

CITY OF WEBB CITY, MISSOURI
CITY COUNCIL MEETING
Tentative AGENDA
Monday, November 14, 2022
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INVOCATION
PLEDGE

OPENING OF MEETING

Roll Call
Mayor's Statement
Public Comments

BADGE PINNING

Fire Dept. - Anthony Dean

ADMINISTRATOR'S REPORT

Administrator Report

CONSENT AGENDA

1. Council Minutes-October 24, 2022
2. Park Board Minutes-October 12, 2022

ORDINANCES/RESOLUTIONS

Resolution No. 22-1004 SEIU Collective Bargaining Agreement

MOTION

- Admin**-Renew Joplin Humane Society Contract (Motion to approve and vote)
PD-Accept a grant award from State Homeland Security Program (SHSP) to purchase equipment (Motion to approve and vote)
PD-Accept Grant from the Arvest Foundation and purchase equipment (Motion to approve and vote)
PD-Purchase 3 SUV from Joe Machen Ford (Motion to approve and vote)
Parks-Trolley Track Repair (Motion to approve and vote)

COMMITTEE REPORT

1. Financial Oversight
 - A. Statement of Accounts, November 14, 2022 Action & Authorization
2. Committee of the Whole
 - Next Council Meeting November 28, 2022

ADJOURN



City of Webb City * PO Box 30 * 200 Main Street* Webb City, Missouri 64870

Office of Administration 417-673-4651 Fax – 417-673-6264

Administrator's Report 11/14/22

Please remember the **City Employee Appreciation Banquet will be Friday night December 16th** at 6pm. Please let Kim Demoss know if you plan to attend this very special event!

City Employee Polar Bear Express group night will be held on the evening of December 12th immediately following our council meeting.

Webb City Leaf pickup will begin Monday November 28th. Notices have been sent asking residents to move leaves to the curb but to not block water meters or fire hydrants.

Major work on the Broadway Bridge has begun. Crews have cleared out the area to be reinforced and have started placing large amounts of rock in anticipation of building a couple stem walls and a pad to reduce the erosion caused by high water.

The Parks Department requested an **inspection of the Trolley track** some time back and we received the cost estimate which is estimated to be around \$23,975. This work we believe is crucial to the safety of the Trolley and the passengers. The Pryor Track Company has been given the go ahead to begin the work so to have it completed prior to the start of the Polar Bear Express and they have assured us they will have the work completed in time. **Authorization for the start of work was given on an emergency basis prior to council on Monday** to make sure they get the project done in time before the heavy use begins with the Polar Bear Express. We will be asking council to approve the funding in Mondays council meeting.

The **Annual Holiday Merry Market** is this coming Friday and Saturday. . Effort has been made to make the event more inclusive of all businesses and not just the downtown area. Area businesses and are participating with open door shopping events and the Merry Maid VIP tickets were sold out in 4 hours this year. . You do not need a ticket to enjoy the event and take advantage of all of our businesses sales.

It looks like our **efforts to seal up Paradise Lake are working.** With the little to no rain we have received since we poured the concrete and crews did some excavator work, the lake has not dropped and actually has risen by about a foot. Fingers crossed it continues to hold.

The Waste Water Treatment staff have reported that we have **delivered 5027 tons of soil amendments to the DNR for use in the Cardinal Valley Habitat Restoration project** this summer. There are about 280 tons remaining in the windrows to be delivered which will come close to fulfilling our current supply contract for the project. We are working on future possible contracts and options of where to go with the soil amendments produced with our bio-solids from the treatment plant.

Our first use of the new ordinance passed by council at the last meeting regarding **Short term rentals has been started**. Certified mailings were sent to the properties within 250 feet of a location that had applied for a license to operate a short term rental. Those properties have until November 30th to return their wishes on if they object to the STR or not.

Staff were notified that **MODOT has approved the recent grant request approved by council for a TEAP (Traffic Engineering Analysis Plan)**. This will fund what we believe will be about half of the city streets to be analyzed by a device that can locate issues within our streets and give public works a report of locations we need to focus future efforts with overlay and rebuild projects on our streets. It is staffs plan to apply next year for an additional grant to cover the other half.

Staff were notified that **MODOT has approved our application for sidewalk improvements along the east side of East Street from MO171 to Daugherty** and some along Daugherty. This grant will fund 75% of the design and construction costs as was approved by council. More details will be coming forward soon on contracts and costs as we move forward with this grant and also the Governors Cost share grant application for widening of East street and a new roundabout at Daugherty. We should be receiving word on that project soon. As reported earlier currently the budget includes two major projects which council can approve the use of the American Recovery Plan funds for. One is the retention project along MO 171 and the other would be the East Street widening and roundabout improvement plan. Currently we have applied for grant funding that would assist at 50% of the cost for East Street and 80% of the sidewalk improvement plan.

Our engineer reports that **geotechnical field work was completed on 11/1/2022 in reference to the proposed storm water retention project** along Mo 171 at Powell Drive. Lab testing begins 11/2/2022. Rain delayed start of Geotech field work, but will not impact overall project schedule. Survey set to begin in mid-November.

Plans have been received for the development that is to locate on the south east corner of Daugherty and East Street. Public Works will be working to schedule the required department head meeting to look over all utilities and project requirements. Building permits will be issued as soon as all compliance is completed.

The Parks Department reports that **4 new Memorial Benches are to be placed soon in King Jack Park** along the walking trail and lake.

Finance Department reports that the FY21/22 **Audit will begin** with preliminary reporting on December 9th remotely and the onsite work will begin January 23rd.

