

CITY OF WEBB CITY, MISSOURI
CITY COUNCIL MEETING
Tentative AGENDA
Monday, April 10, 2023
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INVOCATION

Pastor Chris Jackson from United Methodist Church

PLEDGE

OPENING OF MEETING

- Roll Call
- Mayor’s Statement
- Public Comments

FARMER’S MARKET

Karen Scott

ADMINISTRATOR’S REPORT

Administrator Report

CONSENT AGENDA

- 1. Council Minutes-March 27, 2023

ORDINANCES

- Council Bill No. 23-010 Amending Possession of public use of Marijuana, Section 215.1800 (2nd)
- Council Bill No. 23-011 Budget Amendment 2021-2022 Fiscal Year (1st) (2nd)
- Council Bill No. 23-012 Zora Duquesne Roundabout (1st)
- Resolution No. 23-1000 Disposal of City Records according to State Retention Schedule

MOTIONS

- PD**-Increase PD Staffing by one Police Officer as School Resource Officer (Motion to approve and vote)
- PD & Fire**-Allow PD & Fire Dept. to use ARPA funds as matching funds for grants (Motion to approve and vote)
- O&M**-Purchase a 2015 Vactor Sewer Cleaning Truck for Wastewater (Motion to approve and vote)
- Water Dist.** - Drill, Casing and water testing for Well #15 (Motion to approve and vote)

COMMITTEE REPORT

- 1. Financial Oversight
 - A. Statement of Accounts, April 10, 2023 Action & Authorization
- 2. Committee of the Whole
 - Next Council Meeting April 24, 2023

ADJOURN SINE DIE

OATH OF OFFICE

- Ward 1 – Andy Queen (2025)
- Ward 2 – Gina Monson (2025)
- Ward 3 – Jonathan Shull (2025)
- Ward 4 – Debbie Darby (2025)

**CITY OF WEBB CITY, MISSOURI
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CALL TO ORDER

REOPENING OF MEETING

Roll Call

MAYORAL APPOINTMENTS

- A. Finance Committee:
 - Gina Monson-Chairman
 - Andy Queen

MAYOR PRO TEM NOMINATION

(Nominate and vote)

CLOSED SESSION

RSMO: 610.021 Subsection (2) Real Estate

ADJOURN



Webb City Farmers Market

ANNUAL REPORT 2022

Our mission is to sustain, nourish, and enhance our community while providing a venue for the success of our local farmers and producers. The support of the City of Webb City is a substantial component to the markets success, here are the ways in which that support has paid off in 2022.

A word from the board

The Webb City Farmers Market continues to grow into being a leader in our regional food system by building a community where farmers, producers, and consumers can come together to access healthy food and promote sustainability. We strive to strengthen relationships between local food producers and food consumers.

2022 was yet another record-breaking year at the Market with our vendors earning \$871,655 in sales. With the generous support of the City of Webb City and many community partners, we provided a vibrant gathering space for our community. We also supported our community with numerous food incentive programs. In 2022, we dispensed \$55,562 in incentive benefits, another record breaker.

Webb City Farmers Market is a place where neighbors, friends, and farmers meet, where our community unites around and celebrates local food. We're grateful to be able to host year-round weekly markets with you. Your support and that of our community partners, impacts our farmers and producers, strengthening our Southwest Missouri food system. Thank you for your continued support of Webb City Farmers Market. We have big plans for 2023! See you at the market!

Karen Scott, 2022 President
WCFM Board of Directors

Our Vendors



\$871,655

WCFM Vendor
Sales



81

total vendors who sold at
the market, an average of
22 per market day



93

total market days



\$108,211

Value of debit tokens
redeemed



\$22,987

Snap tokens redeemed



3,000

estimated volunteer hours from
vendors, employees, and
community members

“My babies have been coming to the Market since before they were born. The vendors (friends) and produce have nourished them and taught them where their food comes from.”

-Anonymous Market Patron



39

minority / women-owned
businesses who sell at
WCFM

*Numbers generated from January 1st, 2022 to December 31st, 2022

Our Shoppers*

of customers have been shopping at WCFM for over 10 years **21%**

of customers say they rarely or never shop at another farmers market in the four-state area **77%**

“Conversations week after week build friendships. The friendships make you realize how much value food has in nourishing not only the body but also the spirit.”

*-Galen Foat
Market Patron*

of shoppers come to the market at least once a week **36%**

of shoppers live within a 10 mile radius of the Webb City Farmers Market **66%**

Our Programs

in Double Up Food Buck tokens redeemed on uncut fruits and veggies **\$21,368**

in MSSU Lion's Co-op Grocery to Graduates tokens redeemed **\$5,274**

Free Kid's meals provided **2,415**

Raised for non-profit organizations through Cooking 4 a Cause **\$4,130**

Businesses who utilize the Certified Market Kitchen **19**

WIC vouchers redeemed **\$11,207**

“The Market is an amazing place to get your produce and anything you need, but the best part about it is the people and sense of community. In the time I've volunteered here I have already made so many connections!”

*-Riley Laver
MSSU student and Marketeer*

*statistics taken from a sample set of 74 shoppers from 11/2022 to 3/2023

” I have been coming to the market, weekly, since it started in 2000. It helps keep me healthy with all the great locally grown products. “

-Virginia Snodgrass
Market Patron

Grants

One way that the market has worked to advance our producers and educate our community is through grants. In 2022, several grants contributed to the growth and understanding of our local food network.

28 growers &
8 educators



1,300 adults
& children



25 growers &
30 agriculture
students



Additional
Grants



learned from the 2022 Missouri Tomato School. This was the 5th statewide School organized by WCFM. 100% of attendees surveyed planned to implement practices they learned.

participated in the 2022 Learning to Love Growing & Eating Specialty Crops. This was the 2nd year for this grant project. 23 cooking demonstrations and 13 trainings for children and adults were held at the market in collaboration with master gardeners and MU Extension.

participated in 7 workshops and 4 twilight walks held at the Fruit Education Site in 2022. Established in Neosho on the farm of WCFM vendors, Lucy and Lykou Lee, this site includes field-planted blackberries and elderberries, and high-tunnel strawberries.

Missouri Arts Council grant provided funding for live music in the pavilion on market days. Sparklight, and Corley Trust, and many individual gifts contributed to our WIC program.

Most of all, the financial support we have received from the City of Webb City has made all of this possible.

Thank You!

2023
Board of
Directors

- Stefanie Thomasma, President
- David Woodmansee, Vice President
- Karen Scott, Secretary
- Bob Foos, Treasurer
- Stephen Harrell
- Austin Mayfield
- Misty Phillips
- Ron Lankford
- Chuck Lonardo

Webb City Farmers Market

Balance Sheet

As of December 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash on hand	150.00
MMB - Grant	25,601.21
MMB - Operating	19,870.93
MMB - Savings	12,590.99
Total Bank Accounts	\$58,213.13
Total Current Assets	\$58,213.13
TOTAL ASSETS	\$58,213.13
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Cardmember Services	2,635.12
Discover Card (Electronic)	1,062.45
Total Credit Cards	\$3,697.57
Other Current Liabilities	
EBT Match Program Accrued	2,541.00
Kitchen Rental Deposit	1,800.00
Payroll Liabilities	
Federal Taxes (941/944)	679.92
MO Income Tax	315.00
Total Payroll Liabilities	994.92
Tokens Clearing Account	385.00
EBT Match Tokens	77.00
EBT Tokens	321.25
MSSU Tokens	-3,781.00
NEAP Tokens	-154.24
Visa/MC/Am Ex	-125.00
Total Tokens Clearing Account	-3,276.99
Vendor Checks Clearing	-757.37
WIC Donations Accrued	5,588.13
Total Other Current Liabilities	\$6,889.69
Total Current Liabilities	\$10,587.26
Total Liabilities	\$10,587.26
Equity	
Fund Balance	-8,483.20
Retained Earnings	60,729.96
Net Income	-4,620.89
Total Equity	\$47,625.87
TOTAL LIABILITIES AND EQUITY	\$58,213.13

Webb City Farmers Market

Profit and Loss

January - December 2022

	TOTAL
Income	
Amazon Smile	70.11
City Contract	21,143.38
Cooking For a Cause	5,148.00
Donations	7,045.16
Food Sales	4,318.33
Grants	25,395.93
Grant Income - ONH Acct	10,800.00
Total Grants	36,195.93
Kids Meals	10,613.52
Kitchen Rent	13,563.45
Merchandise Sales	255.00
Sales of Product Income	60.00
Season Fees	5,792.02
Services	25.00
Token bought by cash	550.00
Token bought by check	395.00
Unapplied Cash Payment Income	271.50
Vendor Fees	37,933.60
WIC Income	11,207.15
Workshop Fees	600.00
Total Income	\$155,187.15
GROSS PROFIT	\$155,187.15
Expenses	
Accounting fees	10,800.00
Advertising	123.00
Advertising/Promotional	58.00
Bank Charges	98.64
Cash Over/Short	31.37
CC Processing fees	5,128.85
Cell Phone	701.79
Commissions & fees	200.00
Contract Labor	750.00
Contributions	776.00
Cooking For A Cause Checks	4,008.85
Cooking for a Cause Supplies	1,930.47
Dues & Subscriptions	1,636.84
Education	
Professional Development	-35.67
Total Education	-35.67
Food Costs	4,256.64
Grant Expenses	21,801.43
Kids Meals	5,622.68

