

CITY OF WEBB CITY, MISSOURI
CITY COUNCIL MEETING
Tentative AGENDA
Monday March 24, 2025
Page 1

INVOCATION
PLEDGE

Pastor Charles Spencer from the Presbyterian Church

OPENING OF MEETING

Roll Call
Mayor's Statement
Public Comments

ADMINISTRATOR'S REPORT

Administrator Report

CONSENT AGENDA

1. Council Minutes-March 10, 2025
2. Use/Sale Tax

ORDINANCE AND RESOLUTIONS

Council Bill NO. 25-006 Amending Schedule III regarding No Parking zones on Powell Drive (2nd)
Resolution No. 25-1000 Disposal of City Records according to State Retention Schedule

MOTION

COMMITTEE REPORT

1. Financial Oversight
 - A. Statement of Accounts, March 24, 2025, Action & Authorization
2. Committee of the Whole
Next Council Meeting April 14, 2025 (3 weeks)

ADJOURN



Administrator's Report 03/24/2025

Public Works crews have been working on completing the new water main to service the east side of East Street south of Daugherty and also have installed water access at the new “W Club Recreation Facility”.

Water Crews have been busy throughout the city lately. They have completed 22 angle valve replacements that were needed and completed 48 meter replacements that were found to be defective in the last week.

The **Fire Department continues to work on their newly built training structure** and the Water Department has now installed the fire hydrant and new line to that facility to be used for training.

As **spring rains are approaching**, public works crews have been working to clear obstructions in our local waterways. Locations have included East Fountain Road, Wood Street and Elliot Street.

Last week's high winds caused several trees to fall and crews were busy Monday and Tuesday cleaning up limbs and debris from our roadways and parks.

Parks Department reports **that soccer season is in full swing** and they have spent time preparing the fields for play. They have also opened the Splash Pad and the adjacent restrooms for the summer.

The new **Dog Park is partially open now** and crews have been busy placing new amenity structures within it and also building the new parking lot adjacent to the facility. If one drives by you can see that the facility is already being welcomed by many.

Parks Department has worked to **clean, stock and prepare the baseball and concession stands** as the baseball and softball season are coming soon. Along with that they are also working on the **upcoming Annual Easter Egg Hunt to be held April 12th** in King Jack Park, finalized the **playground contract approved by council for Westhaven Park** and activated all the fountains in the lakes at King Jack Park.

Community Coordinator has been busy putting together a **new downtown map** to be used for all upcoming events such as the Car Shows, parades and the upcoming **Spring Shop Hop to be held April 5th downtown.**

Recently there has been an increase in off road parking on the west side of Powell Drive from Broadway to MO171 hwy. Cars have been pulling down into the ditch up to the property owners fence.

The **contract approved recently by council for the new roofs** to be installed on the Farmers Market Pavilions and the Parks office has been finalized and we should see crews starting work very soon. Farmers Market Board has agreed to donate \$5,000 towards the project.

Previous Meetings

Five leaks have been located and repaired as a result of our recent search along with the company which we hired to search for water leaks. There four broken water lines and one leaking fire hydrant located and marked on the map. Our staff found leaks at each of them and performed the necessary repairs. We plan to continue to utilize their services probably at least yearly.

City staff will be spending time over the next few weeks working to assist with negotiating the new services agreement within the Tri State Health Care Coalition. It has been some time since we have renewed our services contract with Mercy Hospitals and we will try to keep any impact to our service and costs to a minimum.

As spring gets closer we will be gathering locations for the **FY 2025 Paving Overlay** project. Please forward any locations you might wish to have evaluated by staff for possible paving this summer. We will be paving early we hope as soon as we can get the new W Center Recreation Facility parking lot prepped.

Waste Water crews have started moving equipment on site to begin replacing 5 “flush bell” manholes. These are roughly 70 years old and cannot be part of the recent council approved lining project due to their design. The first one is located just west of Madison on Broadway.

Other items of interest with the Public Works staff is they have replaced the guard rail on Prairie Flower south of 171, repaired a large water leak on Arch Street and have started work on the surface for the new parking lot at the “W Center”. All this being done while continuing to work on keeping our snow removal equipment ready as weather is expected to come in next week.