Previous Meetings

The **moving of the recycle bins** and setting the hours that the limb pile can be accessed has gone fairly smooth with few reports of problems. Our employee reports a couple people have drove

past the office failing to stop while headed back to the limb pile but that will improve as time goes on. Please do not hesitate to contact city staff of any issues with this change. New hours are:
Tuesday – Thursday 3:00pm – 7:00pm
Saturdays 9:00am – 2:00pm

Members of the Police and Fire Department really showed their commitment to the community last Saturday night by participating in a Dodgeball game fund raiser along with staff at the Webb City Middle School. It is very rewarding to see our employees giving back of their own time to help our schools. Not sure who won but we certainly appreciate them!

Public Works crews have been working hard to **replace the curbing along North Main Street**. There are several planned improvements in addition to the new VFW building. The Convenience store located on North Main is undergoing a complete remodel and will soon be installing gas tanks and pumps.

Public Works has planned for their summer paving projects which are limited this year in hopes that the asphalt prices return to somewhat of a normal area next year. The plan now is to pave Avondale Street, Zigler Street from MacArthur to 7th Street, Lakeview from Mt Hope to Fountain Road and then continue with several spot fixes that have been identified.

City staff have been busy working on a new web site. The current site has had some issues and made it very difficult to make changes. We are wanting to incorporate some additional features such as online bill pay and permit applications. It will still be located at the same domain of www.webbcitymo.org and we hope to announce the unveiling very soon.

City Staff are working on a proposal to present to council for an ordinance that would create a **shared access requirement on properties that are located on restricted access roadways**. This issue was brought up recently in some development planning and could be a problem with access to Madison in the future for new developments.

Dates to remember upcoming;

November 5 th	Start of the 2022 Polar Bear Express Ticket Sales.
November 11 th -12 th	Downtown Holiday Merry Market
December 3 rd	Webb City Police Shop with a Cop Webb City Walmart 7am
December 12 th	Webb City Employee Polar Bear Express night
December 16 th	City Employee Banquet Just a Taste 6pm

Sponsorships will be available for business sponsors of the Polar Bear Express for the available 10 nights the Trolley will operate.

(only 5 nights still available for sponsorship)

Carl Francis
City Administrator

**CITY OF WEBB CITY, MISSOURI
COUNCIL MEETING MINUTES
REGULAR SESSION
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- INVOCATION** Pastor Chris Jackson of the United Methodist Church gave the invocation
- PLEDGE TO FLAG** The Council remained standing for the Pledge of Allegiance.
- COUNCIL MEETING** The City Council of Webb City, Missouri met in regular session Monday, October 24, 2022 at 5:30 p.m. in Council Chambers. Mayor Lynn Ragsdale presided.
- ROLL CALL** The following members answered roll call: Gina Monson, Debbie Darby, Ray Edwards, Alisa Barroeta, Jerry Fisher, and Jim Dawson. Absent: Andy Queen, Jonathan Shull. There being six members present and six members representing a quorum. Mayor Lynn Ragsdale declared this session of council officially opened. Also present were: City Administrator Carl Francis, City Attorney Troy Salchow, City Clerk Kimberley DeMoss, Finance Director Tracy Craig, Police Chief Don Melton, Fire Chief Andy Roughton, Parks Director Bryan Waggoner, and Economic Development Coordinator Erin Turner. Absent: Waste Water Director William Runkle, Street & Water Director Rick Roth.
- MAYOR’S STATEMENT** Mayor Ragsdale stated that he had hired a staff person for his other occupation that is moving here from Colorado and after the person stayed here for 10 days he is excited to return to Webb City. Mayor Ragsdale stated that “we” do not down play ourselves and or take good people from other places that do not want to be here. We are a place where people love to be, and with all the people in attendance and all our city employee’s together help make that a reality.
- ADMINISTRATOR** Administrators Report for October 24, 2022 was available for the Council to review. In addition City Administrator Carl Francis stated that the Paradise Lake in King Jack Park has holes in the lake and is losing water due to the drought. Concrete was poured in the lake and it has helped, and the lake is up 5 to 6 inches. Mr. Francis stated that more work will need to be done to the lake in order for it to continue to hold water.
- CONSENT AGENDA** Mayor Lynn Ragsdale entertained a motion to accept the Consent Agenda items for October 24, 2022. Councilwoman Barroeta made the motion. Councilman Edwards seconded. The motion carried with six yes votes.
1. Council Minutes-October 10, 2022
 2. Park Minutes, June 8, 2022
 3. PD Reports
 4. Sales/Use Tax
 5. Treasurer’s Report

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COUNCIL BILL
NO. 22-020

An Ordinance amending Chapter 405-Zoning Regulations of the Webb City Code by amending Section 405.020-Definitions, and amending Section 405.060 B-Uses permitted, by adding language to permit and regulate short-term rentals in certain districts.

Councilman Fisher presented Council Bill No. 22-020 for the second and final reading. Second and final reading completed. Councilman Fisher moved to accept the second and final reading of Council Bill No. 22-020. Councilman Edwards seconded. The motion carried with a roll call vote. Yes: Monson, Darby, Edwards, Fisher, and Dawson. No: Barroeta. Thereby duly giving Council Bill No. 22-020, Ordinance No. 22-017.

COUNCIL BILL
NO. 22-021

An Ordinance adopting the 2022-2023 Fiscal Year Budget for the City of Webb City, Missouri.

Councilman Fisher presented Council Bill No. 22-021 for the second and final reading. Second and final reading completed. Councilman Fisher moved to accept the second and final reading of Council Bill No. 22-021. Councilwoman Darby seconded. The motion carried with a roll call vote. Yes: Monson, Darby, Edwards, Barroeta, Fisher, and Dawson. Thereby duly giving Council Bill No. 22-021, Ordinance No. 22-018.

