

CITY OF WEBB CITY, MISSOURI
CITY COUNCIL MEETING
Tentative AGENDA
Monday, January 8, 2024
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INVOCATION
PLEDGE

Pastor Dustin Burdin of the First Baptist Church

OPENING OF MEETING

Roll Call
Mayor's Statement
Public Comments

ADMINISTRATOR'S REPORT

Administrator Report

CONSENT AGENDA

- | | |
|--------------------------------------|-----------------------|
| 1. Council Minutes-December 11, 2023 | 2. PD Reports |
| 3. Sales/ Use Tax | 4. Treasurer's Report |

ORDINANCES AND RESOLUTIONS

Resolution No. 24-1000- Disposal of City Records according to State Retention Schedule

MOTIONS

PD-Contract with Liberty utilities Connect to establish a fiber optic internet connection (Motion to approve and vote)
PD-Allow the PD to purchase three all-wheel drive police rated SUV's (Motion to approve and vote)

COMMITTEE REPORT

1. Financial Oversight
 - A. Statement of Accounts, January 08, 2024, Action & Authorization
2. Committee of the Whole
 - Next Council Meeting January 22, 2024

CLOSED SESSION

RSMO 610.021 Subsection (1) Legal and (2) Real Estate

ADJOURN



Administrator's Report 01/08/24

Please make plans to attend the annual “State of the City” Luncheon to be held at Granny Shaffers at 12 Noon on Thursday January 18th. City staff along with Mayor Lynn Ragsdale will be speaking and answering questions about the upcoming year and past accomplishments.

Webb City Employees stepping up during the Holiday Season.

Last month we presented to one of our own Fire Department personnel who has a family member suffering from illness with \$2,406.00 in cash from this year's Badges & Burger's fundraiser. The Fire Department Local Firefighters Union also will have an additional \$480 to donate to the worthy cause. There was an additional \$1,000 retained for future emergencies within our personnel family.

The Webb City Police Department has been raising money through an extended version of No Shave November that was approved by Chief Melton. **Last month the Webb City Senior center was presented with a check in the amount of \$3,500** by the members of the Police Department at a luncheon held at the center.

Parks Department has been working to get the **heat exchanger repaired on the kitchen at the Farmers Market**. It apparently quit over the Holiday Weekend. Estimates have been received in the area of \$4,500 and the repairs have been ordered on an emergency basis. City staff continue to meet with Farmers Market staff each month to identify some areas of assistance that the city can do to make the operation continue to be a success.

The new Webb City well #15 is very close to being put on-line. Final testing and analysis is underway at this time and we hope to have all approvals completed and the pumps functioning well before spring arrives. So far this project looks to be well under the original \$800,000 budget. We have the work of Public Works employees to thank for this. They have taken on more of the responsibilities that in the past would have been contracted out. We will now begin to move our focus to finding another well location and starting another project soon.

Progress continues along Madison Avenue on the new Popeyes and What A Burger locations. Popeyes has informed city staff that they plan to be open by the end of February and we anticipate not long after that What A Burger will soon open. Continued growth appears good so far as we look into 2024. The new Tee Time location is moving along with plans to open in

early spring and we are working with two other local and national chains who are planning expansions here in Webb City in the retail food market.

Parks Department is now in the process of taking down the Holiday displays after a very successful season. The Polar Bear Express continues to be an area attraction and each year it has grown and improved. Along with those tasks they are now starting the registration for our spring sports programs which will be here very soon.

After a recent traffic accident on **North Homestead Road** city staff will be looking to see if there are some reasonable improvements that can be made to improve the safety of the corner. The corner currently has sufficient approach signage, but we are looking at possible flashing lights as one approaches the corner and maybe some additional markings within the curve.

Previous Meetings

The Mayor and our First Lady officiated the Annual Christmas Parade in downtown on Thursday night. The crowds were large and the weather was cooperative this year.

Leaf pickup 2023 has completed the first run through the city. We are currently doing some cleanup and maintenance on the equipment and anticipate another run later next week. If you have leaves that need cleaned up and are at the curb please let public works know as your last chance is next week. . Please do not block fire hydrants or water meters. Do not put them into the street as this could prove harmful in the event of rain by clogging storm gutters. Limbs and branches should not be mixed in with the leaves as they will not be picked up during leaf collections.

Liberty Electric has been contacted and we are awaiting the permanent electric connection and meter to be installed at our new **Well house #15**.

Employee Appreciation Holiday Dinner will be Friday night December 15th at Just A Taste in downtown. We certainly invite all of the council to join us as we celebrate all the accomplishments of the Webb City staff during the year 2023!