	TOTAL
Other Expenses	154.00
Specialty Crops - 2015	
Travel	907.73
Total Specialty Crops - 2015	907.73
Supplies	621.30
Travel	1,082.93
Total Grant Expenses	30,190.07
GROW Fundraising Expense	1,037.87
Insurance	111.00
Internet	731.34
Kitchen Expense	858.24
Equipment	455.84
Supplies	657.21
Utilities	11,077.55
Total Kitchen Expense	13,048.84
Meals and Entertainment	142.36
Merchandise Costs	206.26
Music	5,425.00
Music License Fees	656.14
NEAP Expenses	492.85
Office Expenses	1,082.44
Payroll Expenses	-1,966.10
Taxes	3,751.58
Wages	44,778.11
Total Payroll Expenses	46,563.59
Postage	147.82
Propane	1,143.40
Recycling	125.00
Reimbursements	19.36
Repair & Maintenance	5,880.27
Pest Control	350.00
Total Repair & Maintenance	6,230.27
Small equipment purchases	3,004.55
Special Events	26.61
Supplies	1,966.41
Taxes & Licenses	40.55
Travel	3,521.88
Travel Meals	90.00
Utilities	3,211.24
WIC Expenses	11,207.15
Total Expenses	\$160,886.78
NET OPERATING INCOME	\$ -5,699.63
Other Income	
Interest Earned	3.80
Other Income	1,600.00
Total Other Income	\$1,603.80
Other Expenses	
Miscellaneous	525.06

	TOTAL
Total Other Expenses	\$525.06
NET OTHER INCOME	\$1,078.74
NET INCOME	\$ -4,620.89

Webb City Farmers Market 2023 Budget

2021 Full Year - 2022 Jan-Dec 6

	Jan - Dec 2021 (PY)	Jan - Dec 6 2022	Change	Jan - Dec 2023 Budget
Income				
Amazon Smile	273.24	70.11	-203.13	70.11
Bag Sales	1,040.00		-1,040.00	
City Payroll Support	20,000.00	19,543.38	-456.62	19,543.38
Cooking For a Cause	7,256.65	5,148.00	-2,108.65	0.00
Donations	5,491.37	5,380.16	-111.21	5,380.16
Food Sales	6,552.75	3,266.00	-3,286.75	3,266.00
Grant Income	1,800.00		-1,800.00	
Grants		1,962.00	1,962.00	1,962.00
Grant Income - ONH Acct		10,800.00	10,800.00	10,800.00
Total Grants	\$ 0.00	\$ 12,762.00	\$ 12,762.00	\$ 12,762.00
Hat Sales	10.00		-10.00	
Kids Meals	33,157.75	10,613.52	-22,544.23	10,613.52
Kitchen Rent	15,701.37	14,974.60	-726.77	14,974.60
Merchandise Sales		240.00	240.00	240.00
Miscellaneous Income	3,013.07	0.00	-3,013.07	0.00
Sales of Product Income		60.00	60.00	60.00
Season Fees	4,200.00	5,792.02	1,592.02	5,792.02
Services		25.00	25.00	25.00
Token bought by cash		355.00	355.00	355.00
Token bought by check		395.00	395.00	395.00
Unapplied Cash Payment Income	0.00		0.00	
Vendor Fees	26,119.95	36,085.44	9,965.49	38,000.00
WIC Income	8,084.67	10,014.15	1,929.48	0.00
Total Income	\$ 132,700.82	\$ 124,724.38	-\$ 7,976.44	\$ 111,476.79
Gross Profit	\$ 132,700.82	\$ 124,724.38	-\$ 7,976.44	\$ 111,476.79
Expenses				
Accounting fees		10,800.00	10,800.00	10,800.00
Advertising		123.00	123.00	123.00
Advertising/Promotional		58.00	58.00	58.00
Bank Charges	90.39	95.79	5.40	95.79
Cash Over/Short	-48.82	31.37	80.19	31.37
CC Processing fees	3,550.76	5,128.85	1,578.09	1,500.00
Contributions (WCK Fundraiser)		776.00	776.00	0.00
Cooking For A Cause Checks	5,152.88	4,008.85	-1,144.03	0.00
Cooking for a Cause Supplies	3,923.50	1,930.47	-1,993.03	0.00
Dues & Subscriptions	1,641.38	1,581.84	-59.54	1,581.84
Education	58.00		-58.00	
Food Costs	6,309.65	3,055.59	-3,254.06	3,055.59
Grant Expenses			0.00	

	Jan - Dec 2021 (PY)	Jan - Dec 6 2022	Change	Jan - Dec 2023 Budget
Kids Meals	18,425.48	5,610.52	-12,814.96	5,610.52
Supplies		21.30	21.30	21.30
Total Grant Expenses	\$ 18,425.48	\$ 5,631.82	-\$ 12,793.66	\$ 5,631.82
GROW Fundraising Expense		1,037.87	1,037.87	1,037.87
Insurance	111.00	111.00	0.00	111.00
Kids Garden		12.16	12.16	12.16
Kitchen Expense		858.24	858.24	858.24
Equipment		455.84	455.84	455.84
Repairs and Maintenance	6,692.06		-6,692.06	
Supplies	1,722.65	495.13	-1,227.52	495.13
Utilities	9,482.25	13,786.76	4,304.51	13,786.76
Total Kitchen Expense	\$ 17,896.96	\$ 15,595.97	-\$ 2,300.99	\$ 15,595.97
Legal & Professional Fees			0.00	
Professional Development		-50.67	-50.67	-50.67
Total Legal & Professional Fees	\$ 0.00	-\$ 50.67	-\$ 50.67	-\$ 50.67
Meals and Entertainment		70.36	70.36	70.36
Merchandise Costs	648.78	206.26	-442.52	206.26
Music	5,354.00	5,175.00	-179.00	5,175.00
Music License Fees	720.00	656.14	-63.86	656.14
NEAP Expenses		492.85	492.85	0.00
Office Expenses	1,711.13	1,074.19	-636.94	1,074.19
Payroll Expenses		-221.13	-221.13	-221.13
Taxes	3,957.91	3,374.88	-583.03	4,100.00
Wages	47,372.02	39,853.98	-7,518.04	50,000.00
Total Payroll Expenses	\$ 51,329.93	\$ 43,007.73	-\$ 8,322.20	\$ 53,878.87
Postage		129.82	129.82	129.82
Reimbursements		19.36	19.36	19.36
Repair & Maintenance	478.10	5,463.46	4,985.36	5,463.46
Pest Control		350.00	350.00	350.00
Total Repair & Maintenance	\$ 478.10	\$ 5,813.46	\$ 5,335.36	\$ 5,813.46
Special Events	150.00	26.61	-123.39	26.61
Supplies	763.78	1,789.31	1,025.53	1,789.31
Taxes & Licenses	35.50	40.55	5.05	40.55
Travel		35.84	35.84	35.84
Utilities	2,196.32	2,566.25	369.93	2,566.25
WIC Expenses	8,084.67	10,593.15	2,508.48	0.00
Total Expenses	\$ 128,583.39	\$ 121,624.79	-\$ 6,958.60	\$ 111,065.76
Net Operating Income	\$ 4,117.43	\$ 3,099.59	-\$ 1,017.84	\$ 411.03
Other Income				
Interest Earned	2.93	2.85	-0.08	2.85
Other Income		1,250.00	1,250.00	1,250.00
Total Other Income	\$ 2.93	\$ 1,252.85	\$ 1,249.92	\$ 1,252.85
Other Expenses				
Miscellaneous	372.58	525.06	152.48	525.06
Total Other Expenses	\$ 372.58	\$ 525.06	\$ 152.48	\$ 525.06

	Jan - Dec 2021 (PY)	Jan - Dec 6 2022	Change	Jan - Dec 2023 Budget
Net Other Income	-\$ 369.65	\$ 727.79	\$ 1,097.44	\$ 727.79
Net Income	\$ 3,747.78	\$ 3,827.38	\$ 79.60	\$ 1,138.82

Tuesday, Dec 06, 2022 12:48:26 PM GMT-8 - Accrual Basis



Administrator's Report 04/10/23

The Easter Egg Hunt and the Annual Shop Hop were both held last weekend with large crowds showing up for both events.

The Police Department has received a request from the Webb City Schools for an additional School Resource Officer. They will continue to fund all of the resource officer positions at 50% of all pay and benefits. Proposed position is on the agenda for council consideration.

Work on Soccer Field Parking in King Jack Park has not gone very well. The area is still pretty wet and it appears that it will take some extensive large rock in places before we can place gravel for a parking lot. We are discussing some options. One would be to add lighting to the soccer fields that would extend the time they can be played on thus allowing for some staggering of times. But the parking lot is still going to be a need so we will wait for some drying to occur and take another look to see what we can do to complete at least some additional parking which is very much needed. Initial estimate to light the current soccer fields would be \$27,000 for the lights and poles and approximately another \$15-\$20,000 for install and electrical. Current estimate to construct the parking lot would be \$40-\$50,000 in rock and gravel and that is with our personnel and equipment.