COUNCIL BILL
NO. 22-022

An Ordinance granting a Special Use Permit for a certain tract of Real Estate within the City of Webb City, Missouri. (Burns Investments 502 S. Centennial)

Councilman Fisher presented Council Bill No. 22-022 for the second and final reading. Second and final reading completed. Councilman Fisher moved to accept the second and final reading of Council Bill No. 22-022. Councilman Dawson seconded. The motion carried with a roll call vote. Yes: Monson, Darby, Edwards, Barroeta, Fisher, and Dawson. Thereby duly giving Council Bill No. 22-022, Ordinance No. 22-019.

COUNCIL BILL
NO. 22-023
REMOVED
APPLICATION

An Ordinance amending the zoning map for the city of Webb City, Missouri by reclassifying certain areas within the City limits from R-1 Single family residential district to R-3 Multiple family residential district (Tracy Nance, 315 & 317 Shenandoah Street) APPLICATION REMOVED

City Administrator Carl Francis stated that Ms. Nance removed her application to rezone the above location to R-3.

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**COUNCIL BILL
NO. 22-024**

An Ordinance granting a Special Use Permit for a certain tract of Real Estate within the City of Webb City, Missouri (Apple Healthcare, LLC 28 S. Webb Street)
Councilman Fisher presented Council Bill No. 22-024 for the second and final reading. Second and final reading completed. Councilman Fisher moved to accept the second and final reading of Council Bill No. 22-024. Councilwoman Darby seconded. The motion carried with a roll call vote. Yes: Monson, Darby, Edwards, Barroeta, Fisher, and Dawson. Thereby duly giving Council Bill No. 22-024, Ordinance No. 22-020.

MOTIONS

Storm Water Dept.-Purchase a new Truck from Reed Motors
Councilwoman Barroeta made a motion to allow the Storm Water Dept. to purchase a Truck from Reed Motors in the amount of \$37,081.00. Councilwoman Monson seconded. The motion carried with six yes votes.

**FINANCIAL
OVERSIGHT**

Councilwoman Monson moved to accept the Statement of Accounts dated October 24, 2022. Councilman Fisher seconded. The motion carried with six yes votes.

Statement of Accounts is as follows:

City Electronically	627-636	29,540.81
City Fund	38738-38817	201,089.92
Habitat Electronically	174-175	459.14
Habitat Fund	860	23.28
Meter Fund	5955	<u>6,895.00</u>
Grand Total		\$238,008.15

**COMMITTEE OF
THE WHOLE**

Mayor Lynn Ragsdale set the next Council Meeting for Monday, November 14, 2022 at 5:30 p.m. in the Council Chambers.

ADJOURN

Mayor Lynn Ragsdale adjourn the council meeting at 6:02 p.m.

Lynn Ragsdale, Mayor and Presiding Officer

Attest:

Kimberley E. DeMoss, City Clerk

Webb City Park Board Meeting
Wednesday, October 12, 2022

Members Present: Chris Taylor, Jessica Taylor, Nancy Spaeth, Jan Waldie, Sheila Harper

Staff Present: Bryan Waggoner

Visitors:None

Meeting opened by Chris Taylor at 6:07 with the pledge of allegiance.

Minutes: Upon motion by Chris Taylor to approve minutes of June 8th, 2022 minutes seconded by Jan Waldie. Unanimously approved.

Director's Report:

- Soccer and Flag football seasons are almost over. Number of participants has increased, but there is a lack of volunteers. Parks and Rec may offer free registration for those who volunteer in spring; or implement a clinic style vs. game with high school and college volunteers. Discussion was had.
- Due to a severe drought this summer, no grass was grown on the rodeo grounds preventing soccer fields from being established. However, the lights and parking lot are ready and a fence has been added to the budget.
- Polar Express Ride tickets will go on sale online November 5th and at City Hall November 7th. Cost per ticket is \$2. Mowing schedule and light installation is ahead of schedule.
- Bryan and staff have been checking lights for the drive through portion of Polar Express and a bucket truck will be rented for installations.
- 3-4 new light displays have been added to the drive through portion to enhance viewer enjoyment.
- Due to budget constraints, Bryan was not able to purchase as many lights as he would like. Jan Waldie offered to donate from her personal collection.
- Bryan stated he would like to begin work on the front half of the park; discussion was had regarding what that could look like.
- There have been complaints about the park bathrooms not being cleaned on the weekend. Discussion was had.
- New members are still needed for the parks and rec board. Jan Waldie nominated Elizabeth Ladd Johnson. Sheila Harper nominated Krystal Harper.

Upon motion made by Sheila Harper, Chris Taylor was nominated for President. Seconded by Jessica Taylor. Approved unanimously.

Upon motion made by Sheila Harper, Jessica Taylor was nominated for Secretary. Seconded by Jan Waldie. Approved Unanimously.

Upon motion made to end the meeting by Chris Taylor, Jan Waldie seconded. The meeting was adjourned at 6:43.

Jessica Taylor
Recording Secretary

RESOLUTION: 22-1004

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COLLECTIVE
BARGAINING AGREEMENT WITH THE SERVICE EMPLOYEE'S
INTERNATIONAL UNION LOCAL 1.**

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL that the Mayor of the City of Webb City, Missouri is hereby authorized to execute the attached Collective Bargaining Agreement with the Service Employee's International Union, Local 1, which agreement shall become effective upon execution by all parties and expire three (3) years from the effective date thereof. (a copy of said agreement is attached hereto and incorporated by reference.).

APPROVED AND PASSED BY THE COUNCIL OF THE CITY OF WEBB CITY,
MISSOURI, THIS _____ DAY OF November, 2022.