There was a **large water leak** reported near the Webb City School Admin building last week. Our crews responded and located the leak under the roadway and were able to repair the main in a matter of hours with little to no service interruption.

Staff have been working with engineers to seek possible funding for an additional water storage tank to be utilized possibly in the northwest part of the city. Staff will be bringing forward any progress as it becomes available.

City staff have met with the owners of the property directly behind Flat Creek Grill and Sleep Inn. It is their desire to begin a commercial project on the land and have requested input from the city as to what we feel would fit best. Several options were discussed and an agreement was made with all to do our best to promote that site as any opportunities present themselves. We

look forward to working with them to **spur further commercial ventures within Centennial Retail Park.**

Waste Water and Administration continue to work on compliance for the new permit draft with members of the Department of Natural Resources. Staff will be taking steps to change the discharge ditch to bypass the wetlands if this continues to be required. Crews are also continuing **the improvements at the Walnut Ridge lift station** and as of this week are installing the new bar screen system that we hope will slow the damage caused by the (allegedly) disposable wipes.

Parks Department staff continue to locate additional leaks in Paradise Lake as the water level drops. One such large leak was plugged last week with use of the excavator and loads of clay. We are discussing the possibility of having a dozer brought in and then try and cover the large rock area that protrudes through the bottom of the lake with a layer of clay. Those are the areas that appear to be having the most leaks. We will be gathering some cost estimates and time lines soon to be presented to council as a possible project.

We have now been able to fill the part time position at the recycle gate so the gate is now scheduled to be open 7 days a week from 9am to 6pm.

. Waste **Water crews are currently replacing the lighting fixtures at the senior center** to new efficient LED type lights. The old ones had several that were in need of repair and parts were getting hard to find. Also they will be continuing to work on the Walnut Ridge lift station. The new bar screen has arrived and once the well is set we will get that into operation and hopefully slow down the disposable wipe clogs.

Staff have been working with EPA and Cardinal Valley Habitat Trustees to fund a large concrete pad to be utilized in our bio-solid composting program. Currently we use the gravel area north of the plant to lay out our rows for composting and drying. A concrete pad would reduce wear and tear on our equipment and reduce any water seepage that occurs during the process. **We have received word that this project has been approved for funding and we should be contacted in the near future with further details.** This will be something we have been working on for many years and are excited to see it become even a possibility.

Carl Francis
City Administrator

2024 Dates to remember upcoming;

State of the City Address- January 18th 12:00 -1:00pm – Granny Shaffers

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COUNCIL MEETING MINUTES
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INVOCATION	Pastor Matt Snyder from Frisco Church gave the invocation.
PLEDGE TO FLAG	The Council remained standing for the Pledge of Allegiance.
COUNCIL MEETING	The City Council of Webb City, Missouri met in regular session Monday, December 11, 2023, at 5:30 p.m. in Council Chambers. Mayor Lynn Ragsdale presided.
ROLL CALL	The following members answered roll call: Andy Queen, Gina Monson, Brad Baker, Debbie Darby, Ray Edwards, Alisa Barroeta, Jerry Fisher, and Jim Dawson. There being eight members present and eight members representing a quorum. Mayor Lynn Ragsdale declared this session of council officially opened. Also present were City Administrator Carl Francis, City Attorney Troy Salchow, City Clerk Kimberley DeMoss, Police Chief Don Melton, Fire Chief Andy Roughton, Wastewater Director William Runkle, Street & Water Director Rick Roth, Economic Development Coordinator Erin Turner, and Parks Director Bryan Waggoner. Absent: Finance Director Tracy Craig.
MAYOR STATEMENT	Mayor Ragsdale stated how living here and getting along ‘Just Works’. All the City Departments, Staff, Volunteers, and the Southwest Railroad work well together to make events work including the Parade which is overseen by the Project Graduation Committee.
VISITORS	None
ADMINISTRATOR	Administrators Report for December 11, 2023, was available for the Council to review.
CONSENT AGENDA	Mayor Lynn Ragsdale entertained a motion to accept the Consent Agenda items for December 11, 2023. Councilman Baker made the motion. Councilwoman Darby seconded. The motion carried with eight yes votes. 1. Council Minutes-November 27, 2023
MOTIONS	Fire Dept.- Repair pump in Fire Engine #3 Councilman Queen made a motion to authorize the Fire Dept. to repair the pump on Engine 3 with FireMaster in the amount of 10,475.00. councilwoman Monson seconded. The motion carried with eight yes votes.