The limb yard and Recycle gate to date has been a success regarding keeping of trash and unwanted items under control. One complaint has been that there are not enough hours where the gate is opened. **Our plan is to try and increase hours once school is out for the summer.**

Well #15 was originally located next to the Water Tower and constructed in the 1960's. This well had to be shut down for approximately the last 15 years due to a bent casing preventing the pumps from being dropped below 750 feet which is at the current water table level. At the time of it being shut down the water quality and quantity was good. Public Works has requested bids to have a new well drilled at the same location down to approximately 1100 feet along with the testing and casing necessary. If successful this could be a good producer of water once new pumps and well house would be constructed. The volume and quality tests would be completed with this contract being presented to council.

Wastewater O&M department currently has a **1998 Vector truck that is being utilized to clean and maintain the sewer mains** and lift stations in the City. This truck has been well used and is experiencing failures that can no longer be repaired. The controls for the high pressure jet cleaner no longer work properly and we have to manually bypass them in order to clean a main or clear a clog. We have taken this to several repair shops and none can repair it due to age and availability

of parts. One feature of the truck, the hydro excavator and vacuum, does still work properly and works well for doing emergency digs without having to call locates in. For this reason we can utilize the truck in the water department for any emergency calls on water main leaks and have a faster response time. Key Equipment is the dealer for our region and has a used 2015 Vactor with low hours and miles and has a price of \$295,737.50. There are no other used trucks in this region, however, there are comparable units in other regions of the country.

Georgia City Bridge is currently closed to foot traffic. We are looking at some ways to temporarily repair the railing and also a full plan for complete replacement of both the railing and the deck.

Traffic Engineering Analysis Project is complete. The map has been posted in the council chambers and we have all the data on an interactive website that is available to all who are interested.

Paving Contractor to tour streets with Public Works for cost estimates. East Street and cross streets off Madison at 13th, 14th, 15th and 16th streets are planned.

Been contacted by the property owner of the section of land between the entrance to the Center Creek Waste Water and the Mathews Circle area. They have presented the legal description and **wish for the land to be annexed into the city of Webb City.** Current plan contains approximately 150 single family homes.

Our new Habitat Manager, John Nichols, will be starting on May 1st. He will replace Randy Haas who will be retiring in June. We will be bringing forward the funding plan and maintenance agreement that will be funded in 25 year increments. The plan is currently in the 30 day public input process with the U.S. Fish and Wildlife Office.

3% retail tax ballot question was passed by voters. We will be working on the ordinance for Council approval in the future.

April 18th the 66 Events Center will be hosting a Non-Profit Career Fair for anyone who is interested. The event is sponsored by The local Employment Security Office and the cities of Webb City, Joplin and Carl Junction.

Previous Meetings

Finance Department has been working with our banking provider and has worked an agreement that will be presented to council for approval. The bank has agreed to amend our current interest rate from the now 0.9% on all deposits to 3.2% which will be locked for a two year period. We feel this is a very good offer and appreciate our providers' willingness to negotiate this revision. Banking services will still be provided at the 0 fee rate.

The recently ordered disc golf baskets have arrived. We hope to start the install process as soon as the weather clears. Parks Department will be making announcements on their web site as to when play can begin. We hope this new amenity is enjoyed by many.

Staff have been speaking with the owners of Flat Creek Grill and they have stated they are working to have the new facility open on or before the first of May. Popeye's owners have said they plan to begin construction on the first of April. We anticipate a busy summer as several other developments will be moving forward.

Dates for the Annual **City Wide Cleanup** have been set for the week of **May 9th-12th** and the Hazardous Waste cleanup will be May 13th at the Public Works facility. More details will be coming as the date gets closer.

Since the media coverage regarding our **Memorial Park Bench program** occurred after the last meeting we have had several new requests. We will be working with the residents as best we can and schedule the additional installs as time allows within our work schedule.

The city has purchased back the 5 acre parcel from the original developer who had failed to build as planned on the north side of the tracks east of East Street within the Centennial Retail District. The property is located between the Mattress Factory and Washe Laundromat.

2022 was not a good year regarding our Workers Compensation modification rating. City staff have met with our insurance carrier and it is anticipated we could see a 20% plus increase in our WC rates this year. Risk specialists from our carrier will be meeting in coming weeks with members of the City Employee Safety Committee to discuss any needs or policy changes needed that could help reduce employee related injuries.

The idea of placing a **sunshade of some type over the Amphitheater** is still being discussed. We have some ideas that would include a vinyl material covering that would be retractable when not in use. This would significantly extend the life of the material. We hope to have something to present to council in the next month for their consideration.

Our engineer reports that **geotechnical field work was completed on 11/1/2022 in reference to the proposed storm water retention project** along Mo 171 at Powell Drive. Lab testing begins 11/2/2022. Rain delayed start of Geotech field work, but will not impact overall project schedule. Survey set to begin in mid-November. **(update, field work complete and design work begins Jan 9th)**

City staff have been busy working on a new web site. The current site has had some issues and made it very difficult to make changes. We are wanting to incorporate some additional features such as online bill pay and permit applications. It will still be located at the same domain of www.webbcitymo.org and we hope to announce the unveiling very soon.

Carl Francis
City Administrator

2023 Dates to remember upcoming;

Tuesday April 18th Non-Profit career fair at Route 66 Events Center

Thursday, May 4 – Downtown After Dark, 4:30 – 7:30 p.m.

May 4, 5 & 6 – Citywide Garage Sale weekend

May 9-12 – Citywide clean-up

Saturday May 13th Hazardous Material collection at Public Works

Saturday, May 13 – Route 66 Cruise Night 5 – 8 p.m.

Friday, May 26 – Splash Pad Opens

Thursday, June 1 – Downtown After Dark, 4:30 – 7:30 p.m.

Saturday, June 10 – Route 66 Cruise Night, 5 – 8 p.m.

Friday & Saturday July 14 & 15 – Route 66 Cruise-A-Palooza @ King Jack Park

Thursday, August 3 – Downtown After Dark, 4:30 – 7:30 p.m.

Saturday, August 12 – Route 66 Cruise Night, 5 – 8 p.m.

Tuesday, September 7 – Downtown After Dark

Saturday, September 9 – Route 66 Cruise Night

Thursday, October 5 – Downtown After Dark

October TBA – Badges & Burgers

October TBA – WC Chamber of Commerce Banquet

Friday, November 3 & Saturday, November 4 – WC Holiday Merry Market (VIP Passes go on sale Tuesday, October 3)

Saturday, November 4 – Polar Bear Express Tickets go on sale online, 9 a.m.

Friday, November 24 – “Bright Friday,” Park Lighting Ceremony @ King Jack Park, sundown

November 30, December 1, 2, 5, 7, 8, 9, 14, 15, 16 – Polar Bear Express

Monday, December 11 – Employee/Sponsor Night @ Polar Bear Express

Wednesday, December 13 – Christmas Parade, 6:30 p.m.

All staff & Council Members invited to ride in the Old Urban Street Trolley

**CITY OF WEBB CITY, MISSOURI
COUNCIL MEETING MINUTES
REGULAR SESSION
Monday, March 27, 2023
Page 1**

INVOCATION	Councilwoman Alisa Barroeta gave the invocation				
PLEDGE TO FLAG	The Council remained standing for the Pledge of Allegiance.				
COUNCIL MEETING	The City Council of Webb City, Missouri met in regular session Monday, March 27, 2023 at 5:30 p.m. in Council Chambers. Mayor Lynn Ragsdale presided.				
ROLL CALL	The following members answered roll call: Andy Queen, Gina Monson, Jonathan Shull, Debbie Darby, Ray Edwards, Alisa Barroeta, and Jim Dawson. Absent: Jerry Fisher. There being seven members present and seven members representing a quorum. Mayor Lynn Ragsdale declared this session of council officially opened. Also present were: City Administrator Carl Francis, City Attorney Troy Salchow, City Clerk Kimberley DeMoss, Finance Director Tracy Craig, Police Chief Don Melton, Waste Water Director William Runkle, Street & Water Director Rick Roth, Parks Director Bryan Waggoner and Economic Development Coordinator Erin Turner. Absent: Fire Chief Andy Roughton.				
MAYOR STATEMENT	Mayor Ragsdale has been asked many times from others, how the City got the logo of “We Love it here”. Mayor Ragsdale stated that we need to keep in mind that Webb City is a very special place to live and not to take it for granted.				
VISITORS	None				
ADMINISTRATOR	<p>Administrators Report for March 27, 2023 was available for the Council to review. City Administrator Carl Francis stated that he had a meeting with our insurance carrier regarding the City’s Workers Comp as it has increased due to the mod rating. The insurance carrier met with several departments to discuss safety measures. In addition, all the departments hold a safety meeting regularly. Mr. Francis said it will take the city three years to get the mod rating back down, as we just had a case of bad luck in injuries.</p> <p>In addition, Mr. Francis said the city received bids for a water well by the water tower. The bids came in high, but the City will use ARPA funds to install a new well.</p>				
CONSENT AGENDA	<p>Mayor Lynn Ragsdale entertained a motion to accept the Consent Agenda items for March 27, 2023. Councilwoman Barroeta made the motion. Councilwoman Darby seconded. The motion carried with seven yes votes.</p> <table><tr><td>1. Council Minutes-March 13, 2023</td><td>2. PD Reports</td></tr><tr><td>3. Sales/Use Tax</td><td>4. Treasurer’s Report</td></tr></table>	1. Council Minutes-March 13, 2023	2. PD Reports	3. Sales/Use Tax	4. Treasurer’s Report
1. Council Minutes-March 13, 2023	2. PD Reports				
3. Sales/Use Tax	4. Treasurer’s Report				

CITY OF WEBB CITY, MISSOURI
COUNCIL MEETING MINUTES
REGULAR SESSION
Monday, March 27, 2023
Page 2

COUNCIL BILL
NO. 23-010

An Ordinance amending Article XI. Offenses concerning drugs and alcohol: Chapter 215: Possession of Marijuana or Synthetic Cannabinoid, by amending section 215.1800 to prohibit possession of Marijuana except as authorized by Missouri Constitution Article XIV and rules and regulations promulgated in support thereof, and to prohibit smoking or consumption of Marijuana in public places.