Waste Water has received the draft of our new Waste Water Permit from DNR. We have been in process regarding this for a couple years and had feared some drastic changes. Staff were pleasantly surprised to see only a couple minor changes and our wetlands are still safe for at minimum the next 3-5 years.

Carl Francis
City Administrator

2025 Upcoming dates to remember;

Recycle and limb yard gate is now open 7 days a week until 6pm.
Residential only may dump at limb yard

February

March

April

5 - Spring Shop Hop

12 - Community Easter Egg Hunt, begins at 1 p.m. *volunteers needed

May

2, 3, & 4 - Citywide Garage Sales

May 5th to 9th (your regular pick up day) - Citywide Spring Clean-up

June

July

12 - Route 66 Cruise-A-Palooza, 9 a.m. to 10 p.m., 25th Anniversary Big Smitty headlining

TBA - Webb City Chamber Golf Tournament

August

September

TBA - Paint the Town Red

October

TBA - Webb City Chamber Banquet

31 - Downtown Trick-or-Treat

November

1 - Polar Bear Express tickets go on sale online, 9 a.m.

29 - Mayor's Park Lighting Extravaganza, 5:40 p.m. / Employee Polar Bear Express Night

TBA - Downtown Holiday Merry Market

December

3 - Annual Christmas Parade, 6:30 p.m.

4, 5, 6, 11, 12, 13, 18, 19 & 20 - Polar Bear Express

19 - Employee Appreciation Dinner

CITY OF WEBB CITY, MISSOURI
COUNCIL MEETING MINUTES
REGULAR SESSION
Monday, March 10, 2025
Page 1

INVOCATION	Pastor Dustin Burdin of First Baptist Church gave the invocation.
PLEDGE TO FLAG	The Council remained standing for the Pledge of Allegiance.
COUNCIL MEETING	The City Council of Webb City, Missouri met in regular session Monday, March 10, 2025, at 5:30 p.m. in Council Chambers. Mayor Lynn Ragsdale presided.
ROLL CALL	The following members answered roll call: Andy Queen, Gina Monson, Brad Baker, Debbie Darby, Ray Edwards, and Jim Dawson. Absent: Alisa Barroeta and Jerry Fisher. There being six members present and six members representing a quorum. Mayor Lynn Ragsdale declared this session of council officially opened. Also present were City Administrator Carl Francis, City Attorney Troy Salchow, City Clerk Kimberley DeMoss, Finance Director Tracy Craig, Fire Chief Andy Roughton, Police Chief Don Melton, Sewer Utility Director William Runkle, Street & Water Director Eddie Kreighbaum, Economic Development Coordinator Erin Turner Parks Director Bryan Waggoner.
MAYOR STATEMENT	Mayor Ragsdale stated it was great to be back from the Philippines as this was his last trip. There was a medical clinic that took medical supplies to the locals and Mayor Ragsdale said he saw a Cardinal Detecto Scale that the clinic was using, and it was nice to see Webb City around the world.
VISITORS	None
ADMINISTRATOR	Administrators Report for March 10, 2025, was available for the Council to review.
CONSENT AGENDA	Mayor Lynn Ragsdale entertained a motion to accept the Consent Agenda items for March 10, 2025. Councilman Queen made the motion. Councilwoman Darby seconded. The motion carried with six yes votes. 1. Council Minutes-February24, 2025 2. Fire Reports
COUNCIL BILL NO. 25-005	An Ordinance authorizing the City of Webb City, Missouri to issue a Special Tax Assessment on certain parcels of Real Estate arising out of expenses incurred by the City through summary abatement of public nuisances. Councilwoman Monson presented Council Bill No. 25-005 for the second and final reading. Second and final reading completed. Councilwoman Monson moved to accept the second and final reading of Council Bill No. 25-005. Councilman Baker seconded. The motion carried with a roll call vote. Yes: Queen, Monson, Baker, Darby, Edwards, and Dawson. Thereby duly giving Council Bill No. 25-005, Ordinance No. 25-005.

CITY OF WEBB CITY, MISSOURI
COUNCIL MEETING MINUTES
REGULAR SESSION
Monday, March 10, 2025
Page 2

**COUNCIL BILL
NO. 25-006**

An Ordinance amending Schedule III, Table III-F of the Webb City Code regarding no Parking Zones within the City Limits of Webb City, Missouri.
Councilwoman Monson presented Council Bill No. 25-006 for the first reading. First reading completed. Councilwoman Monson moved to accept the first reading. Councilman Queen seconded. The motion carried with six yes votes.

