

**CITY OF WEBB CITY, MISSOURI
CITY COUNCIL MEETING
Tentative AGENDA
Monday, March 28, 2022
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INVOCATION

PLEDGE

OPENING OF MEETING

Roll Call
Mayor's Statement
Public Comments

ADMINISTRATOR'S REPORT

Administrator Report

CONSENT AGENDA

1. Council Minutes-March 14, 2022
2. Sales/Use Tax
3. Treasurer's Report

MOTIONS

Economic Dev. – Retail Billboard Advertisement on Mo 249 Highway (Motion to approve and vote)

COMMITTEE REPORT

1. Financial Oversight
 - A. Statement of Accounts, March 28, 2022 Action & Authorization
2. Committee of the Whole
 - Next Council Meeting April 11, 2022

CLOSED SESSION

RSMO: 610.021 Subsection (2) Real Estate

ADJOURN



Administrator's Report 03/28/22

Staff met with our **Workers Compensation** Carrier and received news that our premium for the upcoming year has risen 26%. Unfortunately this was not unexpected as our Modification Report has indicated two years running this would happen as our claims have had a couple bad years. The increase in costs for this upcoming year will be approx. \$65,000.

Waste Water crews have been busy the past couple weeks doing some upgrades and pump replacements on the **Walnut Ridge Lift Station**. The controls and equipment have been getting old and in need of upgrades. The crews are able to perform the work ourselves and save considerable costs versus contractors.

The **composting program** at the waste water plant is gearing up for what looks to be a busy summer. We have already had hauled over 300 ton of soil amendments preparing to start the new season. Many have asked about the stockpiles on the Habitat Property west of 249 and those are just to be spread and applied later this spring.

Public Works has continued to perform some storm drain maintenance in anticipation of the spring rains and also we have focused on crack sealing areas that have been damaged during the last winter. We are targeting some cut and patch areas for when the weather clears but with the fluctuation in oil prices we will be evaluating any overlays more in the near future.

Community Development and the Webb City Chamber have been working with area merchants to plan a first Thursday event each month the event will be called "Downtown After Dark"

To be held the first Thursday of months May – October

May 5: Name TBA

June 2: 80's theme, will sell tickets for an 80's adult prom to be held at Just A Taste on Friday, June 3. (limited tickets)

July: sidewalk sale in conjunction with Cruise-A-Palooza, 2 week long Boutique Bingo game piece for shoppers. A "blackout" will enter shoppers into a drawing

August 4: Boutique Bonanza/Back to School fashion show & expo, held at the Route 66 Event Center.

September 1: Mimosa Crawl shopping evening

October 6: Oktoberfest

New Additions to Route 66 Cruise-A-Palooza:

Sanctioned Steak Cook-off sponsored by Henkle's ACE Hardware & the Cruisin' Main organization is joining forces with us to add to the car show.

City Staff have discussed the **possibility of changing the city fireworks ordinance** to allow aerial fireworks. For many years the ordinance has been in place that no aerial fireworks are allowed within the city limits. This ordinance is non-enforceable. Currently during these times our public safety personnel are inundated with reports of bottle rockets and other aerial fireworks that are legal in surrounding communities. In the event there are seriously dry conditions the Fire Chief could always issue a ban based on the conditions at the time. This would require council action to remove the City Ord.205.230.

City staff have been working with Lamar Advertising Company to put together a plan to promote the City of Webb City and our many retail opportunities. We have put together a draft billboard design (see attached) with a couple retailers logos who contribute directly to the Centennial Retail Park but we also include the entire city in the City wide logo and mentioning of our historic downtown. We have worked to acquire the location along northbound MO249 just south of 7th street in front of the Heritage John Deere Tractor location.

Stadium View Park is nearing completion. The equipment is in place and the surface is being completed around the playground. We should be ready to open the new neighborhood park as soon as weather allows.