Lynn Ragsdale, Mayor

Attest:

Kimberley E. DeMoss, City Clerk

COLLECTIVE BARGAINING AGREEMENT

Between

The City of Webb City, Missouri

and

Service Employees' International Union,
Local 1, Missouri Division, **AFL-CIO**, CLC

Nov 1, 2022 – Oct 31, 2025

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- ARTICLE 6 - Term of Agreement

Preamble

The purpose of this Memorandum of Understanding Collective Bargaining Agreement is to provide guidance to the parties hereto-namely, the City of Webb City, Missouri ("City") and the SEIU, Local 1, Missouri Division, **AFL-CIO**, CLC. ("Union") regarding the relationship between the City and Union.

WHEREAS, the City and Union have endorsed the practices and procedures of Meet and Confer discussions for the purpose of consideration of proposals relative to salaries and other conditions of employment.

WHEREAS, it is the intent and purpose of the parties to set forth herein their agreement covering rates of pay, hours of work, and other conditions of employment; and to provide a procedure for equitable and peaceful resolution of differences.

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, the parties do mutually promise and agree as follows:

ARTICLE 1 RECOGNITION

1. The City agrees to continue its recognition of the Union as the sole and exclusive Collective Bargaining representative of the City's Public Works employees ("employees") listed in appendix A. and appendix B., pursuant to the Labor Laws of State of Missouri, Chapter 105 RSMo.

2. In order to foster good labor relation practices, the City and Union are expected to adhere to the following practices:

- a. Neither side will interfere with, restrain, coerce or harass city employees in the exercise of their rights to join the Union;
- b. Neither party will dominate or interfere in the administration of the other;
- c. Neither party will discriminate against a city employee because of membership or lack of membership in the Union: and
- d. Either party may express any view, agreement, or opinion of any issue that affects them, if such expression contains no threat of reprisal or promise of benefits.

ARTICLE 2 COLLECTIVE BARGANING PROCESS

1. The City and Union are expected to act in "good faith" when they meet and confer. This understanding requires the to:

- a. Meet and Confer with a sincere resolve to reach an agreement, provided that this obligation does not compel either party to agree to a proposal or make concessions;
- b. Meet at reasonable times and places, to exchange information and to reduce to writing any item that is agreed to by both parties.
- c. Be represented solely by those persons duly appointed or authorized by the parties.

2. The City agrees to allow the union to meet and confer regarding the employee pay plans as part of the City's annual budget preparation and

approval process on or before September 1st prior to the adoption of each fiscal year's operating budget. Upon request by the Union the City agrees to provide final recommendations of a budget prior to adoption by the Mayor and Council.

3. The Union shall have the right to meet and confer regarding proposals that affect personnel policies or that otherwise touch and concern employee benefits or conditions of employment prior to final adoption of same. It shall be the responsibility of the union to schedule any desired meetings with the City.

ARTICLE 3 PERSONNEL RULES AND REGULATIONS

APPLICATION OF PERSONNEL POLICIES

The City and Union acknowledge that City personnel policies adopted by the City Council apply to the Public Works Department employees covered in this Memorandum.

The City's Personnel Policy Manual shall serve as policy in the event that the specific situation is not addressed in the following articles.

In the event the City may modify the Personnel Policy Manual, amend or terminate any policies, procedures or other provisions, including employee benefits, when the City Personnel Policy Manual undergoes changes, a public meeting will be held by the Mayor and Council. The Public Works Department will make an attempt to inform employees and the Union 30 days in advance of any Personnel Policy meeting and any changes by posting the date, time, and location of said meeting.

The City shall post in advance all official Council meeting agendas and workshop events within the Public Works department on a designated employee bulletin board.

ARTICLE 4 PAY AND BENEFITS

WAGES

The City and Union acknowledge that the Classification and Pay Plan Salary Schedule adopted by the City Council **Oct, 24, 2022** shall apply to the Public Works Department employees. A copy of the current **May 15, 2022** schedule is attached hereto as Appendix B.

Emergency and Weather-Related Events - The following overtime policy may apply when Public Works Department employees are required to be dispatched during emergency and weather-related events. An “emergency and weather-related event” is defined as snow removal, de-icing, or other weather-related emergencies or other event declared an emergency that may require the Department Director to utilize a whole crew or entire department of bargaining unit employees during the event. It shall be to the discretion of the City Administrator to approve such Emergency Overtime Policy.

- a. Public Works Department employees will receive compensatory time at a rate of one and one-half times (1 ½) for all overtime hours worked in excess of eight (8) hours in the workday during an event as defined above. All emergency work performed on Saturdays and Sundays shall be compensated at one and one half (1 ½) time the regular rate of pay.
- b. This policy applies only during emergency and weather-related events, as defined above. Under no circumstances will Public Works Department employees earn overtime based on an eight-hour workday during other overtime or call-in situations. Any other policy or practice currently in force regarding overtime will be discontinued immediately.

BENEFITS

The City and Union acknowledge that the City’s Personnel Policy Manual includes provisions regarding conditions of employment and employees benefits such as Holidays, Vacation, Sick Leave, Pension and Health Care. The Union is allowed to Meet and Confer over said policies if so desired.

**ARTICLE 5
GENERAL PROVISIONS**

SECTION 1. PERSONNEL LAY-OFFS AND REDUCTION

1. It is agreed that all employees of the City are considered at-will employees. In the case of termination of employment, union member employees will be provided a reason for the termination of employment.
2. In the case of personnel reduction or lay-off adjustments, City shall give primary consideration to employment seniority. When laying off or rehiring employees within specific job classifications.
3. The City shall provide the Union a list of bargaining unit employees' seniority dates as the register might be amended or changed when requested by the Union.