MOTIONS

Park Dept.-Roof on Farmer’s market pavilion

Councilwoman Darby made a motion to authorize the Parks Department to accept the bid from Musket Roofing in the amount of \$29,980.00 and \$6,832.00 for the roof at the park office building. The Farmer’s Market will contribute \$5,000.00 towards the pavilion roof. Councilman Dawson seconded. The motion carried with six yes votes.

Park Dept.-Playground Equipment for West Haven Park

Councilman Baker made a motion to authorize the Parks Department to purchase Playground Equipment from Play and Park in the amount of \$34,476.64. Councilman Queen seconded. The motion carried with six yes votes.

**FINANCIAL
OVERSIGHT**

Mayor Lynn Ragsdale entertained a motion to accept the Statement of Accounts dated February 24, 2025. Councilwoman Monson moved to accept the Statement of Accounts. Councilman Queen seconded. The motion carried with six yes votes.

Statement of Accounts is as follows:

City Electronically	1696-1709	40,992.59
City Fund	45923-46065	396,497.00
G&A	90033-90034	443.70
Habitat Electronically	281	50.00
Habitat Fund	1006-1008	163.15
Meter Fund	5984-5985	<u>4,695.00</u>
Grand Total		\$ 442,841.44

CITY OF WEBB CITY, MISSOURI
COUNCIL MEETING MINUTES
REGULAR SESSION
Monday, March 10, 2025
Page 3

**COMMITTEE OF
THE WHOLE**

Mayor Lynn Ragsdale set the next Council Meeting for Monday, March 24, 2025, at 5:30 p.m. in the Council Chambers.

ADJOURN

Mayor Lynn Ragsdale adjourned the council meeting at 5:48 p.m.

Lynn Ragsdale, Mayor, and Presiding Officer

Attest:

Kimberley E. DeMoss, City Clerk

**Webb City, Missouri
Sales Tax Information
General (1 cent)**

Fiscal Year 2023 - 2024			Fiscal Year 2024 - 2025 (Current Year)		FY 2024 - 2025 as Compared to FY 2023 - 2024			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	200,322.11	200,322.11	220,017.31	220,017.31	19,695.20	19,695.20	9.83%	9.83%
December	220,482.00	420,804.11	207,984.66	428,001.97	-12,497.34	7,197.86	-5.67%	1.71%
January	192,500.61	613,304.72	200,825.65	628,827.62	8,325.04	15,522.90	4.32%	2.53%
February	249,584.10	862,888.82	221,057.12	849,884.74	-28,526.98	-13,004.08	-11.43%	-1.51%
March	173,492.32	1,036,381.14	211,838.41	1,061,723.15	38,346.09	25,342.01	22.10%	2.45%
April	201,768.28	1,238,149.42						
May	223,018.45	1,461,167.87						
June	189,454.98	1,650,622.85						
July	226,008.64	1,876,631.49						
August	215,510.30	2,092,141.79						
September	241,579.89	2,333,721.68						
October	199,745.92	2,533,467.60						
Totals	2,533,467.60	2,533,467.60						
			1,061,723.15	1,061,723.15				

BUDGET **2,533,721**
1,061,723.15 = 41.9% of budget

**Webb City, Missouri
Use Tax Information
2.5 Cent**

Fiscal Year 2023 - 2024			Fiscal Year 2024 - 2025 (Current Year)		FY 2024 - 2054 as Compared to FY 2023 - 2024			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	59,853.86	59,853.86	81,416.85	81,416.85	21,562.99	21,562.99	36.03%	36.03%
December	81,422.44	141,276.30	29,887.47	111,304.32	-51,534.97	-29,971.98	-63.29%	-21.22%
January	66,291.13	207,567.43	68,736.25	180,040.57	2,445.12	-27,526.86	3.69%	-13.26%
February	116,603.94	324,171.37	75,993.38	256,033.95	-40,610.56	-68,137.42	-34.83%	-21.02%
March	53,797.99	377,969.36	74,364.79	330,398.74	20,566.80	-47,570.62	38.23%	-12.59%
April	88,426.21	466,395.57						
May	70,224.00	536,619.57						
June	70,918.90	607,538.47						
July	52,125.66	659,664.13						
August	103,316.17	762,980.30						
September	62,562.79	825,543.09						
October	72,775.83	898,318.92						
Totals	898,318.92	898,318.92						
			330,398.74	330,398.74				