Dates to remember upcoming;

- | | |
|----------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| March 10 th | VIP tickets for the Spring Shop Hop go on sale |
| April 1 st and 2 nd
p.m. on Saturday. | Spring Shop Hop from 5 p.m. to 8 p.m. that Friday and then 9a.m. to 3 p.m. on Saturday. |
| April 9 th | Annual Easter Egg Hunt @ King Jack Park starting at 1 p.m. |
| May 5 th -7 th | Citywide Garage Sale Weekend |
| May 19 th -22 nd | Citywide Spring Clean up. |
| July 8 th – 9 th | 14 th Annual Route 66 Cruise-A-Palooza @ King Jack Park |
| November 5 th | Start of the 2022 Polar Bear Express Ticket Sales. |

Sponsorships will be available for business sponsors of the Polar Bear Express for the available 10 nights the Trolley will operate.

(only 5 nights still available for sponsorship)

Previous Meetings

The City will be moving to ADP for payroll processing services. The current provider, Primepay, will be working with ADP in the migration of information. There will be no cost for this transfer of information. ADP has promised not to increase pricing for 18 months on the services in place at this time with Primepay. There is no obligation or contract to sign. The City pays for services on a payroll to payroll basis.

Public Works has been working with the Department of Natural Resources to complete both the “**Stormwater Annual Report MS-4**” for Calendar year 2021 and make application for the next 5 year Missouri Stormwater (MS-4) report and requirements. This report process assures that we remain in compliance with our permit issued under the Small Municipal Separate Storm Water regulations. A full report can be obtained for those interested in the office of the City Clerk.

The Parks Department will be holding the annual Easter Egg Hunt in King Jack Park on April 9th, 1-3pm. Age groups will be up to 4 years of age starts at 1pm, 4-6 years of age start at 1:30 and then 7 and older begins at 2pm. Children who require special assistance will begin at 2:30pm.

City staff met with MODOT regarding recent requests for entrances on Madison. MODOT has implemented some distance requirements recently and that has made development much more difficult along the Madison Street commercial area. We will be working towards implementing a shared driveway and entrance requirement as we move forward on any new developments.

The Parks department reports that 340 boys and girls have signed up to participate in our soccer program this spring at King Jack Park. The season March 15th, weather permitting. We hope to have the new lighting and fence on the new soccer field (old rodeo grounds) available for play this season.

Park staff will be placing behind the Praying Hands a new ADA **compliant picnic table donated by George and Nancy Spaeth**. Should be installed prior to the next meeting

The new **roof was completed on the Farmers Market Kitchen**. That should complete all required repairs that had been requested.

Waste Water crews, in addition to still producing composted soil amendments, have been busy working on a pipe that has been located near the area of 171 and Madison. **This main sized pipe is the old transmission line that we had no knowledge of it still being there.** There is a main line running in a lateral position to it so we can only assume someone did not remove when replacing the pipe. It was located due to the amount of inflow water that was found in the main pipe. Crews will be determining if there are any services still existing within the line and if it can be abandoned.

Carl Francis
City Administrator

CITY OF WEBB CITY, MISSOURI
COUNCIL MEETING MINUTES
REGULAR SESSION
Monday, March 14, 2022
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INVOCATION	Mayor Ragsdale gave the invocation
PLEDGE TO FLAG	The Council remained standing for the Pledge of Allegiance.
COUNCIL MEETING	The City Council of Webb City, Missouri met in regular session Monday, March 14, 2022 at 5:30 p.m. in Council Chambers. Mayor Lynn Ragsdale presided.
ROLL CALL	The following members answered roll call: Andy Queen, Gina Monson, Jonathan Shull, Debbie Darby, Ray Edwards, Alisa Barroeta, and Jim Dawson. Absent: Jerry Fisher. There being seven members present, and seven members representing a quorum. Mayor Lynn Ragsdale declared this session of council officially opened. Also present were: City Administrator Carl Francis, City Attorney Troy Salchow, Deputy City Clerk Peggy England, Finance Director Tracy Craig, Police Chief Don Melton, Fire Chief Andy Roughton, Waste Water Director William Runkle, Street & Water Director Rick Roth, Economic Development Coordinator Erin Turner, and Parks Director Tom Reeder. Absent: City Clerk Kimberley DeMoss
MAYOR'S STATEMENT	None
VISITOR	None
GUESTS	<p>County Clerk Charlie Davis stated he was glad to be from Webb City. Mr. Davis said the population growth for Webb City had increased 19% in a ten year period. If the City had any questions regarding elections, to please give him a call anytime.</p> <p>Senator Bill White and Representative Bob Bromley presented Parks Director Tom Reeder with Resolutions from the State of Missouri for the accomplishments he has completed over the last 14 years and thanked him for his service and for him to enjoy his retirement, effective May 1, 2022.</p> <p>City Administrator presented a plaque to Rick Roth and crew for a no fault damages in 2020 from Spire Gas Company.</p>
ADMINISTRATOR	Administrators Report for March 14, 2022 was available for the Council to review. Mr. Francis stated that plans for several of the developments on East Road have filed for building permits, movement should begin soon. In addition Mr. Francis meet with member in the housing division and they will soon be adding 42 new homes at Cardinal and Hall Street. The plat will be presented at the next Planning and Zoning meeting in April and then presented to council in May.