Councilwoman Monson presented Council Bill No. 23-010 for the first reading. First reading completed. Councilman Shull moved to accept the first reading. Councilman Dawson seconded. The motion carried with seven yes votes.

MOTIONS

PD-Accept ARPA 50% matching Grant in the amount of \$19,999.98 and purchase equipment for daily operations.

Councilman Queen authorized the PD to accept the awarded ARPA 50% matching grant in the amount of \$19,999.98 to purchase 24 SUV storage cabinets and 30 tire deflation devices. Councilman Shull seconded. The motion carried with seven yes votes.

Water Distribution-Purchase 10 fire hydrants from Joplin Supply

Councilwoman Barroeta made a motion to authorize the Water Distribution Department to purchase 10 fire hydrants from Joplin Supply Company in the amount of \$22,706.60. Councilwoman Monson seconded. The motion carried with seven yes votes.

FINANCIAL
OVERSIGHT

Mayor Lynn Ragsdale entertained a motion to accept the Statement of Accounts dated March 27, 2023. Councilwoman Monson moved to accept the Statement of Accounts for March 27, 2023. Councilman Queen seconded. The motion carried with seven yes votes.

Statement of Accounts is as follows:

City Electronically	775-784	48,215.47
City Fund	39873-40030	560,788.76
ARPA	1107	9,033.15
Habitat Electronically	193-194	1,045.56
Debt Fund	9	13.80
Grand Total		<u>\$619,096.74</u>

COMMITTEE OF
THE WHOLE

Mayor Lynn Ragsdale set the next Council Meeting for Monday, April 10, 2023 at 5:30 p.m. in the Council Chambers.

CITY OF WEBB CITY, MISSOURI
COUNCIL MEETING MINUTES
REGULAR SESSION
Monday, March 27, 2023
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ADJOURN

Mayor Lynn Ragsdale adjourn the council meeting at 5:50 p.m.

Lynn Ragsdale, Mayor and Presiding Officer

Attest:

Kimberley E. DeMoss, City Clerk

AN ORDINANCE AMENDING ARTICLE XI. OFFENSES CONCERNING DRUGS AND ALCOHOL: CHAPTER 215: POSSESSION OF MARIJUANA OR SYNTHETIC CANNABINOID, BY AMENDING SECTION 215.1800 TO PROHIBIT POSSESSION OF MARIJUANA EXCEPT AS AUTHORIZED BY MISSOURI CONSTITUTION ARTICLE XIV AND RULES AND REGULATIONS PROMULGATED IN SUPPORT THEREOF, AND TO PROHIBIT SMOKING OR CONSUMPTION OF MARIJUANA IN PUBLIC PLACES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, AS FOLLOWS:

SECTION 1. That Chapter 215: Possession of Marijuana or Synthetic Cannabinoid, be amended by amending Section 215.1800. Possession of Marijuana of Synthetic Cannabinoid, to conform to Missouri Constitution Article XIV, Sections 1 and 2, so that amended Section 215.1800 shall read as follows:

"SECTION 215.1800: Possession of Marijuana or Synthetic Cannabinoid

A. Except and only to the extent as authorized by Article XIV of the Missouri Constitution including any and all rules and regulations promulgated by the department relating to legalized medical marijuana or legalized adult use marijuana, it shall be unlawful for any person to knowingly use, or possess with intent to use, drug paraphernalia to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, conceal, inject, ingest, inhale or otherwise introduce into the human body a controlled substance, or imitation controlled substance in violation of this article.

B. It shall be unlawful for any person to knowingly possess an imitation controlled substance.

C. No person shall knowingly possess a controlled substance, except and only to the extent as authorized by RSMo Ch. 579 or RSMo Ch. 195, as amended.

D. In any complaint, information, or indictment, and in any action or proceeding brought for the enforcement of any provision of this section, it shall not be necessary to include any exception, excuse, proviso, or exemption contained in: (i) this section, as amended, (ii) RSMo Ch. 579, as amended, or (iii) RSMo Ch. 195, as amended, and the burden of proof of any such exception, excuse, proviso or exemption shall be upon the defendant.

1. No person under the age of twenty-one years shall knowingly possess marijuana except as provided by Article XIV of the Missouri Constitution.

2. A person at least twenty-one years of age may not purchase, possess, consume, use, ingest, inhale, process, transport, deliver without consideration, or distribute without consideration except as permitted under Article XIV of the Missouri Constitution, as amended, over three ounces of dried, unprocessed marijuana, or its equivalent.

3. A person at least twenty-one years of age may not possess, transport, plant, cultivate, harvest, dry, process, or manufacture more than six flowering marijuana plants, six non-flowering marijuana plants (over fourteen inches tall), and six clones (plants under fourteen inches tall) in violation of Article XIV of the Missouri Constitution.

4. A person may not purchase, possess, use, deliver, distribute, manufacture, transfer, or sell to persons under twenty-one years of age marijuana accessories, except as provided by Article XIV of the Missouri Constitution.

5. No person shall knowingly possess more than twice the amount of marijuana as authorized by Article XIV of the Missouri Constitution.

6. The following may possess marijuana pursuant to Article XIV of the Missouri Constitution and its accompanying State regulations:

a. A qualifying patient for the patient's own personal use, provided that a qualifying patient shall not possess more than four (4) ounces of dried, unprocessed marijuana in a thirty (30) day period, unless such patient is able to possess more than such limits pursuant to 19 CSR 30-095.030{5}(E), as amended, in which case such person shall not possess more than amount of marijuana the person's two (2) physicians have certified the person to possess;

b. A primary caregiver for a qualifying patient(s), but only when transporting marijuana to a qualifying patient(s) or when accompanying a qualifying patient(s); and

c. An owner or employee of a medical marijuana facility licensed by the State of Missouri while on the premises of said facility, or when transporting to a qualified patient's or primary caregiver's residence or another medical marijuana facility licensed by the State of Missouri.

d. An adult at least twenty-one (21) years of age.

7. In any complaint or information, and in any action or proceeding brought for the enforcement of any provision of any applicable statutory authority in the State of Missouri, it shall not be necessary to include any exception, excuse, proviso, or exemption of any applicable statutory authority in the State of Missouri, and the burden of proof of any such exception, excuse, proviso or exemption shall be upon the defendant.

8. Any person under the age of twenty-one years old in possession of medical marijuana, including a marijuana-infused product, shall, immediately upon request of any law enforcement officer, produce a valid identification card issued by either the department or the respective equivalent identification card or authorization issued by another state or political subdivision of another state, authorizing the person to possess the amount of marijuana in such person's possession as provided by Article XIV of the Missouri Constitution, as amended. Any person who fails to produce such identification card as required by this section shall be guilty of the offense of failure to produce a medical marijuana identification card.

9. No person shall consume marijuana, including marijuana for medical use, in a public place. As used in this section only, "public place" means the same as the term defined by applicable Missouri Regulations, as amended, which is any public or private property, or portion of public or private property, that is open to the general public, including, but not limited to, sidewalks, streets, bridges, parks, schools, and businesses. However, for purposes of designating a nonpublic place within a public place, the owner or entity with control of any such property may, but is not required to, provide one (1) or more enclosed, private spaces where one (1) qualifying patient and, if required by the owner or entity with control of any such property, a representative of such owner or entity, may congregate for the qualifying patient to consume medical marijuana. The qualifying patient may be accompanied by the family of the qualifying patient, the qualifying patient's primary caregiver, and/or the qualifying patient's physician. The owner or entity with control of any such property may provide such a space by individual request or designate such a space for ongoing use and may limit use of medical marijuana in that space to uses that do not produce smoke. Any such permission shall be given in writing and provided to the qualifying patient or publicly posted prior to a qualifying patient's use of medical marijuana in that space. "Public place" shall not include:

- a. The residence of the person administering medical marijuana or the residence of another person when the person in control of that property has consented to the administering of marijuana; or
- b. A licensed medical facility with the consent of the person or persons in charge of that facility.

10. It shall be unlawful for any person over the age of twenty-one to have the plants and any marijuana in excess of three ounces:

- a. Kept at one private residence visible from a public place; or
- b. Kept in an unlocked space.