BUDGET **895,543**
330,398.74 = 36.9% of budget

**Webb City, Missouri
Sales Tax Information
Transportation (1/2 cent)**

Fiscal Year 2023 - 2024			Fiscal Year 2024 - 2025 (Current Year)		FY 2024 - 2025 as Compared to FY 2023 - 2024			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	94,577.55	94,577.55	99,906.17	99,906.17	5,328.62	5,328.62	5.63%	5.63%
December	99,266.48	193,844.03	97,322.78	197,228.95	-1,943.70	3,384.92	-1.96%	1.75%
January	92,379.90	286,223.93	95,328.57	292,557.52	2,948.67	6,333.59	3.19%	2.21%
February	117,572.26	403,796.19	108,975.75	401,533.27	-8,596.51	-2,262.92	-7.31%	-0.56%
March	84,179.35	487,975.54	91,877.26	493,410.53	7,697.91	5,434.99	9.14%	1.11%
April	95,217.31	583,192.85						
May	103,184.74	686,377.59						
June	93,337.95	779,715.54						
July	102,948.58	882,664.12						
August	101,332.71	983,996.83						
September	115,577.31	1,099,574.14						
October	93,946.60	1,193,520.74						
Totals	1,193,520.74	1,193,520.74						
			493,410.53	493,410.53				

BUDGET **1,194,574**
493,410.53 = 41.3% of budget

**Webb City, Missouri
Sales Tax Information
Storm/Park (1/2 cent)**

Fiscal Year 2023 - 2024			Fiscal Year 2024 - 2025 (Current Year)		FY 2024 - 2025 as Compared to FY 2023 - 2024			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	94,577.46	94,577.46	99,906.15	99,906.15	5,328.69	5,328.69	5.63%	5.63%
December	99,266.54	193,844.00	97,322.79	197,228.94	-1,943.75	3,384.94	-1.96%	1.75%
January	92,379.87	286,223.87	95,328.55	292,557.49	2,948.68	6,333.62	3.19%	2.21%
February	117,572.31	403,796.18	108,975.77	401,533.26	-8,596.54	-2,262.92	-7.31%	-0.56%
March	84,179.40	487,975.58	91,877.29	493,410.55	7,697.89	5,434.97	9.14%	1.11%
April	95,217.18	583,192.76						
May	103,184.78	686,377.54						
June	93,337.91	779,715.45						
July	102,948.47	882,663.92						
August	101,332.83	983,996.75						
September	115,577.31	1,099,574.06						
October	93,946.60	1,193,520.66						
Totals	1,193,520.66	1,193,520.66						
			493,410.55	493,410.55				

BUDGET **1,194,574**
493,410.55 = 41.3.% of budget

**Webb City, Missouri
Sales Tax Information
Capital Improvement (1/8 cent)**

Fiscal Year 2023 - 2024			Fiscal Year 2024 - 2025 (Current Year)		FY 2024 - 2025 as Compared to FY 2023 - 2024			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	23,644.54	23,644.54	24,976.25	24,976.25	1,331.71	1,331.71	5.63%	5.63%
December	24,816.36	48,460.90	24,330.73	49,306.98	-485.63	846.08	-1.96%	1.75%
January	23,094.91	71,555.81	23,831.83	73,138.81	736.92	1,583.00	3.19%	2.21%
February	29,393.02	100,948.83	27,244.01	100,382.82	-2,149.01	-566.01	-7.31%	-0.56%
March	21,044.92	121,993.75	22,969.16	123,351.98	1,924.24	1,358.23	9.14%	1.11%
April	23,804.43	145,798.18						
May	25,795.90	171,594.08						
June	23,334.40	194,928.48						
July	25,737.04	220,665.52						
August	25,333.33	245,998.85						
September	28,894.47	274,893.32						
October	23,486.54	298,379.86						
Totals	298,379.86	298,379.86						
			123,351.98	123,351.98				

BUDGET **298,643**
123,351.98 = 41.3% of budget

Webb City, Missouri
Sales Tax Information
Capital Improvements (3/8 cent)