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CONSENT AGENDA

Mayor Lynn Ragsdale entertained a motion to accept the Consent Agenda items for March 14, 2022. Councilwoman Barroeta moved to approve the consent agenda items for March 14, 2022. Councilman Shull seconded. The motion carried with seven yes votes.

1. Council Minutes-February 28, 2021
2. Fire Reports
3. PD Reports

**COUNCIL BILL
NO. 22-004**

An Ordinance amending the zoning map for the City of Webb City, Missouri, by reclassifying certain areas within the City limits from C-2 General Commercial District to R-1 Residential District.

Councilwoman Monson presented Council Bill No. 22-004 for the second and final reading. Second and final reading completed. Councilwoman Monson moved to accept the second and final reading of Council Bill No. 22-004. Councilman Shull seconded. The motion carried with seven yes votes. Yes: Queen, Monson, Shull, Darby, Edwards, Barroeta, and Dawson. Thereby duly giving Council Bill No. 22-004, Ordinance No. 22-003.

**COUNCIL BILL
NO. 22-005**

AN Ordinance amending the 2020-2021 fiscal year budget for the City of Webb City, Missouri.

Councilwoman Monson presented Council Bill No. 22-005 for the first reading. First reading completed. Councilwoman Darby moved to accept the first reading. Councilman Shull seconded. The motion carried with seven yes votes.

Councilman Shull moved to have the second and final reading of Council Bill No. 22-005. Councilwoman Barroeta seconded. The motion carried with a roll call vote. Yes: Queen, Monson, Shull, Darby, Edwards, Barroeta, and Dawson.

Second and final reading completed. Councilwoman Monson moved to accept the second and final reading of Council Bill No. 22-005. Councilwoman Darby seconded. The motion carried with a roll call vote. Yes: Queen, Monson, Shull, Darby, Edwards, Barroeta, and Dawson. Thereby duly giving Council Bill No. 22-005, Ordinance No. 22-004.

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**RESOLUTION
NO. 22-1000**

A Resolution allowing the Mayor to execute a wastewater easement agreement with the City of Oronogo, Missouri

Mayor Ragsdale presented Resolution No. 22-1000. Councilman Shull moved to approve Resolution NO. 22-1000. Councilwoman Monson seconded. The motion carried with seven yes votes.

MOTIONS

PD-Purchase vehicle equipment for the Police Department

Councilman Shull made a motion to allow the Police Department to purchase emergency equipment to outfit two new SUV's using LEST grant funding. Councilwoman Barroeta seconded. The motion carried with seven yes votes.

FD-Purchase eleven new sets of bunker gear

Councilman Shull made a motion to allow the Fire Department to purchase eleven new sets of bunker gear in the amount of \$30,776.68 with Innotex Energy as this pricing is part of cooperative procurement bidding. Councilman Queen seconded. The motion carried with seven yes votes.

**FINANCIAL
OVERSIGHT**

Councilwoman Monson moved to accept the Statement of Accounts dated March 14, 2022. Councilman Queen seconded. The motion carried with seven yes votes.