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**FINANCIAL
OVERSIGHT**

Mayor Lynn Ragsdale entertained a motion to accept the Statement of Accounts dated December 11, 2023. Councilwoman Monson moved to accept the Statement of Accounts. Councilman Queen seconded. The motion carried with eight yes votes.

Statement of Accounts is as follows:

City Electronically	1113-1125	145,759.36
City Fund	42251-42395	172,716.14
Habitat Electronically	221-223	1,008.33
Habitat Fund	919-923	15,897.23
ARPA Fund	1116	<u>461,930.30</u>
Grand Total		\$797,311.36

**COMMITTEE OF
THE WHOLE**

Mayor Lynn Ragsdale set the next Council Meeting for Monday, January 8, 2024 at 5:30 p.m. in the Council Chambers.

CLOSED SESSION

RSMO 610.021 Subsection (1) Legal and (2) Real Estate-Closed session was not needed as there was not any information available.

ADJOURN

Mayor Lynn Ragsdale adjourn the council meeting at 5:48 p.m.

Lynn Ragsdale, Mayor, and Presiding Officer

Attest:

Kimberley E. DeMoss, City Clerk

Webb City Police Department

Departmental Statistics

2022	Calls for Service	Reports	Traffic Crashes	UCS	Arrest	Dispatch Contacts	Detective Investigations
January	964	184	21	192	92	1092	2
February	776	155	19	150	103	892	1
March	985	214	29	172	120	1123	7
April	987	239	36	175	169	1106	20
May	1,093	191	25	151	115	1241	8
June	1,038	180	16	76	91	1156	13
July	1,024	191	15	173	141	1155	9
August	1,103	226	31	195	180	1461	7
September	1,073	243	40	197	153	1330	9
October	1,071	220	30	173	156	1287	8
November	950	192	24	154	121	1189	6
December	912	179	22	133	136	1072	7
Totals	11,976	2,414	308	1,941	1,577	14,104	97

2023	Calls for Service	Reports	Traffic Crashes	UCS	Arrest	Dispatch Contacts	Detective Investigations
January	877	190	12	155	153	1084	9
February	1,008	235	20	178	133	1284	23
March	1,065	207	27	192	147	1403	6
April	1,072	231	21	175	139	1453	12
May	1,220	217	34	142	110	1662	10
June	1,249	230	26	151	166	1588	9
July	1,144	189	19	170	106	1525	7
August	1,177	252	26	396	187	1754	7
September	1,065	249	26	410	181	1576	7
October	1,087	220	24	367	152	1754	8
November	1,040	244	25	361	179	1572	5
December	-						
Totals	12,004	2,464	260	2,697	1,653	16,655	103

change from 2022 940 229 -26 889 212 3623 13

Average per Month	Calls for Service	Reports	Traffic Crashes	UCS	Arrest	Dispatch Contacts	Detective Investigations
2022	1,005.8	203.2	26.0	164.4	131.0	1,184.7	8.2
2023	1,091.3	224.0	23.6	245.2	150.3	1,514.1	9.4

change from same time period in 2022 8.5% 10.25% -9.1% 49.2% 14.7% 27.8% 14.4%

(increase/decrease)

Webb City Police Department

Uniform Crime Statistics

as reported to the Missouri State Highway Patrol
Federal Bureau of Investigation

2022	Homicide	Rape	Robbery	Assault	Burglary	Larceny	Veh. Theft	Total
January				4	1	21	3	29
February		1		2		8		11
March				7	1	13	1	22
April				15	3	17	2	37
May				14	2	14	1	31
June			1	16		19		36
July		1	1	15	3	21		41
August				11	5	23	2	41
September		1		11	6	33	1	52
October				7	4	27	2	40
November				11	1	25	1	38
December				10	5	47		62
Total	0	3	2	123	31	268	13	440

2023	Homicide	Rape	Robbery	Assault	Burglary	Larceny	Veh. Theft	Total
January		1		7	5	32	8	53
February				9	6	38	3	56
March				9		15	2	26
April	1			15	2	16		34
May		1		9	2	14	6	32
June				16	1	25		42
July				8	2	18	2	30
August				20	1	22	3	46
September				9	2	32	2	45
October				10		17	4	31
November				22	2	39	2	65
December								0
Total	1	2	0	134	23	268	32	460

change from 2022 **1** **-1** **-2** **21** **-3** **47** **19** **82**

Monthly Average	Homicide	Rape	Robbery	Assault	Burglary	Larceny	Veh. Theft	Total
2022	0.00	0.27	0.18	10.27	2.36	20.09	1.18	34.36
2023	0.09	0.18	0.00	12.18	2.09	24.36	2.91	41.82
percent +/-	100.0%	-33.3%	-100.0%	18.6%	-11.5%	21.3%	146.2%	21.7%