11. Consumption of adult use marijuana in public.

- a. No person shall consume adult use marijuana in a public place.
- b. As used in this section only, "public place" means the same as the term defined by applicable Missouri Regulation, as amended, which is any public or private property, or portion of public or private property, that is open to the general public, including, but not limited to, sidewalks, streets, bridges, parks, schools, and businesses. "Public place" shall not include:
 - i. The residence of the person consuming adult use marijuana or the residence of another person when the person in control of that property has consented to the consumption of adult use marijuana; or

ii. An area licensed by the authorities having jurisdiction over the licensing and/or permitting of said activity.

12. Except and only to the extent as authorized by Article XIV of the Missouri Constitution, as amended, including any and all rules and regulations promulgated by the department relating to legalized medical marijuana or legalized adult use marijuana, it shall be unlawful for any person under twenty-one years of age to knowingly use, or possess with intent to use, marijuana accessories to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, conceal, inject, ingest, inhale or otherwise introduce into the human body marijuana, or imitation marijuana in violation of this article, other than medical marijuana as allowed under Article XIV of the Missouri Constitution.

13. The penalty for marijuana offenses shall be punishable as follows:

a. A person who cultivates marijuana plants that are visible by normal, unaided vision from a public place is subject to a civil penalty not exceeding two hundred and fifty dollars and forfeiture of the marijuana, as authorized under Article XIV of the Missouri Constitution, as amended.

b. A person who cultivates marijuana plants that are not kept in a locked space is subject to a civil penalty not exceeding two hundred and fifty dollars and forfeiture of the marijuana, as authorized under Article XIV of the Missouri Constitution, as amended.

c. A person who smokes marijuana in a public place is subject to a civil penalty not exceeding one hundred dollars, as authorized under Article XIV of the Missouri Constitution, as amended.

d. A person who is under twenty-one years of age who possesses, uses, ingests, inhales, transports, delivers or distributes marijuana, or possesses, delivers or distributes marijuana accessories is subject to a civil penalty not to exceed one hundred dollars and forfeiture of the marijuana. Any such person shall be provided the option of attending up to four hours of drug education or counseling in lieu of the fine, as authorized under Article XIV of the Missouri Constitution, as amended.

e. A person who possesses or produces, delivers without receiving any consideration or remuneration, or possesses with intent to deliver not more than twice the amount of marijuana to a person who is at least twenty-one years of age, as authorized under Article XIV of the Missouri Constitution, as amended:

i. For a first violation, is subject to a civil infraction punishable by a civil penalty not exceeding two hundred and fifty dollars and forfeiture of the marijuana;

ii. For a second violation, is subject to a civil infraction punishable by a civil penalty not exceeding five hundred dollars and forfeiture of the marijuana;

iii. For a third or subsequent violation, is subject to a violation punishable by a fine not exceeding five hundred dollars and forfeiture of the marijuana; and,

iv. For a person under twenty-one years of age is subject to a civil penalty not to exceed two hundred and fifty dollars. Any such person shall be provided the option of attending up to eight hours of drug education or counseling in lieu of the fine.”

SECTION 2. This Ordinance shall be in full force and effect from and after its date of passage.

PASSED BY THE COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, this
_____ day of _____, 2023.

MAYOR LYNN RAGSDALE

Attest:

CITY CLERK: KIMBERLEY DEMOSS

Council Report

City of Webb City

**Budget Amendment
Fiscal Year 2021 - 2023**

April 10, 2023

Description

Under the provisions of Section 67.030 RSMO the City is authorized to amend and revise the annual budget to maintain budgetary compliance.

Narrative

Amending the budget to reflect actual revenues/expenditures will keep the City in budgetary compliance required by the State of Missouri.

Staff Recommendation

Staff recommends approval of the budget amendment to present a completed financial plan for the fiscal year 2021 – 2022.

Fiscal Impact

Amendment does not have an impact on city wide cash balances.

Prepared & Submitted By:

Tracy Craig
Finance Director

Reviewed By:

Carl Francis
City Administrator

Reviewed By:

Kimberley DeMoss
City Clerk

COUNCIL BILL NO. 23-011

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE 2021- 2022 FISCAL YEAR BUDGET
FOR THE CITY OF WEBB CITY, MISSOURI**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEBB CITY, MISSOURI,
AS FOLLOWS:

WHEREAS, THE CITY OF WEBB CITY, MISSOURI, IS A MUNICIPAL CORPORATION LOCATED IN JASPER COUNTY, MISSOURI, BEING DULY CREATED, ORGANIZED AND EXISTING UNDER THE LAWS OF THE STATE OF MISSOURI; AND

WHEREAS, THE CITY IS REQUIRED UNDER THE PROVISIONS OF SECTION 67.010 RSMO. TO PREPARE AN ANNUAL BUDGET THAT PRESENTS A COMPLETE FINANCIAL PLAN FOR THE ENSUING BUDGET YEAR; AND

WHEREAS, THE CITY IS AUTHORIZED TO AMEND AND REVISE THE ANNUAL BUDGET UNDER THE PROVISIONS OF SECTION 67.030 RSMO.

SECTION 1. PURSUANT TO SECTION 67.030 RSMO., THE CITY BUDGET FOR THE FISCAL YEAR 2020-2021 FOR THE CITY OF WEBB CITY, MISSOURI, IS HEREBY AMENDED AND REVISED; A COPY OF SAID REVISED BUDGET IS ATTACHED HERETO AND MADE A PART HEREOF. A COPY OF THE BUDGET SHALL BE AVAILABLE AT THE CITY CLERK'S OFFICE.

THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS DATE OF PASSAGE AND APPROVAL.

PASSED BY THE COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, THIS 10TH, DAY OF APRIL, 2023.

ATTEST:

LYNN RAGSDALE, MAYOR AND PRESIDING OFFICER

KIMBERLEY E. DEMOSS, CITY CLERK

AN ORDINANCE declaring the necessity of acquiring for public use certain fee simple right of way and easements for the purpose of street construction improvements associated with the Zora Widening from Rangeline to MO-249 Project; authorizing the City Administrator and his designees to negotiate for the purpose of acquiring the necessary interests in land; and authorizing the City Attorney and his designees to institute condemnation proceedings if such interests in land cannot be acquired by purchase through good faith negotiations.

WHEREAS, the City Council for the City of Webb City, Missouri deems it necessary, desirable, advisable, and in the public interest to obtain certain fee simple right of way and easements for the purpose of street construction improvements associated with the Zora Widening from Rangeline to MO-249; and,

WHEREAS, the City has the authority by virtue of Sections 88.010 to 88.070, 88.073, and 82.240 of the Revised Statutes of the State of Missouri to acquire private property by condemnation proceedings for any public or municipal use, including uses or purposes stated herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, as follows:

Section 1. That it is hereby found, determined, and declared that it is necessary and in the public interest for the public purpose of constructing intersection improvements at Zora Street and Duquesne Road, to acquire, by purchase or condemnation proceedings, certain fee simple right of way and easements for such public improvements, including but not limited to construction of new roadway, sidewalks, installation, maintenance, and repair of public storm sewer lines, and all work incidental and subsidiary thereto, all of which are situated in the City of Webb City, Jasper County, Missouri, and are legally described in Exhibit “A” attached hereto and incorporated by reference as if fully set forth herein.

Section 2. That the City Administrator and his designees have negotiated in good faith with the owners of property herein described for the purpose of acquiring certain fee simple right of way and easements, relating to the property herein described, and are hereby authorized to continue negotiations notwithstanding the filing of condemnation proceedings.

Section 3. That, in the event of failure, following good faith negotiations, to reach agreement on the amount of compensation to be paid for such fee simple right of way and easements, and the acquisition thereof by purchase, the City Attorney and his designees, including special counsel, are hereby authorized and directed to institute condemnation proceedings for the purpose of acquiring such fee simple right of way and easements in the manner provided by the Revised Statutes of Missouri.

PASSED BY THE COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, this ____ day of _____, 2023, by a vote of _____.

Lynn Ragsdale, Mayor and Presiding Officer

ATTEST:

Kimberley E. DeMoss, City Clerk

EXHIBIT A

RIGHT OF WAY

ALL THAT PART OF THE FOLLOWING DESCRIBED TRACT RECORDED IN BOOK 2275, PAGE 930 IN THE JASPER COUNTY, MISSOURI RECORDERS OFFICE:

ALL OF A TRACT OF LAND DESCRIBED AS FOLLOWS: BEGINNING AT A MONUMENT FOUND AT THE SOUTHEAST CORNER OF SECTION 30, TOWNSHIP 28, RANGE 32, JASPER COUNTY, MISSOURI; THENCE NORTH 2 DEGREES 01 MINUTE 17 SECONDS EAST ALONG THE EAST LINE OF SECTION 30, 455.00 FEET; THENCE NORTH 88 DEGREES 01 ,MINUTES 39 SECONDS WEST PARALLEL TO THE SOUTH LINE OF SECTION 30, 365.00 FEET; THENCE SOUTH 2 DEGREES 01 MINUTE 16 SECONDS WEST 455.00 FEET TO THE SOUTH LINE OF SECTION 30; THENCE SOUTH 88 DEGREES 01 MINUTE 43 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 365.00 FEET TO THE POINT OF BEGINNING, EXCEPT ANY PART TAKEN OR DEEDED OR ROAD RIGHT- OF-WAY PURPOSES.