Statement of Accounts is as follows:

City Electronically	450-456	52,567.34
City Electronically Prime Pay	100022	139.50
City Fund	36680-36824	361,578.61
Habitat Electronically	145-146	734.38
Habitat Fund	809-815	<u>1,505.05</u>
Grand Total		\$416,524.88

**COMMITTEE OF
THE WHOLE**

Mayor Lynn Ragsdale set the next Council Meeting for Monday, March 28, 2022 at 5:30 p.m. in the Council Chambers.

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OTHER

Police Chief Don Melton stated that the speed limit was reduced to 40 miles per hour on Madison Street from Cardinal Street to 12th Street, to help reduce accidents.

CLOSED SESSION

Mayor Ragsdale entertained a motion to go into closed session for RSMO 610.021 Subsection (2) Real Estate. Councilwoman Barroeta moved to go into closed session. Councilman Shull seconded. The motion carried with a roll call vote. Yes: Queen, Monson, Shull, Darby, Edwards, Barroeta, and Dawson.

ADJOURN

Mayor Lynn Ragsdale adjourn the council meeting after closed session at 7:22 p.m.

Lynn Ragsdale, Mayor and Presiding Officer

Attest:

Kimberley E. DeMoss, City Clerk

**Webb City, Missouri
Sales Tax Information
General (1 cent)**

Fiscal Year 2020 -2021			Fiscal Year 2021 - 2022 (Current Year)		FY 2021 - 2022 as Compared to FY 2020 - 2021			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	158,555.80	158,555.80	167,924.53	167,924.53	9,368.73	9,368.73	5.91%	5.91%
December	173,414.51	331,970.31	193,298.20	361,222.73	19,883.69	29,252.42	11.47%	8.81%
January	191,383.06	523,353.37	196,449.02	557,671.75	5,065.96	34,318.38	2.65%	6.56%
February	177,564.25	700,917.62	198,301.78	755,973.53	20,737.53	55,055.91	11.68%	7.85%
March	190,039.72	890,957.34	192,888.13	948,861.66	2,848.41	57,904.32	1.50%	6.50%
April	177,528.19	1,068,485.53						
May	194,437.57	1,262,923.10						
June	181,140.47	1,444,063.57						
July	223,703.55	1,667,767.12						
August	163,537.61	1,831,304.73						
September	213,026.41	2,044,331.14						
October	166,493.87	2,210,825.01						
Totals	2,210,825.01	2,210,825.01						
			948,861.66	948,861.66				

BUDGET 2,210,824

**Webb City, Missouri
Use Tax Information
0.250 cent**

Fiscal Year 2020 - 2021			Fiscal Year 2021 - 2022 (Current Year)		FY 2021 - 2022 as Compared to FY 2020 - 2021			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	38,961.43	38,961.43	40,471.44	40,471.44	1,510.01	1,510.01	3.88%	3.88%
December	37,256.16	76,217.59	44,464.31	84,935.75	7,208.15	8,718.16	19.35%	10.26%
January	28,635.43	104,853.02	48,555.32	133,491.07	19,919.89	28,638.05	69.56%	27.31%
February	53,398.33	158,251.35	67,510.78	201,001.85	14,112.45	42,750.50	26.43%	21.27%
March	35,786.48	194,037.83	60,067.91	261,069.76	24,281.43	67,031.93	67.85%	34.55%
April	41,044.30	235,082.13						
May	33,251.40	268,333.53						
June	34,218.08	302,551.61						
July	30,896.15	333,447.76						
August	69,419.45	402,867.21						
September	47,953.81	450,821.02						
October	54,200.98	505,022.00						
Totals	505,022.00	505,022.00						
			261,069.76	261,069.76				

BUDGET

505,021

**Webb City, Missouri
Sales Tax Information
Transportation (1/2 cent)**

Fiscal Year 2020 - 2021			Fiscal Year 2021 - 2022 (Current Year)		FY 2021 - 2022 as Compared to FY 2020 - 2021			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	77,366.25	77,366.25	83,959.41	83,959.41	6,593.16	6,593.16	8.52%	8.52%
December	85,661.16	163,027.41	90,170.83	174,130.24	4,509.67	11,102.83	5.26%	6.81%
January	85,440.36	248,467.77	92,814.73	266,944.97	7,374.37	18,477.20	8.63%	7.44%
February	85,115.99	333,583.76	96,882.10	363,827.07	11,766.11	30,243.31	13.82%	9.07%
March	89,867.17	423,450.93	89,026.59	452,853.66	-840.58	29,402.73	-0.94%	6.94%
April	77,605.13	501,056.06						
May	96,762.87	597,818.93						
June	89,966.71	687,785.64						
July	101,906.70	789,692.34						
August	80,749.60	870,441.94						
September	99,864.36	970,306.30						
October	79,852.92	1,050,159.22						
Totals	1,050,159.22	1,050,159.22						
			452,853.66	452,853.66				