Fiscal Year 2023 - 2024			Fiscal Year 2024 - 2025 (Current Year)		FY 2024 - 2025 as Compared to FY 2023 - 2024			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	70,933.22	70,933.22	74,929.46	70,933.22	3,996.24	3,996.24	5.63%	5.63%
December	74,449.59	145,382.81	72,992.17	143,925.39	-1,457.42	2,538.82	-1.96%	1.75%
January	69,284.86	214,667.67	71,496.30	215,421.69	2,211.44	4,750.26	3.19%	2.21%
February	88,179.08	302,846.75	81,731.91	297,153.60	-6,447.17	-1,696.91	-7.31%	-0.56%
March	63,134.73	365,981.48	68,907.83	366,061.43	5,773.10	4,076.19	9.14%	1.11%
April	71,412.95	437,394.43						
May	77,388.79	514,783.22						
June	70,003.17	584,786.39						
July	77,211.41	661,997.80						
August	75,999.40	737,997.20						
September	86,683.12	824,680.32						
October	70,459.87	895,140.19						
Totals	895,140.19	895,140.19						
			370,057.67	366,061.43				

BUDGET **895,930**
366,061.43 = 40.9% of budget

COUNCIL BILL NO. 25-006

ORDINANCE NO. _____

AN ORDINANCE AMENDING SCHEDULE III, TABLE III-F OF THE WEBB CITY CODE REGARDING NO PARKING ZONES WITHIN THE CITY LIMITS OF WEBB CITY, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, AS FOLLOWS:

SECTION 1. As authorized by and in accordance with Section 355.010, it shall be unlawful for the operator of a motor vehicle to stop, stand or park said motor vehicle at any one time or instance or location, as designated herein, except when necessary to avoid a conflict with the directions of a Police Officer or traffic control sign or signal.

SECTION 2. That Schedule III, Table III-F, No-Parking Zones, is hereby amended to include the following street:

Powell, either side:
MacArthur (171) to College.

SECTION 3. This ordinance shall be in full force and effect from and after its date of passage.

PASSED BY THE COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, this
_____ day of _____, 2025.

Lynn Ragsdale, Mayor and Presiding Officer

Attest:

Kimberley E. DeMoss, City Clerk

RESOLUTION: 25-1000

A RESOLUTION AUTHORIZING THE MAYOR TO DIRECT THE CUSTODIAN OF RECORDS OF THE CITY OF WEBB CITY TO DISPOSE OF CERTAIN CITY RECORDS THAT HAVE EXCEEDED THE RETENTION REQUIREMENTS AS SET FORTH BY THE LAW OF THE STATE OF MISSOURI.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, as follows:

Section 1. That the City of Webb City desires to dispose of those city records which have exceeded the retention requirements as set forth by RSMo. 109.230 (4) and are recommended for disposal by the State of Missouri. Said list of records to be disposed is attached hereto as Exhibit A (City, Finance, Court, PW, and PD Records) and incorporated herein by reference.

Section 2. That the Mayor of the City of Webb City is hereby authorized to direct the custodian of records to dispose of the city records listed in Exhibit A in accordance with RSMo. 109.230 (4).

PASSED AND APPROVED by the council of the City of Webb City, Missouri, this _____ day of _____, 2025.

Lynn Ragsdale, Mayor, and Presiding Officer

Attest:

Kimberley E. DeMoss, City Clerk

March 6th 2025 - Boxed records to destroy

<u>DEPT. BOX TO BE DESTROYED</u>	<u>Box Label and Date Range</u>	<u>Retention</u>
<u>Water Dept.</u>		
1 Book Reads	Jul 2018 - Feb 2019	5 Years
2 Book Reads	Mar 2019 - Aug 2019	5 Years
3 Credit Cards	Jan 2022 - Mar 2022	2 Years
4 Credit Cards	Apr-May-Jun 2022	2 Years
5 Credit Cards Payments	Jul-Aug-Sep 2021 2022	2 Years
6 Credit Cards Payments	Oct -Nov-Dec 2022	2 Years
7 Daily Deposits	Dec 3 2018 - Jan 15 2019	5 Years
8 Daily Deposits	Jan 16 2019 - Feb 28 2019	5 Years
9 Daily Deposits	Mar 1 2019 - Apr 15 2019	5 Years
10 Daily Deposits	Apr 16 2019 - May 31 2019	5 Years
11 Daily Deposits	Jun 3 2019 - Jul 12 2019	5 Years
12 Daily Deposits	Jul 15 2019 - Aug 23 2019	5 Years
13 Daily Deposits	Aug 26 2019 - Oct 4 2019	5 Years
14 Daily Deposits	Oct 7 2019 - Nov 15 2019	5 Years
15 Daily Deposits	Nov 18 2019 - Dec 31 2019	5 Years
16 Work Orders 225500 - 229599	Aug 24 2021	3 Years
17 CutOff Past Due Resolution Register	Nov 1 2018 - Oct 31 2019	5 Years
18 Penalty Audit Reg Acct Summaries,Bank Drafts	Nov 1 2018 - Oct 31 2019	5 Years
19 Promise to pay,lease agreemt,homeowner warranty	Nov 1 2018 - Oct 31 2019	5 Years
20 Reverse Bank draft,bad credit,postage,refund check	Nov 1 2018 - Oct 31 2019	5 Years
<u>Finance Admin.</u>		
1 Account Payable Records	A to Cintas Nov 2020 - Oct 2021	3 Years
2 Account Payable Records	City of Joplin to G Nov 2020 - Oct 2021	3 Years
3 Account Payable Records	H to Joplin Human Soc Nov 2020 - Oct 2021	3 Years
4 Account Payable Records	JoplinLittleLeag to MoEmpMut Nov 2020 Oct 2021	3 Years
5 Account Payable Records	MMAA to Reeves Tires Nov 2020 - Nov 2021	3 Years
6 Account Payable Records	T to USBK Visa One Nov 2020 - Nov 2021	3 Years
7 Account Payable Records	USBK Visa One to Z Nov 2020 - Nov 2021	3 Years
8 Account Payable Records Refunds	MDB -Nov 2020 - Oct 2021	3 Years

DEPT. BOX TO BE DESTROYED

Finance Admin.

	<u>Box Label and Date Range</u>	<u>Retention</u>
9 Monthly Pay Records	Nov 2018 - Feb 2019	5 Years
10 Monthly Pay Records	Mar 2019 - Jun 2019	5 Years
11 Monthly Pay Records	Jul 2019 - Oct 2019	5 Years
12 Check copies Accounts Receivable	Mar 2019 - Dec 2019	5 Years
13 Expired Business Licenses	Prior to 6-01-22	2 Years
14 Expired Business Licenses	Prior to 6-01-22	2 Years
15 Old Bus Licenses	Jul-21	2 Years
16 Daily Receipts Audited Jan 2021	Jan 2020 - Feb 2020	Completion of Audit
17 Daily Receipts Audited Jan 2021	Mar 2020 - Apr 2020	Completion of Audit
18 Daily Receipts Audited Jan 2021	Apr 2020 - May 2020	Completion of Audit
19 Daily Receipts Audited Jan 2021	May 2020 - Jun 2020	Completion of Audit
20 Daily Receipts Audited Jan 2021	Jul 2020 - Aug 2020	Completion of Audit
21 Daily Receipts Audited Jan 2021	Aug 2020 - Sep 2020	Completion of Audit
22 Daily Receipts Audited Jan 2021	Oct 2020 - Nov 2020	Completion of Audit
23 Daily Receipts Audited Jan 2021	Nov 2020 - Dec 2020	Completion of Audit
24 Daily Receipts Audited Jan 2022	Feb 2021 - Mar 2021	Completion of Audit
25 Daily Receipts Audited Jan 2022	Mar 2021 - Apr 2021	Completion of Audit
26 Daily Receipts Audited Jan 2022	May 2021 - Jun 2021	Completion of Audit
27 Daily Receipts Audited Jan 2022	Jun 2021 - Jul 2021	Completion of Audit
28 Daily Receipts Audited Jan 2022	Aug 2021 - Sep 2021	Completion of Audit
29 Daily Receipts Audited Jan 2022	Sep 2021 - Oct 2021	Completion of Audit
30 Daily Receipts Audited Jan 2023	Nov 2021 - Dec 2021	Completion of Audit
31 Daily Receipts Audited Jan 2023	Jan 2022 - Feb 2022	Completion of Audit
32 Daily Receipts Audited Jan 2023	Mar 2022 - April 2022	Completion of Audit
33 Daily Receipts Audited Jan 2023	May 2022 - June 2022	Completion of Audit
34 Daily Receipts Audited Jan 2023	June 2022 - July 2022	Completion of Audit
35 Daily Receipts Audited Jan 2023	Aug 2022 - Sept 2022	Completion of Audit
36 Flexible Spending Account Info	Yrs 2010-2018	6 years
37 FMLA	Yrs 2006-2021	3 years
38 Workers Comp Files	Yrs 2017- 2021	3 years
39 Workers Comp Audit Files	Yrs 2011-2019	3 years
40 OSHA Logs	Yrs 2013-2018	5 years
41 Employee W-2's/1095C's	Yrs 2014- 2018	4 Years