SAID RIGHT-OF-WAY DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 30,
THENCE N02°00'53"E ALONG THE EAST LINE OF SAID SECTION 30, 31.23 FEET; THENCE N88°03'26"W, 41.22 FEET TO THE POINT OF BEGINNING;
THENCE N88°03'26"W, 325.01 FEET; THENCE
N02°00'39"E, 3.18 FEET; THENCE
N76°19'17"E, 279.73 FEET;
THENCE N61°59'23"E, 64.33 FEET TO THE WEST RIGHT-OF-WAY LINE OF HALL STREET; THENCE
S02°00'39"W ALONG SAID WEST RIGHT-OF-WAY, 110.63 FEET TO THE POINT OF BEGINNING;
CONTAINING 16,267 SQUARE FEET MORE OR LESS.

TEMPORARY CONSTRUCTION EASEMENT

ALL THAT PART OF THE FOLLOWING DESCRIBED TRACT RECORDED IN BOOK 2275, PAGE 930 IN THE JASPER COUNTY, MISSOURI RECORDERS OFFICE:

ALL OF A TRACT OF LAND DESCRIBED AS FOLLOWS: BEGINNING AT A MONUMENT FOUND AT THE SOUTHEAST CORNER OF SECTION 30, TOWNSHIP 28, RANGE 32, JASPER COUNTY, MISSOURI; THENCE NORTH 2 DEGREES 01 MINUTE 17 SECONDS EAST ALONG THE EAST LINE OF SECTION 30, 455.00 FEET; THENCE NORTH 88 DEGREES 01 ,MINUTES 39 SECONDS WEST PARALLEL TO THE SOUTH LINE OF SECTION 30, 365.00 FEET; THENCE SOUTH 2 DEGREES 01 MINUTE 16 SECONDS WEST 455.00 FEET TO THE SOUTH LINE OF SECTION 30; THENCE SOUTH 88 DEGREES 01 MINUTE 43 SECONDS EAST ALONG THE SOUTH LINE OF SAID SECTION 365.00 FEET TO THE POINT OF BEGINNING, EXCEPT ANY PART TAKEN OR DEEDED OR ROAD RIGHT- OF-WAY PURPOSES.

SAID EASEMENT DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 30,
THENCE N02°00'53"E ALONG THE EAST LINE OF SAID SECTION 30, 141.86 FEET; THENCE N88°03'26"W, 41.22 FEET TO THE POINT OF BEGINNING;
THENCE S61°59'23"W, 64.33 FEET; THENCE
S76°19'17"W, 279.73 FEET; THENCE
N02°00'39"E, 6.83 FEET; THENCE S88°01'01"E,
5.84 FEET; THENCE N76°19'17"E, 271.63
FEET; THENCE N54°50'29"E, 72.36 FEET;
THENCE S02°00'39"W, 16.17 FEET.

CONTAINING 2026 SQUARE FEET MORE OR LESS.

RESOLUTION: 23-1000

A RESOLUTION AUTHORIZING THE MAYOR TO DIRECT THE CUSTODIAN OF RECORDS OF THE CITY OF WEBB CITY TO DISPOSE OF CERTAIN CITY RECORDS THAT HAVE EXCEEDED THE RETENTION REQUIREMENTS AS SET FORTH BY THE LAW OF THE STATE OF MISSOURI.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, as follows:

Section 1. That the City of Webb City desires to dispose of those city records which have exceeded the retention requirements as set forth by RSMo. 109.230 (4) and are recommended for disposal by the State of Missouri. Said list of records to be disposed is attached hereto as Exhibit A (City, Fire, PW, and PD Records) and incorporated herein by reference.

Section 2. That the Mayor of the City of Webb City is hereby authorized to direct the custodian of records to dispose of the city records listed in Exhibit A in accordance with RSMo. 109.230 (4).

PASSED AND APPROVED by the council of the City of Webb City, Missouri, this __day of _____, 2023.

Lynn Ragsdale, Mayor and Presiding Officer

Attest:

Kimberley E. DeMoss, City Clerk

Files to Shred (Boxes) December 2023

- 1** 2016 ~ Juvenile Incident Reports
- 2** 2016 - Criminal Histories
- 3** 2016 - Accident Reports
- 4** 2016 - January Incident Reports
- 5** 2016 - February Incident Reports
- 6** 2016 - March Incident Reports
- 7** 2016 - April Incident Reports
- 8** 2016 - May Incident Reports
- 9** 2016 - June Incident Reports
- 10** 2016 - July Incident Reports
- 11** 2016 - August Incident Reports
- 12** 2016 - August Incident Reports
- 13** 2016 - September Incident Reports
- 14** 2016 - September Incident Reports
- 15** 2016 - October Incident Reports
- 16** 2016 - October Incident Reports
- 17** 2016 - November Incident Reports
- 18** 2016 - December Incident Reports

March 1st, 2023 - Boxed records to destroy

<u>DEPT. BOX TO CONSIDER DESTROYING</u>		<u>Box Label and Date Range</u>	<u>Box Color</u>	<u>Retention Hold</u>
<u>Court</u>		<u>Oct.-Nov</u>		
1	Court records	A - Bl	2018-2019	White 3 years
2	Court records	Bo - Ci	2018-2019	White 3 years
3	Court records	Cl - En	2018-2019	White 3 years
4	Court records	Er - Hee	2018-2019	White 3 years
5	Court records	Hei - Ki	2018-2019	White 3 years
6	Court records	Kl - Mo	2018-2019	White 3 years
7	Court records	Mu - Rio	2018-2019	White 3 years
8	Court records	Rip - Tho	2018-2019	White 3 years
9	Court records	Thr - Z	2018-2019	White 3 years
10	Court records	A - C	2008-2009	Green 12 years
11	Court records	D - K	2008-2009	Green 12 years
12	Court records	L - Re	2008-2009	Green 12 years
13	Court records	Ri - Z	2008-2009	Green 12 years
14	Court records	State Reports/Conv./Dockets/Etc.	12-1-05 to 12-1-06	Pink 5 years
15	Court records	Dockets	2009	Pink 5 years
16	Court records	Dockets	2009	Pink 5 years
17	Court records	Dockets	2010	Pink 5 years
18	Court records	Dockets	2011	Pink 5 years
19	Court records	Dockets	2012	Pink 5 years
<u>Finance</u>				
20	Accounts Payable	A - B	Nov. 2018 - Oct. 2019	Purple 3 years
21	Accounts Payable	C - D	Nov. 2018 - Oct. 2019	Purple 3 years
22	Accounts Payable	E - Henkle's	Nov. 2018 - Oct. 2019	Purple 3 years
23	Accounts Payable	Henkle's to J	Nov. 2018 - Oct. 2019	Purple 3 years

24	Accounts Payable	K - O	Nov. 2018 - Oct. 2019	Purple	3 years
25	Accounts Payable	P - R	Nov. 2018 - Oct. 2019	Purple	3 years
26	Accounts Payable	S - U.S. BANK	Nov. 2018 - Oct. 2019	Purple	3 years
27	Accounts Payable	U.S. Bank 1 Visa to U. Way	Nov. 2018 - Oct. 2019	Purple	3 years
28	Accounts Payable	V - Z	Nov. 2018 - Oct. 2019	Purple	3 years
29	Monthly Pay Records		March 2017 - June 2017	Purple	5 years
30	Monthly Pay Records		July 2017 - October 2017	Purple	5 years
31	Monthly Pay Records		Nov. 2017 - Feb. 2018	Purple	5 years
32	Old Business Licenses	Ti - Z	Jul-19	Purple	2 years
33	Bk Statements/Dep./ZCM Rprts/Etc.		Feb. 2017 - March 2017	Purple	5 years
34	Bk Statements/Dep./ZCM Rprts/Etc.		April 2017 - June 2017	Purple	5 years
35	Bk Statements/Dep./ZCM Rprts/Etc.		June 2017 - Aug. 2017	Purple	5 years
36	Bk Statements/Dep./ZCM Rprts/Etc.		Aug. 2017 - Oct. 2017	Purple	5 years
37	Accnts Rec./Check Copies		March 2017 - Feb. 2018	Purple	5 years
38	Accnts Rec./Sched. Of Recpts.		Nov. 2017 - Feb. 2018	Purple	5 years
39	Taxes (Sales/Property/Fuel), Gar. Sales. Etc.		2015 - 16 and 2016 - 17	Purple	5 years
40	Ev. Center/Park Pav. Rentals/Pet Lic.		2015 - May 2017	Purple	5 years
41	Finance - Daily Deposits - Audited		April 2019 - May 2019	Purple	5 years
42	Finance - Daily Deposits - Audited		June 2019 - July 2019	Purple	5 years
43	Finance - Daily Deposits - Audited		July 2019 - Aug. 2019	Purple	5 years
44	Finance - Daily Deposits - Audited		Sept. 2019 - Oct. 2019	Purple	5 years
45	Finance - Daily Deposits - Audited		Oct. 2019	Purple	5 years
46	Finance - Daily Deposits - Audited		Nov. 2019 - Dec. 2019	Purple	5 years
47	Finance - Daily Deposits - Audited		Dec. 2019 - Jan. 2020	Purple	5 years

Water Dept.