SECTION 2. SHOP STEWARDS

1. The City recognizes the right of the Union to select from the members covered in this Agreement, one or more employees to act as Union Stewards. The City agrees to recognize these responsibilities and will adopt a measure of equal principals while a Steward acts in official capacity and shall not to take any retaliatory or discriminatory actions against a steward from the execution of their duties. The City shall not recognize Union Stewards until the Union has notified the City in writing of the selection of Union Stewards.
2. In addition to their regular duties as an employee of the City, the Union Stewards may:
 - a. Discuss personnel grievances and complaints with fellow employees and assist with the interpretation of the provisions of this Agreement,
 - b. Aid and assist employees in filing grievances on forms provided by the Union and in notification of the Business Representative.
 - c. Participate in Step 1 and Step 2 of the Grievance Procedure as defined in the City's Personnel Policy Manual.
3. Under no circumstances shall a Shop Steward, have any authority to take strike action or otherwise interfere with the Department's operation, and they shall have no authority to issue instructions to or attempt to direct the work force in any manner.

Authorized City-Paid Activities. Any steward, in performing his/her function hereunder, shall do so on his/her own time, except when an employee has requested and authorized the presence of a steward while the employee is interviewed arising out of any investigation and during any disciplinary action.

SECTION 3. CHECKOFF DUES

Upon receipt of an employee's written authorization, City agrees to deduct from such periodic, uniform, regular monthly dues including initiation fees. City shall forward all sums deducted from the employee's wages to the Union on a monthly basis.

The City agrees to deduct from the wages of each employee, who has voluntary authorized such deduction, specific amounts of money to the Union's Committee on Political Education Fund. The money forwarded to the Union C.O.P.E. Fund shall be accompanied by a list of employees from whom the deductions were made and the amount deducted from each employee.

SECTION 4. BULLETIN BOARD ACCESS

The City agrees that the Union may have bulletin board access at agreeable employee locations with no more than a 24" x 36" space utilized. The material posted shall not be obscene, defamatory, or derogatory in nature.

SECTION 5. GRIEVANCE PROCESS

At employee grievance meetings, an employee may have a union official or another city employee of his or her choice to assist, advise, or to represent the employee in the grievance proceedings, provided that the arrangements for such assistance of representation do not delay the proceedings. Employees may have the union business representative assist, advise, or represent them at any hearing before the Mayor.

SECTION 6. DISCIPLINARY ACTIONS

An employee may have a union official or another city employee of his choice to assist, to advise, or to represent the employee if the employee is questioned about a matter that the employee believes may lead to disciplinary actions against themselves. When a letter of demotion, suspension, or dismissal is proposed, the employee shall be notified of the charge, and before the action is effective, or the hearing is held, whichever is to occur first, the employee and his or her representative shall be entitled to a specification of the charges or complaint, and any documentation supporting the charges or complaint.

SECTION 7. UNION PERSONEL ACCESS

The certified bargaining representative will have access to the city's facilities where there are employees whom they represent. In general, there will be no limitations on hours or locations as long as it is exercised during regular business hours. This policy of access to city facilities shall not interfere with the work of the city. During meet and confer process, the parties may negotiate: details as to the manner of access and the nature of activities to be conducted. The parties may agree on alternative access to city employees where accesses to facilities are restricted because of security concerns.

SECTION 8. UNION OREINTATION

The union will be permitted to have a welcoming letter to all new bargaining unit employees in the city's employee orientation packet. During formal orientation sessions, a union representative can address the employees for approximately 15 minutes. The union will also be allowed in buildings where formal orientation sessions are being conducted in order that the bargaining unit employees may casually confer with representatives. This process shall be conducted by the union so as not to interfere with the work of the city

SECTION 9. UNION BUSINESS LEAVE

The Department shall recognize the right to request union members or stewards to take paid and un-paid leave time benefits for union business matters. The Union recognizes the requests are subject to advance notice and scheduling abilities to constitute approval.

In negotiating the amount of time off, and the number of Union officials or members involved, the parties shall balance the legitimate needs of the City and Union conduct their respective activities.

SECTION 10. UNION SECURITY

A union security and maintenance of membership clause will be put into all new agreements, when requested by the Union. The provision will cover an established time period of membership for those employees who chose to join the Union.

SECTION 11. LABOR/MANAGEMENT COMMITTEE

The parties acknowledge that joint City and Union meetings would be beneficial to common understanding of policies and procedures. City and union II may establish specific times and locations of such joint meetings during meet and confer sessions.

SECTION 12. UNION ACCESS TO INFORMATION

The Union has requested home addresses for all employees in the Public Works Department (non-members as well as union members), so they can better communicate with those employees. The City will continue to provide the Union when requested a list of these employees including employee job classification, residential or business address. These lists are confidential and are only for the use of the union conducting business with city employees. Union shall not provide this information to other organizations and union will not have access to residential addresses if the employee has notified the city to have to provide only a business address.

**ARTICLE 6
TERM OF AGREEMENT**

This Agreement shall take effect as of the 1st , day of November , **2022** and shall continue in effect with the expressed terms and conditions herein set forth for a period of three (3) years, to and including the 1st day of November , **2025**., and shall renew itself from year to year thereafter, except if either party desiring a change notifies the other party in writing at least sixty (60) days prior to the expiration date.

In the event negotiations are carried beyond the expiration date of this Agreement, the terms and conditions of the current agreement shall remain in effect until such new Agreement is completed however the changes and adjustments agreed upon shall be retroactive to said expiration of adjustment date.