Webb City Animal Control Monthly Humane Society Report

<u>DATE</u>	<u>BOOK #</u>	<u>ANIMAL #</u>	<u>SPECIES</u>	<u>BREED</u>	<u>DESCRIPTION</u>	<u>LOCATION FOUND</u>
11/1/2023	123413	160601	Cat	DSH	Tabby	1407 W Aylor
11/3/2023	123414	160665	Dog	Pit	Brindle	East Rd
11/4/2023	123415	160681	Dog	Pit	Blue	700 N Oak
11/7/2023	123417	160314	Dog	Lab	Brn/Wht	600 Blk N. Devon
11/7/2023	123416	160756	Cat	DSH	Tabby	816 Megan
11/8/2023	123418	160810	Dog	Poodle	Wht	525 Garrison
11/9/2023	123421	160855	Dog	Collie	Tan/Wht	
11/10/2023	123423	160934	Cat	DSH	Tabby	1200 W Broadway
11/10/2023	123422	160916	Dog	Mastiff	Brn/Wht	Madison/Daightery
11/11/2023	123425	160938	Dog	Cattle Dog	Blk/Wht	224 S Madison
11/11/2023	123424	160078	Dog	Hound	Brn/Tan	110 N Main
11/16/2023	123427	161146	Dog	Beagle	Tri	140 N Cedar
11/16/2023	123426	161145	Dog	Shep	Tri	800 Blk of W 3rd
11/16/2023	123428	161147	Dog	Beagle	Tri	140 N Cedar
11/18/2023	123429	161212	Dog	GSD	Blk/Tan	Madison/171
11/20/2023	123430	146683	Dog	Pit	Brn/Wht	1010 S Madison
11/20/2023	123428	161324	Dog	Beagle	Tri	
11/20/2023	123428	161327	Dog	Beagle	Tri	
11/20/2023	123428	161329	Dog	Beagle	Tri	
11/20/2023	123428	161328	Dog	Beagle	Tri	
11/21/2023	123431	156634	Cat	DSH	Tabby	815 Megan
11/27/2023	123433	161441	Dog	Keeshond	Gry/Blk	700 Blk W 15th

**Webb City, Missouri
Sales Tax Information
General (1 cent)**

Fiscal Year 2022 - 2023			Fiscal Year 2023 - 2024 (Current Year)		FY 2023 - 2024 as Compared to FY 2022 - 2023			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	161,871.19	161,871.19	200,322.11	200,322.11	38,450.92	38,450.92	23.75%	23.75%
December	207,568.15	369,439.34	220,482.00	420,804.11	12,913.85	51,364.77	6.22%	13.90%
January	196,692.30	566,131.64						
February	205,388.91	771,520.55						
March	213,837.75	985,358.30						
April	191,073.94	1,176,432.24						
May	181,087.24	1,357,519.48						
June	199,685.39	1,557,204.87						
July	202,835.94	1,760,040.81						
August	213,747.20	1,973,788.01						
September	207,322.91	2,181,110.92						
October	199,725.60	2,380,836.52						
Totals	2,380,836.52	2,380,836.52						
			420,804.11	420,804.11				

BUDGET 2,376,000
420,804.11= 17.7% of budget

**Webb City, Missouri
Use Tax Information
2.5 Cent**

Fiscal Year 2022 - 2023			Fiscal Year 2023 - 2024 (Current Year)		FY 2023 - 2024 as Compared to FY 2022 - 2023			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	89,932.72	89,932.72	59,853.86	59,853.86	-30,078.86	-30,078.86	-33.45%	-33.45%
December	48,200.19	138,132.91	81,422.44	141,276.30	33,222.25	3,143.39	68.93%	2.28%
January	36,252.58	174,385.49						
February	82,214.56	256,600.05						
March	31,104.88	287,704.93						
April	57,169.08	344,874.01						
May	39,974.87	384,848.88						
June	43,720.70	428,569.58						
July	100,838.52	529,408.10						
August	137,575.06	666,983.16						
September	55,765.66	722,748.82						
October	68,492.26	791,241.08						
Totals	791,241.08	791,241.08						
			141,276.30	141,276.30				