BUDGET

1,050,158

**Webb City, Missouri
Sales Tax Information
Storm/Park (1/2 cent)**

Fiscal Year 2020 - 2021			Fiscal Year 2021 - 2022 (Current Year)		FY 2021 - 2022 as Compared to FY 2020 - 2021			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	77,366.27	77,366.27	83,959.39	83,959.39	6,593.12	6,593.12	8.52%	8.52%
December	85,661.19	163,027.46	90,170.84	174,130.23	4,509.65	11,102.77	5.26%	6.81%
January	85,440.37	248,467.83	92,814.73	266,944.96	7,374.36	18,477.13	8.63%	7.44%
February	85,115.87	333,583.70	96,882.04	363,827.00	11,766.17	30,243.30	13.82%	9.07%
March	89,867.19	423,450.89	89,026.57	452,853.57	-840.62	29,402.68	-0.94%	6.94%
April	77,605.09	501,055.98						
May	96,762.88	597,818.86						
June	89,966.70	687,785.56						
July	101,906.72	789,692.28						
August	80,749.65	870,441.93						
September	99,864.33	970,306.26						
October	79,852.92	1,050,159.18						
Totals	1,050,159.18	1,050,159.18						
			452,853.57	452,853.57				

BUDGET 1,050,158

**Webb City, Missouri
Sales Tax Information
Capital Improvement (1/8 cent)**

Fiscal Year 2020 - 2021			Fiscal Year 2021 - 2022 (Current Year)		FY 2021 - 2022 as Compared to FY 2020 - 2021			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	19,341.54	19,341.54	20,989.91	20,989.91	1,648.37	1,648.37	8.52%	8.52%
December	21,415.29	40,756.83	22,542.72	43,532.63	1,127.43	2,775.80	5.26%	6.81%
January	21,360.01	62,116.84	23,203.71	66,736.34	1,843.70	4,619.50	8.63%	7.44%
February	21,278.92	83,395.76	24,220.37	90,956.71	2,941.45	7,560.95	13.82%	9.07%
March	22,466.75	105,862.51	22,256.77	113,213.48	-209.98	7,350.97	-0.93%	6.94%
April	19,401.29	125,263.80						
May	24,190.72	149,454.52						
June	22,491.88	171,946.40						
July	25,476.58	197,422.98						
August	20,187.25	217,610.23						
September	24,966.29	242,576.52						
October	19,963.16	262,539.68						
Totals	262,539.68	262,539.68						
			113,213.48	113,213.48				

BUDGET

262,576

**Webb City, Missouri
Sales Tax Information
Capital Improvements (3/8 cent)**

Fiscal Year 2020 - 2021			Fiscal Year 2021 - 2022 (Current Year)		FY 2021 - 2022 as Compared to FY 2020 - 2021			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	58,024.53	58,024.53	62,969.45	62,969.45	4,944.92	4,944.92	8.52%	8.52%
December	64,245.92	122,270.45	67,628.10	130,597.55	3,382.18	8,327.10	5.26%	6.81%
January	64,080.02	186,350.47	69,610.97	200,208.52	5,530.95	13,858.05	8.63%	7.44%
February	63,837.09	250,187.56	72,656.95	272,865.47	8,819.86	22,677.91	13.82%	9.06%
March	67,400.27	317,587.83	66,769.93	339,635.40	-630.34	22,047.57	-0.94%	6.94%
April	58,203.89	375,791.72						
May	72,572.19	448,363.91						
June	67,475.09	515,839.00						
July	76,430.06	592,269.06						
August	60,562.12	652,831.18						
September	74,898.54	727,729.72						
October	59,889.55	787,619.27						
Totals	787,619.27	787,619.27						
			339,635.40	339,635.40				