SIGNED FOR EMPLOYER

SIGNED FOR THE UNION

**Mayor, Lynn Ragsdale
City of Webb City, MO**

**President, Genie Kastrup
SEIU, Local 1, MO Division, AFL-CIO,**

**Missouri Director, Chris Rak
SEIU, Local 1, MO Division, AFL-CIO.**

**2 - additional appendix attachments State Board of Mediation Certification,
and current Pay Scale / Job Classification reference.**

APPENDIX B

LABOR & TRADES CLASSIFICATIONS	Pay Grade
Animal Control Officer *	14
Custodian **	10
Equipment Operator I	14
Heavy Equipment Operator **	15
Heavy Equipment Operator/Crew Leader	16
Inspector/Equipment Operator	16
Janitor	9
Laborer **	11
Maintenance Worker I	12
Maintenance Worker II	13
Mechanic	15
Meter Reader *	13
Parks/Cemetery Maintenance Worker **	13
Truck Driver/Laborer **	13
Water Systems Worker I	13
Water Systems Worker II	15

Council Report

City of Webb City

Renew of contract with
Joplin Humane Society

11-14-22

SUBJECT:

Yearly renewal of contract for animal control services with the Joplin Humane Society.

RECOMMENDATION:

Authorize the Mayor to renew the contract with the Joplin Humane Society with the increase in fees as outlined below.

FISCAL IMPACT:

The current charge is \$55.08 and will increase to \$63.70 for each dog or cat delivered, regardless of the length of stay, effective January 01, 2023. Expense for this last fiscal year was \$13,000. At this rate it is estimated that the annual cost will be approximately \$15,000.

The FY22/23 budget contains \$19,000 for animal control/shelter costs.

Prepared By:

Carl Francis, City Administrator

Reviewed By:

Tracy Craig, Finance Director

Reviewed By:

Kimberley DeMoss, City Clerk

Council Report

City of Webb City

**SHSP Grant Award
Acceptance & Equipment
Purchase for the PD
November 14, 2022**

SUBJECT:

Allow the police department to accept a grant award to purchase equipment.

BACKGROUND:

In June 2022, we applied for a grant from the Missouri Department of Public Safety - State Homeland Security Program (SHSP). The allows for the purchase of equipment to respond to security threats and local hazards. We asked for one portable programmable message board in our application.

In October 2022, I was notified that our application was approved and we had been awarded the full amount that we requested.

RECOMMENDATION:

Allow the police department to accept \$14,895.00 in DPS- SHSP grant award funding to purchase one portable programmable message board.

Allow the police department to purchase one portable programmable message board following City purchasing policies.

FISCAL IMPACT:

NONE: The Missouri Department of Public Safety - State Homeland Security Program should fully fund the purchase of this equipment.

Prepared & Submitted By:

Donald E. Melton
Chief of Police

Reviewed By:

Carl Francis
City Administrator

Reviewed By:

Kim DeMoss
City Clerk

Reviewed By:

Tracy Craig
City Financial Officer



Missouri Department of Public Safety
Office of Homeland Security
Division of Grants
 P.O. Box 749, Jefferson City, MO 65101
 Telephone: 573-526-6125 Fax: 573-526-9012

SUBAWARD AGREEMENT

DATE 10/20/2022	
FEDERAL IDENTIFICATION NUMBER EMW-2022-SS-00094	OHS CONTROL NUMBER 37

SUBRECIPIENT NAME Webb City Police Department		UEI NUMBER HG5RYNQA1VP8	
ADDRESS 211 West Broadway			
CITY Webb City		STATE MO	ZIP CODE 64870
TOTAL AMOUNT OF THE FEDERAL AWARD \$14,895.00		AMOUNT OF FEDERAL FUNDS OBLIGATED BY THIS ACTION \$14,895.00	
TOTAL AMOUNT OF FEDERAL FUNDS OBLIGATED TO THE SUBRECIPIENT \$14,895.00		TOTAL APPROVED COST SHARING OR MATCHING \$0	
PROJECT PERIOD FROM 09/01/2022	PROJECT PERIOD TO 08/31/2023	FEDERAL AWARD DATE 09/01/2022	
PROJECT TITLE FY22 – SHSP – PSTCP – Webb City PD		FUNDED BY FY 2022 Homeland Security Grant Program	
FEDERAL AWARDOING AGENCY Department of Homeland Security	PASS THROUGH ENTITY MO Department of Public Safety/Office of Homeland Security	IS THIS AWARD R&D YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	INDIRECT COST RATE YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> AMOUNT
CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NUMBER 97.067		METHOD OF PAYMENT (Reimbursement -- Advanced) Reimbursement	

CONTACT INFORMATION

OHS GRANT SPECIALIST		SUBRECIPIENT PROJECT DIRECTOR	
NAME Debbie Musselman		NAME Chief Don Melton	
E-MAIL ADDRESS Debbie.Musselman@dps.mo.gov		ADDRESS (If different from above) 211 West Broadway	
TELEPHONE (573) 751-5997		CITY, STATE AND ZIP CODE Webb City, MO 64870	
PROGRAM MANAGER Joni McCarter	TELEPHONE 417-673-1911	E-MAIL ADDRESS dmelton@webbcitypd.org	

SUMMARY DESCRIPTION OF PROJECT
 The purpose of the FY 2022 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, HSGP supports the goals to Strengthen National Preparedness and Resilience. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization or community, but rather, require the combined effort of the whole community. The purpose of the State Homeland Security Program (SHSP) Protection of Soft Targets Crowded Places (PSTCP) supports the National Priority of Enhancing the Protection of soft targets/crowded places and provides equipment for physical security enhancements for soft targets/crowded places including items such as security cameras, security screening equipment, lighting, access controls, fencing, gates and barriers, and vehicle and crowd control.