Police Dept.

1 Absence Reports	2000-2024	3rd Copy Retention
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2 Mules Entry Packets

2014-2017

7 years

Public Works

1 Pubworks

Jan - Dec 2021

3 years

2 Locates

Jan - Dec 2019

5 years

3 Billing- 2 boxes

Jan - Dec 2019

5 years

Fire Department

1 Truck Logs & Requisitions

1986 to 1990

Red

7 Years

2 Fire Call Run Reports

1989 to 1992

Red

7 Years

3 Fire Reports and Requisition:

1995 to 2002

Red

7 Years

4 Fire Reports and Requisition:

1996 to 2001

Red

7 Years

5 Fire Call Run Reports

Jan 2004 - Dec 2004

Red

7 Years

6 Fire Call Run Reports

Jan 2006 - Dec 2006

Red

7 Years

7 Fire Call Run Reports

Jan 2007 - Jun 2007

Red

7 Years

8 Fire Call Run Reports

Jul 2007 - Dec 2007

Red

7 Years

9 Fire Call Run Reports

Jan 2008 - July 2008

Red

7 Years

10 Fire Call Run Reports

Aug 2008 - Dec 2008

Red

7 Years

11 Fire Call Run Reports

Jan 2009 - May 2009

Red

7 Years

12 Fire Call Run Reports

Jun 2009 - Dec 2009

Red

7 Years

13 Fire Call Run Reports

Jan 2010 - July 2010

Red

7 Years

14 Fire Call Run Reports

Aug 2010 - Dec 2010

Red

7 Years

15 Fire Call Run Reports

Jan 2011 - June 2011

Red

7 Years

16 Fire Call Run Reports

Jul 2011 - Dec 2011

Red

7 Years

17 Fire Call Run Reports

Jan 2012 - June 2012

Red

7 Years

18 Fire Call Run Reports

Jul 2012 - Dec 2012

Red

7 Years

19 Fire Call Run Reports

Jan 2013 - Dec 2013

Red

7 Years



IN THE 29th JUDICIAL CIRCUIT, JASPER COUNTY, MISSOURI

Division:

Circuit/No. _____ Probate/No. _____

Municipal _____ City of Webb City

Contact Person: Peggy England

Phone Number: 417-673-4000

Email: pengland@webbcity.org or Peggy.England@courts.mo.gov

(Date File Stamp)

Order of Destruction

Court Operating Rule 8 authorizes the presiding judge of the circuit court or the chair of the fine collection center advisory committee to issue orders of destruction of paper, microfilm or electronic records of the court, or center, respectively, which have met the retention schedules pursuant to the provisions of Court Operating Rule 8. All requirements under Court Operating Rule 8 have been satisfied.

The records listed below are not required to be transferred to the Missouri State Archives.

It is ordered that _Peggy England_ (appointing authority) destroy the records described below.

Book or Case Number Series	Book Title or Case Type	Dates of Cases/Books	Media Type
8 BOXES A - Z	Municipal ordinances Minor traffic & code violations	2020-2021	
5 BOXES A - Z	DWR-DWS, Assaults, Accidents & Property Damage	2012	
9 BOXES	Financials	2016 - 2019	
4 BOXES	Final Dockets	2016 - 2019	
4 BOXES	Bond Documents	2015 - 2019	

The open case records are to be destroyed by burning shredding other: Innovative Industries.

03/04/2025
Date

Presiding Judge or Chair of the FCC Advisory Committee Signature