BUDGET

784,802

CITY OF WEBB CITY

Treasury Report
For February 2022

Compiled by: Lisa Gipson

Cash Balance Monthly Activities	General Fund	Bond Fund	Police Evidence	Public Works Fund	Library Fund	Parks Fund	Storm/Park Fund
Beginning Balance	1,749,979.62	22,648.72	39,001.24	466,615.11	254,915.13	187,239.55	266,959.12
Receipts	412,995.66	1,120.11	26.93	138,079.73	10,748.17	39,730.58	96,882.04
Disbursements	356,842.39	3,844.00	0.00	115,833.89	243,838.28	80,383.79	0.00
Ending Balance	1,806,132.89	19,924.83	39,028.17	488,860.95	21,825.02	146,586.34	363,841.16

	Health Fund	Claims Fund	Habitat Fund	Debt Service	Capital Improvement Fund	HUD Fund	ARPA Funds
Beginning Balance	(73,841.86)	47,466.47	22,740.31	494,214.83	555,800.98	14,820.84	1,224,385.01
Receipts	42,267.16	44,362.16	12.72	12,860.37	96,877.32	0.00	28.18
Disbursements	44,313.24	48,338.11	19,247.32	389,867.51	0.00	0.00	0.00
Ending Balance	(75,887.94)	43,490.52	3,505.71	117,207.69	652,678.30	14,820.84	1,224,413.19

	Total Governmental Funds	O&M Sewer Fund	Solid Waste Fund	Water Fund	Meter Fund	Total Enterprise Funds	Total All Funds
Beginning Balance	5,272,945.07	2,246,349.99	175,200.24	1,394,981.34	422,037.83	4,238,569.40	9,511,514.47
Receipts	895,991.13	173,507.68	46,489.41	185,121.40	5,031.67	410,150.16	1,306,141.29
Disbursements	1,302,508.53	79,066.30	3,513.25	100,175.25	5,225.00	187,979.80	1,490,488.33
Ending Balance	4,866,427.67	2,340,791.37	218,176.40	1,479,927.49	421,844.50	4,460,739.76	9,327,167.43

Council Report

City of Webb City

**Retail Billboard
Advertisement on
MO 249 Hwy
3/28/22**

SUBJECT:

City staff have been working with Lamar Advertising Company to put together a plan to promote the City of Webb City and our many retail opportunities. We have put together a draft billboard design (see attached) with a couple of retailers' logos who contribute directly to the Centennial Retail Park, included the entire city in the city-wide logo, and mentioned our historic downtown. We have worked to acquire the location along northbound MO249 just south of 7th street in front of the Heritage John Deere Tractor location.

The cost for the billboard and printing:

\$2150 Initial Payment. (\$1350 vinyl, \$800 first cycle).

Install date 4/11.

invoice \$800 on 5/9.

invoice \$800 on 6/6.

(12 weeks) total is \$3750.

\$800 each additional 4 weeks.

RECOMMENDATION:

Motion to approve the cost of \$3,750 for the printing and install of the billboard through Lamar Advertising at the described location. This would give staff a 3 month period to gauge success and determine if it would be gainful to request authority from council to continue.

FISCAL IMPACT:

The cost of the billboard and printing will be expensed to Advertising, 00.16.47200. This account has \$4,875 remaining funds available out of the \$5,000 budgeted.

Prepared By:

Carl Francis, Interim City Administrator

Fiscal Impact By:

Tracy Craig, Finance Director

Reviewed By:

Kimberley DeMoss, City Clerk



Webb City

EAT • SHOP • STAY!

HISTORIC DOWNTOWN



We Love It Here!



ATWOODS
Ranch & Home



ID# 140173001a

Job Details:

Live Area Size: 10'6" X 36'0"
Substrate: Hi-res Vinyl / Eco Flex
Plant: 230 - Springfield, MO
Artist: Jordan Sullivan
Friday, March 18 2022

Special Notes:

client provided logos