SAID RIGHT-OF-WAY LINE, 301.28 FEET; THENCE NORTH 88°16'14" WEST, 489.97 FEET; THENCE NORTH 1°46'11" EAST, 309.16 FEET TO THE POINT OF BEGINNING. CONTAINS 3.43 ACRES, MORE OR LESS, SUBJECT TO ANY EXISTING EASEMENTS OR RIGHTS-OF-WAY. BEARINGS BASED ON THE MISSOURI COORDINATE SYSTEM OF 1983, WEST ZONE.**

**SECTION 2.** The City Clerk is hereby authorized and directed to enter such reclassification upon the zoning map of the City of Webb City, Missouri.

**SECTION 3.** This Ordinance shall be in full force and effect from and after its date of passage.

PASSED BY THE COUNCIL OF THE CITY OF WEBB CITY, MISSOURI,

this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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Lynn Ragsdale, Mayor and Presiding Officer

ATTEST:

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Kimberley E. DeMoss, City Clerk



## **EXHIBIT “A” MASTER AGREEMENT WORK ORDER #3**

This exhibit is hereby attached to and made a part of the Master Agreement for Professional Services dated October 25, 2017 between the City of Webb City (“Client”) and Olsson Associates (“Olsson”) providing for professional services. Olsson’s Scope of Services for the Agreement is as indicated below.

### **GENERAL**

Olsson has acquainted itself with the information provided by Client relative to the project and based upon such information offers to provide the services described below for the project. Client warrants that it is either the legal owner of the property to be improved by this Project or that Client is acting as the duly authorized agent of the legal owner of such property.

### **PROJECT DESCRIPTION AND LOCATION**

Project will be located at: City of Webb City and immediately surrounding area

Project Description: Groundwater Well Siting Evaluation

### **SCOPE OF SERVICES**

Olsson shall provide the following services (Scope of Services) to Client for the Project:

#### **Task 1 – Hydrogeologic Data Review**

- Olsson will evaluate the hydrogeologic conditions within and immediately surrounding the city limits of Webb City. The work will include evaluation and analysis of existing well logs, water levels, well construction, and well production rates for the abandoned and current city water supply wells and for wells located near the six proposed potential well sites. Olsson will review geologic reports by the office of the Missouri State Geologist, USGS and other online sources. Olsson will discuss proposed target zones and potential well sites in a conference call with the Missouri State Geologist.

#### **Task 2 – Letter Report with GIS Map**

- Olsson will prepare a letter report summarizing the findings of the hydrogeologic data review and information provided by the Missouri State Geologist. The letter report will include a summary of recommended target aquifers, estimated drilling depths, and preferred locations for a new municipal water supply well.

Should Client request work in addition to the Scope of Services, Olsson shall invoice Client for such additional services (Optional Additional Services) at the standard hourly billing labor rate charged for those employees actually performing the work, plus reimbursable expenses if any. Olsson shall not commence work on Optional Additional Services without Client's prior written approval.

Olsson agrees to provide all of its services in a timely, competent and professional manner, in accordance with applicable standards of care, for projects of similar geographic location, quality and scope.

## **EXCLUSIONS**

The following items shall be excluded from the Scope of Services:

- Items not specifically listed in the Scope of Services are assumed to be excluded.
- Survey Services – Topographic, Boundary, and Construction Staking.
- Preliminary/Final Design.
- Traffic Impact Studies.
- Preparation of Construction Documents and Technical Specifications.
- Value Engineering.
- Bidding Services.
- Construction Administration/Construction Observation/Materials Testing.
- Right-of-Way/Easement Acquisition Services.
- Coordination with Utility Companies.
- Permitting.

## **SCHEDULE FOR OLSSON'S SERVICES**

Unless otherwise agreed, Olsson expects to perform its services under the Agreement as follows:

Anticipated Start Date: April 30, 2018  
Anticipated Completion Date: June 15, 2018

Olsson will endeavor to start its services on the Anticipated Start Date and to complete its services on the Anticipated Completion Date. However, the Anticipated Start Date, the Anticipated Completion Date, and any milestone dates are approximate only, and Olsson reserves the right to adjust its schedule and any or all of those dates at its sole discretion, for any reason, including, but not limited to, delays caused by Client or delays caused by third parties.