AWARDING AGENCY APPROVAL

SUBRECIPIENT AUTHORIZED OFFICIAL

TYPED NAME AND TITLE OF DPS OFFICIAL Sandra K. Karsten, Director		TYPED NAME & TITLE OF SUBRECIPIENT AUTHORIZED OFFICIAL Lynn Ragsdale, Mayor	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE	SIGNATURE OF SUBRECIPIENT AUTHORIZED OFFICIAL	DATE

THIS SUBAWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS SUBAWARD AGREEMENT THE SUBRECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.

Council Report

City of Webb City

Accept Grant &
Purchase Equipment
Arvest Foundation
November 14, 2022

SUBJECT:

Allow the police department to accept a \$9,000.00 grant from the Arvest Foundation.

Allow the police department to purchase computers using Arvest Foundation grant funding.

BACKGROUND:

In September 2022, I met with representatives from the Arvest Foundation. They offered up to \$9,000 in funding to purchase any needed equipment.

RECOMMENDATION:

Allow the police department to accept a \$9,000.00 grant from the Arvest Foundation.

Allow the police department to purchase desktop computers using Arvest Foundation grant funding following City procurement policy. We have several desktop computers that are outdated and perform at a slow pace.

FISCAL IMPACT:

None expected. Net Solus (City IT provider) recommends the Dell OptiCom 3000 Small Form Factor desktops that start at \$789.00 per computer. Net Solus estimates the cost to set up each computer at \$165.00 per hour or \$330.00 per computer. We estimate the cost per computer at \$1,119.00. Eight computers would cost approximately \$8,952.00. The police department would pay for any overages using budgeted grant matching funds.

Prepared & Submitted By:

Donald E. Melton
Chief of Police

Reviewed By:

Carl Francis
City Administrator

Reviewed By:

Kim DeMoss
City Clerk

Reviewed By:

Tracy Craig
City Financial Officer



November 4, 2022

Don Melton
City of Webb City
211 W. Broadway Street
Webb City, MO 64870

RE: Grant 00108209

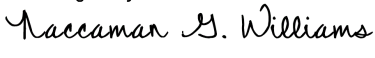
Dear Don Melton,

Each year, the Arvest Foundation ("Foundation") ask Arvest Bank Webb City to advise the Foundation of outstanding charities doing great work to improve our local communities. It is my pleasure to inform you that Arvest Foundation has approved a grant to City of Webb City in the amount of \$9,000.00. This grant is subject to the terms attached.

The purpose of the grant is to assist with the purchase of new computers and related setup for the Webb City Police Department. You should receive the funds electronically within 14 days.

For all communication regarding this grant, please contact Brenda Dean at (479) 464-1584 or Brenda.Dean@arvestfoundation.org.

Sincerely,

DocuSigned by:

9ED92F1D19C944F
Naccaman G. Williams, Ed.D.
Arvest Foundation

Council Report

City of Webb City

Police Department
Vehicle Purchase
3-SUVs
November 14, 2022

SUBJECT:

Allow the police department to purchase three all wheel drive police rated SUVs.

BACKGROUND:

The police department budgeted \$124,848 to purchase three vehicles during this fiscal year. We are purchasing the three new vehicles and surplus two vehicles that are high mileage and becoming costly to maintain. This will allow us to have an extra pool vehicle that the officers can drive if/when their vehicle is out of service.

We advertised in the Jasper County Citizen - Carl Junction newspaper for two weeks and on the police department's Facebook page. We also solicited bids from several dealerships in the area; their bids are listed in the recommendations. The all wheel drive vehicles will give us increased mobility during inclement weather. We have opted for the SUVs because they are roomier and are able to carry all of the officer's necessary equipment.

Vendor	New SUV Pricing	Pricing (x3)	Trade Values	Delivery Cost	TOTAL
Joe Machen Ford (Columbia)	\$41,816	\$125,448	\$7,000	\$600	\$119,048
solicited bids from 11-dealerships	did not bid				

RECOMMENDATION:

Allow the police department to purchase three new all wheel drive police rated SUVs from **Joe Machens Ford in Columbia, Missouri.**

FISCAL IMPACT:

\$119,048.00 from line item #49102 – Capital Improvements (vehicle purchase). We budgeted \$124,848.00 for this purchase. We will use the remaining funds to purchase emergency equipment for the new vehicles.

Prepared & Submitted By:

Donald E. Melton
Chief of Police

Reviewed By:

Carl Francis
City Administrator

Reviewed By:

Kim DeMoss
City Clerk

Reviewed By:

Tracy Craig
City Financial Officer

COMPARATIVE PRICING: 2022-23 MO State Contracts

Due to the volatility of the market, pricing was not made public on the State of Missouri - Office of Administration website & had to be gathered by contacting each dealership that was awarded a state contract.

2023 Ford Police Interceptor Utility AWD (with eco-boost)	PRICE: \$46,116.00
2023 Ford Police Interceptor Utility AWD (hybrid)	PRICE: \$44,816.00
2023 Dodge Durango (AWD)	PRICE: no price given
2023 Chevrolet Tahoe (2WD)	PRICE: \$43,931.00
2023 Chevrolet Tahoe (4WD)	PRICE: no price given

JM JOE MACHENS FORD LINCOLN

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

October 24, 2022

State Contract # CC222374005

Fleet Order

Subject: Joe Machens Proposal on a **2023 Ford Police Interceptor Utility AWD**

To: Whom it May Concern;

As per the requested quote on a 2023 Ford Police Interceptor Utility AWD, Joe Machens Ford proposes the following. The PI Utility includes both the factory and State Contract standard options. This proposed unit has other manufacturer options, as noted below.