48	Books Reads		Oct. 2016 - April 2017	Yellow	5 years
49	Books Reads		May 2017 - Nov. 2017	Yellow	5 years
50	Credit Card Pymnts.		Feb. 2020 - May 2020	Yellow	2 years

51	Credit Card Pymnts.	June 2020 - Sept. 2020	Yellow	2 years
52	Credit Card Pymnts.	Oct. 2020 - Dec. 2020	Yellow	2 years
53	Cust. Adj. and Appls./Landlord letters/Etc.	2011 - 2015	Yellow	5 years
54	Inactive Accounts	11-15-16 to 9-29-17	Yellow	5 years
55	Bad Debt Audit/Bill Adjustments/Etc.	Nov. 2016 - Oct. 2017	Yellow	5 years
56	Penalty Audit Reg./Past Due Reg.	Nov. 2016 - Oct. 2017	Yellow	5 years
57	Bank Drafts/Promise to Pay	Nov. 2016 - Oct. 2017	Yellow	5 years
58	Bank Drafts/Account Summary	Nov. 2016 - Oct. 2017	Yellow	5 years
59	Daily Deposits	3-1-17 to 4-15-17	Yellow	5 years
60	Daily Deposits	4-17-17 to 5-22-17	Yellow	5 years
61	Daily Deposits	5-23-17 to 7-7-17	Yellow	5 years
62	Daily Deposits	7-10-17 to 8-15-17	Yellow	5 years
63	Daily Deposits	8-16-17 to 9-29-17	Yellow	5 years
64	Daily Deposits	10-2-17 to 11-16-17	Yellow	5 years
65	Daily Deposits	11-17-17 to 12-29-17	Yellow	5 years
66	Daily Deposits	1-2-18 to 2-15-18	Yellow	5 years

Fire Dept.

67	Fire Reports	1985 - 1988	Red	20 years
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City Clerk

68	Beimdick Claims	2011-2017	Orange	5 years
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Public Works

69	Locates	2018	Black	5 years
70	Inspections	2020	Black	3 years
71	Billing	Jan - June 2018	Black	5 years
72	Billing	July - Dec. 2018	Black	5 years



Division:
 Circuit/No. _____ Probate/No. _____
 Municipal _____ City of Webb City _____
 Contact Person: Peggy England
 Phone Number: 417-673-4000
 Email: pengland@webbcity.org

(Date File Stamp)

Order of Destruction

Court Operating Rule 8 authorizes the presiding judge of the circuit court or the chair of the fine collection center advisory committee to issue orders of destruction of paper, microfilm or electronic records of the court, or center, respectively, which have met the retention schedules pursuant to the provisions of Court Operating Rule 8. All requirements under Court Operating Rule 8 have been satisfied.

The records listed below are not required to be transferred to the Missouri State Archives.

It is ordered that Peggy England (appointing authority) destroy the records described below.

Book or Case Number Series	Book Title or Case Type	Dates of Cases/Books	Media Type
4 boxes	Financial	2015	
12 boxes	multi traffic ord. viol jail logs	2018-2019	

The open case records are to be destroyed by burning shredding other: Innovative Industries.

3/24/2023

Date

[Signature]

Presiding Judge or Chair of the FCC Advisory Committee Signature



Division:
 Circuit/No. _____ Probate/No. _____
 Municipal _____ City of Webb City
 Contact Person: Peggy England
 Phone Number: 417-673-4000
 Email: pengland@webbcity.org

(Date File Stamp)

Order of Destruction of Confidential Records

Court Operating Rule 8 authorizes the presiding judge of the circuit court or the chair of the fine collection center advisory committee to issue orders of destruction for those records which have met the required retention period. The confidential records listed below were not offered to Missouri State Archives. All requirements under Court Operating Rule 8 have been satisfied.

It is ordered that Peggy England (appointing authority) destroy the records described below.

Book or Case Number Series	Book Title or Case Type	Dates of Cases/Books	Media Type
4 boxes	traffic ordinance nuisance violations	2018 - 2019 x 2 2009 x 1 2011 x 1	

Confidential Records: The court orders that case records identified above which are closed to the public under chapters 577 and 610, RSMo; mental health records under chapters 630, 631, and 632, RSMo; records pertaining to sexually violent predators, required to be sealed under section 632.513, RSMo; juvenile division records under section 211.321, RSMo, and Rules 122.02 and 122.04; adoption records under section 453.120, RSMo; all papers and records, other than the interlocutory or final judgment, in paternity cases under section 210.846, RSMo; records of any grand jury proceedings under chapter 540, RSMo; no true bills; criminal psychiatric evaluations under section 552.020.13, RSMo; pre-sentence investigations and probation and parole reports under rule 29.07; treatment court division records treated confidentially by statute or federal regulation; motions, court orders, and test results for sexually transmitted diseases that are required to be sealed under section 545.940, RSMo; jury questionnaires maintained by the court in criminal cases under rule 27.09; information that identifies a person as an applicant or recipient of IV-D services under sections 454.440 and 208.120, RSMo; search warrants until the warrant is returned or expires; filing information sheets under COR 4.07; information that identifies a person as a victim of a sexual offense under section 595.226, RSMo; or any other record sealed or closed by statute, rule or order of a court of record for good cause shown; shall not be offered to the Missouri State Archives, shall be destroyed by burning shredding other: Innovative Industries.

3/24/2023

Date

Presiding Judge or Chair of the FCC Advisory Committee Signature

Council Report

City of Webb City

Increase PD staffing by
one Police Officer as
School Resource Officer
April 10, 2023

SUBJECT:

Allow the police department to increase staffing by one Police Officer to be assigned as a School Resource Officer.

BACKGROUND:

For the past several years, the Webb City School District has reimbursed the City half of the salary and benefits for two School Resource Officers. One SRO is primarily assigned to the Middle School and also teaches Drug Abuse Resistance Education (D.A.R.E.). The other SRO is primarily assigned to the High School. Both SROs handle a majority of the calls for service within the school district. Both SROs work primarily in the schools during the school year then work as a Patrol Officer during the summer months or as needed throughout the year.

The school district has requested a third SRO to be assigned to the Junior High School. The school district has offered to split the cost of the third SRO just as they have with the other two SROs. An increased full time presence in the Middle School will help to mitigate any security issues.

RECOMMENDATION:

Allow the police department to increase staffing by one Police Officer to be assigned as a School Resource Officer.

FISCAL IMPACT:

\$34,798.40 in salary plus \$13,223.39 in benefits (\$48,021.79 total) based on an entry level Police Patrol Officer position. The cost may go up if the officer assigned as SRO has additional years of service. Equipment costs will be paid for by the police department.

Prepared & Submitted By:

Donald E. Melton
Chief of Police

Reviewed By:

Carl Francis
City Administrator

Reviewed By:

Kim DeMoss
City Clerk

Reviewed By:

Tracy Craig
City Financial Officer

Council Report

City of Webb City

ARPA funds as
matching funds for
grants
April 10, 2023

SUBJECT:

Allow the police department and fire department to use American Rescue Plan Act (ARPA) funds as matching funds for American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) grants.

BACKGROUND:

In November 2022 the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) made grant funding opportunities available for municipal police and fire departments, including emergency medical services. The SLFRF awards have a maximum award amount of \$20,000.00 and require a 50% local match but municipalities can use ARPA funds for those matching funds.

Recently the fire department was awarded \$17,994.74 and the police department was awarded \$19,999.98 in SLFRF funds. Both awards require a local match of \$17,994.74 and \$19,999.98, respectively. These grants were made available after the City had finalized our 2023-24 budget, so these matching funds were not included in the fire department or police department's budget.

RECOMMENDATION:

Allow the police department and fire department to use American Rescue Plan Act (ARPA) funds as matching funds for American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) grants, following the grant being approved by Council.

FISCAL IMPACT:

\$37,994.72 in American Rescue Plan Act (ARPA) funds.

Prepared & Submitted By:

Donald E. Melton
Chief of Police

Reviewed By:

Carl Francis
City Administrator

Reviewed By:

Kim DeMoss
City Clerk

Reviewed By:

Tracy Craig
City Financial Officer

Council Report

City of Webb City

Purchase of 2015 Vactor
Sewer Cleaning Truck

4-10-2023

SUBJECT:

Purchase of 2015 Vactor Sewer Cleaning Truck for Wastewater O&M department.

BACKGROUND:

The City of Webb City Wastewater O&M department currently has a 1998 Vactor truck that is being utilized to clean and maintain the sewer mains and lift stations in the City. This truck has been well used and is experiencing failures that can no longer be repaired. The controls for the high pressure jet cleaner no longer work properly and we have to manually bypass them in order to clean a main or clear a clog. We have taken this to several repair shops and none can repair it due to age and availability of parts. One feature of the truck, the hydro excavator and vacuum, does still work properly and works well for doing emergency digs without having to call locates in. For this reason we can utilize the truck in the water department for any emergency calls on water main leaks and have a faster response time. Key Equipment is the dealer for our region and has a used 2015 Vactor with low hours and miles and has a price of \$295,737.50. There are no other used trucks in this region, however, there are comparable units in other regions of the country. Some of these other trucks are attached for a comparison.

COST:

\$295,737.50 for a 2015 Vactor sewer jetter/vacuum truck.