## **COMPENSATION**

Client shall pay to Olsson for the performance of the Scope of Services the actual time of personnel performing such services and all actual reimbursable expenses in accordance with the Labor Billing Rate Schedule(s) and the Reimbursable Expense Schedule attached to this Agreement. Olsson's Scope of Services will be provided on a time and expense basis not to exceed Six-Thousand, Seven-Hundred, Fifty Dollars (\$6,750.00).

Olsson shall submit invoices on a monthly basis and payment is due within 30 calendar days of invoice date.

**TERMS AND CONDITIONS OF SERVICE**

We have discussed with you the risks, rewards and benefits of the Project, the Scope of Services, and our fees for such services and the Agreement represents the entire understanding between Client and Olsson with respect to the Project. The Agreement may only be modified in writing signed by both parties.

Client's designated Project Representative shall be Mr. Rick Roth.

If this Work Order satisfactorily sets forth your understanding of our agreement, please sign in the space provided below. Retain a copy for your files and return an executed original to Olsson. This proposal will be open for acceptance for a period of 30 days from the date set forth above, unless changed by us in writing.

**OLSSON ASSOCIATES, INC.**

By Jack Schaller  
Jack Schaller, PE  
Senior Engineer

By Jerry Jesky  
Jerry Jesky, PE  
Senior Engineer

By signing below, you acknowledge that you have full authority to bind Client to the terms of the Agreement. If you accept this Work Order, please sign:

**CITY OF WEBB CITY**

By \_\_\_\_\_  
Signature

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Dated: \_\_\_\_\_

- Attachments
- Labor Billing Rate Schedule
- Reimbursable Expense Schedule

# LABOR BILLING RATE SCHEDULE 2018

## LABOR RATES

<u>Description</u>	<u>Range</u>
Principal.....	109 - 381
Project Manager.....	103 - 189
Project Professional.....	94 - 166
Assistant Professional.....	47 - 143
Designer.....	84 - 164
CAD Operator.....	32 - 109
Survey.....	46 - 147
Construction Services.....	40 - 189
Administrative/Clerical.....	29 - 107

**Note:**

1. Special Services not included in above categories will be provided on a Special Labor Rate Schedule
2. Rates subject to change based upon updates to Billing Rates for upcoming year.

## **REIMBURSABLE EXPENSE SCHEDULE**

The expenses incurred by Olsson or Olsson's independent professional associates or consultants directly or indirectly in connection with the Project shall be included in periodic billing as follows:

<b><u>Classification</u></b>	<b><u>Cost</u></b>
Automobiles (Personal Vehicle)	\$0.545/mile*
Suburban's and Pick-Ups	\$0.75/mile*
Automobiles (OA Vehicle)	\$85.00/day
Other Travel or Lodging Cost	Actual Cost
Meals	Actual Cost
Printing and Duplication including Mylars and Linens	
In-House	Actual Cost
Outside	Actual Cost+10%
Postage & Shipping Charges for Project Related Materials including Express Mail and Special Delivery	Actual Cost
Film and Photo Developing	Actual Cost+10%
Telephone and Fax Transmissions	Actual Cost+10%
Miscellaneous Materials & Supplies Applicable to this Project	Actual Cost+10%
Copies of Deeds, Easements or other Project Related Documents	Actual Cost+10%
Fees for Applications or Permits	Actual Cost+10%
Sub-Consultants	Actual Cost+10%

\*Rates consistent with the IRS Mileage Rate Reimbursement Guidelines (Subject to Change).

# Council Report

City of Webb City

**Banking  
Services  
04.23.18**

## **SUBJECT:**

On January 24, 2018 the City advertised a Request for Proposal for Banking Services in the Webb City Sentinel. Interested applicants were advised to have their proposal to the City by Friday, March 2<sup>nd</sup>, 4:00 pm.

The request included services the City currently uses, services the City would be interested in starting, cost of such services, competitive interest rates, fraud detection and deterrent instruments, and security of all funds as required by Missouri State Statutes.

## **RECOMMENDATION:**

The City received 4 proposals, all very favorable to the needs of the City in various ways. The Finance Committee was presented with these proposals to review and discuss. Their recommendation, along with staff, is to accept Mid-Missouri Bank's proposal.

## **FISCAL IMPACT:**

The City will profit from a 0.9% fixed rate of interest on all funds. Most services are at no cost to the City.

### **Prepared By:**

Tracy Craig, Finance Director

### **Fiscal Impact By:**

Tracy Craig, Finance Director

### **Reviewed By:**

Carl Francis, City Administrator

### **Reviewed By:**

Kim DeMoss, City Clerk