Price – Dealer Code – Option

\$41,616 – K8A – PI Utility All wheel drive

Included Standard Options (incl in price above)

\$N/C – 99B / 44U – 3.3L V6 Gas Engine
\$N/C – 16C – 1st & 2nd Row Carpet Flooring
\$N/C – 17T – Cargo Dome Lamp - Red/White
\$N/C – 18D – Global Lock / Unlock feature
\$N/C – 43D – Dark Car Feature
\$N/C – 47A – Police Engine Idle feature
\$N/C – 51R – Spot Lamp Driver Side (LED)
\$N/C – 549 – Heated Mirrors
\$N/C – 55F – Remote Keyless Entry Key Fob
\$N/C – 60A – Pre-Wiring grille, siren, speaker
\$N/C – 60R – Radio Noise Suppression Bonds
\$N/C – 61B – OBD-II Split Connector

\$N/C – 65L – 18" Full Wheel Covers
\$N/C – 76D – Underbody Deflector Plate
\$N/C – 76R – Reverse Sensing
\$N/C – 86T – Tail Lamp / PI Housing Only
\$N/C – STD – Front Headlamp/PI Housing Only
\$N/C – STD – Class III Trailer Tow Receiver
\$N/C – STD – Trailer Tow Lighting Pkg
\$N/C – STD – Remappable switches steer. wheel
\$N/C – STD – Rear Camera, in Center Stack
\$N/C – STD – Bluetooth (SYNC)
\$N/C – STD – Interceptor Badge
\$N/C – F6 – Rear Cloth Seat

Deleted Standard Options (included in Total price below)

N/A

Added Optional equipment (included in Total price below)

\$0 – YZ – Exterior Color: Oxford White
\$0 – F6 – Front and Rear Cloth Seats
\$200 – DEL – Delivery / Fees per... or... **\$0** – Customer Pick Up

Total

\$41,816 per vehicle (2023 Ford Police Interceptor Utility AWD)

(These 2 Stock Orders will be held for Webb City, orders 9137-9138)

(Not due in until mid-2023 or later, if at all...Ford is over booked with orders)

Trades:

2014 Taurus - vin: EG185583 - \$3,000

2014 Explorer- vin: EGB25478 - \$4,000

Totals:

\$83,632 - 2 new PI Utility's @ \$41,816 ea.

-\$7,000 - 2 trades

\$76,632 - total

add 3rd new SUV

\$462

\$125,448.-

\$118,448.-

\$462

Joe Machens Ford appreciates your business, and we look forward to servicing your needs in the future. Any questions should be directed to Kelly Sells, Fleet Department Manager.

Thanks,



Kelly Sells, Fleet Manager, Joe Machens Ford, 573-777-1089, ksells@machens.com



Council Report

City of Webb City

King Jack Park
Trolley Track Repair
11/14/22

SUBJECT:

The Parks Department requested an **inspection of the Trolley track** some time back and we received the cost estimate which is estimated to be around \$23,975. This work we believe is crucial to the safety of the Trolley and the passengers. The Pryor Track Company has been given the go ahead to begin the work so to have it completed prior to the start of the Polar Bear Express and they have assured us they will have the work completed in time. **Authorization for the start of work was given on an emergency basis on 11/4/22** to make sure they get the project done in time before the heavy use begins with the Polar Bear Express.

RECOMMENDATION:

Authorize the Mayor to approve the invoice and payment of work to be completed on the King Jack Trolley Track repairs per the attached quote of cost estimate \$23,975. There will be some other incidental costs such as rock which is the city's responsibility estimated at less than \$2,000

FISCAL IMPACT:

Funds for trolley track repairs were not budgeted. Will be determined later if a budget revision will be necessary.

Prepared By:

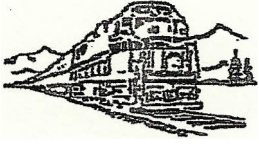
Carl Francis, City Administrator

Reviewed by:

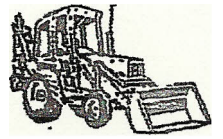
Kim DeMoss, City Clerk

Reviewed by:

Tracy Craig, Finance Director



Pryor Track & Hoe Co.



P.O. Box 1425
Pryor, Oklahoma 74362-1425
Telephone: (918) 373-0707
▪Bonded & Insured▪
Fax: (918) 479-2092

Mr Waggoner
Webb City, Mo

11/2/22

Proposal # 5555 R1

Mr. Waggoner,

Pryor Track and Hoe is pleased to furnish all manpower, general liability, and workman compensation to perform the following -

- Remove, supply and install 25 ties and resurface 60ft of track on the Northeast and east side.
- Remove, supply and install 70 ties on the Southwest corner.
- Tighten joints and gauge track where needed around the entire track using existing materials. (frozen bolts will not be included in this work)

- Any additional materials supplied will be at an extra charge and agreed on with city personnel
- Webb City to supply backhoe, fuel and Rock. (any delay in use or delivery could incur extra charges)
- Used Ties and all debris disposal will be the responsibility of Webb City.
- All landscaping after completion will be the responsibility of Webb City.
- All utility markings and or relocation by the City of Webb City.
- We will only surface the 60ft area noted above. Track alignment only included in areas where ties installation as noted above will be performed.
- Any failure of any existing materials will not be the responsibility of Pryor Track and Hoe (existing rail, bolt, tie, spike etc...)

- NOTE: There is no warranty. Due to the age of the existing ties, rail, joints, bolts, nuts, tie plates, spikes, drainage and soil conditions, Pryor Track and Hoe is not and will not be responsible for any track material or conditions whatsoever once the work above is completed. We will only supply labor to perform the above work with no guarantees on track safety as this track does NOT and will NOT follow any FRA or railroad standards for freight or passenger use. **It will be the responsibility of Webb City for any decision for any track operation at this location.**

- **Pryor Track and Hoe takes exception to all other terms and conditions.**

- Total project price - \$23,975.00

Thank you,

Jim Colvin