IMPACT & EFFECT:

Funds of \$205,000 are included in this year's budget. (41.84.49105)

RECOMMENDATION:

Staff recommends proceeding with the purchase of the 2015 Vactor truck from Key Equipment of Kansas City at a price of \$295,737.50.

PREPARED BY

William Runkle
Wastewater Director

REVIEWED BY

Carl Francis
City Administrator

REVIWED BY

Tracy Craig
Finance Director

REVIEWED BY

Kimberley DeMoss
City Clerk



Corporate Office
P.O. Box 2007
Maryland Heights, MO 63043
314-298-8330

Kansas City Office
6716 Berger Ave
Kansas City, KS 66111
913-371-8260

Springfield Branch
1315 Ottis Street
Springfield, IL 62703
217-313-7408

April 3, 2023
City of Webb City
Attn: William Runkle, Wastewater Utilities Director



RE: 2015 Vactor 2115 PD on Freightliner 114SD

Thank you for your interest in Key Equipment and Supply Company and the environmental products we represent. I appreciate the opportunity to earn your equipment business.

Equipment Proposal description:

One Used Vactor truck mounted combination sewer cleaner

Model: 2115-824-PD

With the following features:

Debris Body

- 15-Yard capacity
- 60" Dump Height
- Hydraulic Dump Hoist
- Full Opening Rear Door Flat Rear Door w/ Hydraulic Locks and Hydraulic Open / Close, Door Up / Down
- Debris Body Flush Out System
- 6" curbside decant system
- Splash Shield - Bolted to Body Flange Rear Door
- Pump off ports

Vacuum system

- Roots PD Blower model 824RCS with 16" in of vacuum
- Front control blower start/stop
- Debris Body Vacuum Relief System, Located in Inlet of Vacuum System
- Debris Inlet Deflector Plate in Debris Body
- Dual Stainless-Steel Float Ball Shut-Off
- Centrifugal Separator Rear Mounted
- Stainless Steel Micro-Strainer

Boom

- 10' telescopic boom assembly with 180-degree rotation
- Joystick control

Water system

- Vactor single piston water pump rated at 80GPM @ 2500 PSI
- Accumulator System
- 3" Y-Strainer @ Water Pump with 3" Drain Valve
- Rodder pump drain valves

Hose Reel

- 800' capacity tele-rotating hose reel
- New 500' x 1" Piranha Sewer Hose
- Pinch roller
- Auto-Level Wind

Additional features

Hydro Excavation Kit
Cold-weather recirculation
Folding Pipe Rack / Curbside & Street Side
(2) Horizontal Pipe Storage Racks at Sub-Frame Level
Wireless Remote-Control Belly Pack Remote with Pump, Boom, and Hose Controls

Safety & Work Lighting

LED Split Arrow Traffic Controller
Amber safety light package
LED Work Lights (2) on Boom
Backup Camera w/ 7" color monitor in cab

Chassis:

2015 Freightliner tandem axle chassis
Model: 1114SD 6x4
370hp Cummins Engine
Allison automatic transmission
66,000 GVWR
Air conditioning
Chassis Miles: 48,115
Blower Hours: 769
*Miles and hours as of 3/2023

Total Price Delivered to Webb City:

\$295,737.50

Customer responsible for any applicable sales tax, title, and license fees

Terms: Net 30 Days Freight: includes delivery and training

If you have any questions, or would like additional information, please don't hesitate to contact me at 913-915-7801 or nmiller@keyequipment.com

This proposal becomes a contract for delivery and payment of the merchandise listed above when signed by the customer or one of its officers. * Subject to availability.

Customer Name _____

By _____ Date _____



Nate Miller
Territory Manager
Key Equipment & Supply Co.



Used 2016 VACTOR Sewer Trucks 2100 Plus PD

Stock # Z001571

\$335,000

Custom Rebuilt

Popularity Stats

- 👁️ Seen 10 times (last 30 days)
- ♥️ Be the first user to .
- 📉 The price has not decreased recently

Description

Stock # Z001571

- Vactor 2100 Plus PD Sewer Cleaner
- Chassis: 2016 Western Star 4700SBA 6x4
- Cummins ISL-370 Engine, Allison 3000 RDS Transmission
- 18" Vacuum, 12 Yard Debris Body
- 80 @ 2,500 PSI Water System
- 1,300 Gallon Water Capacity
- Centrifugal Separators
- Folding Pipe Rack, Curbside
- Rear Door Splash Shield
- 180 Deg 10ft Telescoping Boom
- Bellypack Wireless Controls, Including Hose Reel Controls
- Cold Weather Recirculator
- Jet Rodder Water System Accumulator
- Hydro Excavation Kit
- Chassis: Approximately 103,808 Miles and 9,448 Hours

Message From Custom Rebuilt

Custom Rebuilt is a leading supplier of refurbished infrastructure maintenance equipment. Our areas of expertise include: Sewer Cleaning Equipment, Street Sweepers, Sewer Inspection Cameras and Refuse Equipment. From initial equipment assessment and systems analysis to jointly determining a remanufacturing plan that's right for your application, needs and budget, Custom Rebuilt® is here to provide a total turnkey solution. We can also provide financing, delivery and training. Unlike equipment brokers and auctions, we take the guess work out of buying used equipment. All repair work is completed by our staff of factory certified technicians.

Detailed Specifications

Condition:	Used
Year:	2016
Make:	VACTOR
Model:	2100 Plus PD
Class:	CLASS 8 (GVW 33001 - 150000)
Category:	Sewer Trucks
Location:	Elmhurst, IL
Stock Number:	Z001571



See more Trucks from this dealer [Q](#)



2015 VACTOR 2100 Plus PD Sew...
Custom Rebuilt



2017 VACTOR 2100 PLUS Sewer ...
Custom Rebuilt



2015 VACTOR (TRUCK) 2100 PL...
Custom Rebuilt



2017 VACTOR (TRUCK) 2100 PL...
Custom Rebuilt



2008 VACTOR (TRUCK) 2100 Se...
Custom Rebuilt



200-
Cust

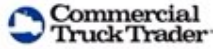
Custom Rebuilt

Custom Rebuilt is a leading supplier of refurbished infrastructure maintenance equipment. Our areas of expertise include: Sewer Cleaning Equipment, Street Sweepers, Sewer Inspection Cameras and Refuse Equipment. From initial equipment assessment and systems analysis to jointly determining a remanufacturing plan that's right for your application, needs and budget, Custom Rebuilt® is here to provide a total turnkey solution. We can also provide financing, delivery and training. Unlike equipment brokers and auctions, we take the guess work out of buying used equipment. All repair work is completed by our staff of factory certified technicians.

Call 1-855-804-3255

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2015 Vactor 2100 Plus PD Sewer Cleaner Truck

Elmhurst, Illinois

Basic Information

Category	Sewer Cleaner Truck
Make	Vactor 2100 Plus PD
	AVAILABLE LATE SPRING 2023
Year	2015
Location	Elmhurst, Illinois
Country	United States
Price	365,000 USD
Unit Number	Z001545
Production Country	United States

AVAILABLE LATE SPRING 2023

Unit Z001545 Equipped As Follows:

Chassis: 2015 Western Star 4700, 6x4

Cummins ISL-370 Engine, Allison 3000 RDS

Transmission

Vactor 2100 Plus PD, 18 Inch Vacuum, 12 Yard

Debris Body

80 At 2,500 PSI Water System

1,300 Gallon Water Capacity

Additional Information

Centrifugal Separators

Folding Pipe Rack, Curbside

Rear Door Splash Shield

180 Deg 10ft Telescoping Boom

Bellypack Wireless Controls

Cold Weather Recirculator

Jet Rodder Water System Accumulator

Hydro Excavation Kit

Chassis: Approximately 66,758 Miles And 7,769

Hours

Approximately 2,165 Blower Hours

Documents

▶ [Z001545-2015-Vactor-2100-PD-CR-Flyer.Pdf](#)

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[Monthly Payment](#)

[Purchase Budget](#)

What is your purchase budget?

365000

USD

Council Report

City of Webb City

**Drill, Casing, and water
testing for Well #15**

April 10, 2023

Description

Well #15 was originally located next to the Water Tower and constructed in the 1960's. This well had to be shut down for approximately the last 15 years due to a bent casing preventing the pumps from being dropped below 750 feet which is at the current water table level. At the time of it being shut down the water quality and quantity was good. Public Works has requested bids to have a new well drilled at the same location down to approximately 1100 feet along with the testing and casing necessary. If successful this could be a good producer of water once new pumps and well house would be constructed. The volume and quality tests would be included with this contract.

Narrative

The following are the bids received: (see attached)

Flynn Drilling Company	\$405,750
Harper Pump Company	\$388,040

Staff Recommendation

Staff recommends we accept the bid from Harper Pump Company and authorize the Mayor to enter into a contract for the attached described work and pricing. If successful staff would then begin the preparation to install pumps, and all necessary equipment similar to what city personnel completed at the new Homestead well location.

Fiscal Impact:

The current fiscal year 22/23 contains \$500,000 for the construction of a new well at Tracy Street.

Prepared & Submitted By:

Carl Francis
City Administrator

Reviewed By:

Rick Roth
Street and Water Director

Reviewed By:

Kim DeMoss
City Clerk City

Reviewed By:

Tracy Craig
Financial Officer