BUDGET **760,000**
141,276.30 =18.6% of budget

**Webb City, Missouri
Sales Tax Information
Transportation (1/2 cent)**

Fiscal Year 2022 - 2023			Fiscal Year 2023 - 2024 (Current Year)		FY 2023 - 2024 as Compared to FY 2022 - 2023			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	78,709.51	78,709.51	94,577.55	94,577.55	15,868.04	15,868.04	20.16%	20.16%
December	97,509.46	176,218.97	99,266.48	193,844.03	1,757.02	17,625.06	1.80%	10.00%
January	93,642.36	269,861.33						
February	98,187.67	368,049.00						
March	92,777.78	460,826.78						
April	92,239.26	553,066.04						
May	82,167.42	635,233.46						
June	92,593.84	727,827.30						
July	96,746.74	824,574.04						
August	102,496.27	927,070.31						
September	97,434.40	1,024,504.71						
October	92,920.78	1,117,425.49						
Totals	1,117,425.49	1,117,425.49						
			193,844.03	193,844.03				

BUDGET **1,108,309**
193,844.03 = 17.5% of budget

**Webb City, Missouri
Sales Tax Information
Storm/Park (1/2 cent)**

Fiscal Year 2022 - 2023			Fiscal Year 2023 - 2024 (Current Year)		FY 2023 - 2024 as Compared to FY 2022 - 2023			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	78,709.59	78,709.59	94,577.46	94,577.46	15,867.87	15,867.87	20.16%	20.16%
December	97,509.49	176,219.08	99,266.54	193,844.00	1,757.05	17,624.92	1.80%	10.00%
January	93,642.39	269,861.47						
February	98,187.82	368,049.29						
March	92,777.67	460,826.96						
April	92,239.22	553,066.18						
May	82,167.54	635,233.72						
June	92,593.84	727,827.56						
July	96,746.68	824,574.24						
August	102,496.33	927,070.57						
September	97,434.48	1,024,505.05						
October	92,920.76	1,117,425.81						
Totals	1,117,425.81	1,117,425.81						
			193,844.00	193,844.00				

BUDGET **1,108,310**
193,844.00 = 17.5% of budget

**Webb City, Missouri
Sales Tax Information
Capital Improvement (1/8 cent)**

Fiscal Year 2022 - 2023			Fiscal Year 2023 - 2024 (Current Year)		FY 2023 - 2024 as Compared to FY 2022 - 2023			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	19,677.37	19,677.37	23,644.54	23,644.54	3,967.17	3,967.17	20.16%	20.16%
December	24,377.18	44,054.55	24,816.36	48,460.90	439.18	4,406.35	1.80%	10.00%
January	23,410.83	67,465.38						
February	24,546.73	92,012.11						
March	23,194.27	115,206.38						
April	23,059.89	138,266.27						
May	20,542.00	158,808.27						
June	23,148.28	181,956.55						
July	24,186.48	206,143.03						
August	25,623.93	231,766.96						
September	24,358.47	256,125.43						
October	23,230.06	279,355.49						
Totals	279,355.49	279,355.49						
			48,460.90	48,460.90				

BUDGET **275,334**
48,460.9 = 17.6% of budget

**Webb City, Missouri
Sales Tax Information
Capital Improvements (3/8 cent)**

Fiscal Year 2022 - 2023			Fiscal Year 2023 - 2024 (Current Year)		FY 2023 - 2024 as Compared to FY 2022 - 2023			
	Monthly Receipts	YTD Receipts	Monthly Receipts	YTD Receipts	Receipts (+/-)	Running Total	Monthly %	YTD
November	59,032.20	59,032.20	70,933.22	70,933.22	11,901.02	11,901.02	20.16%	20.16%
December	73,132.01	132,164.21	74,449.59	145,382.81	1,317.58	13,218.60	1.80%	10.00%
January	70,231.82	202,396.03						
February	73,640.60	276,036.63						
March	69,583.33	345,619.96						
April	69,179.44	414,799.40						
May	61,625.74	476,425.14						
June	69,445.15	545,870.29						
July	72,560.01	618,430.30						
August	76,872.12	695,302.42						
September	73,075.74	768,378.16						
October	69,690.57	838,068.73						
Totals	838,068.73	838,068.73						
			145,382.81	145,382.81				

BUDGET 825,808
145,382.81 = 17.6% of budget

CITY OF WEBB CITY

Treasury Report
For Revised October 2023

Compiled by: Lisa Gipson

Cash Balance Monthly Activities	General Fund	Bond Fund	Police Evidence	Public Works Fund	Library Fund	Parks Fund	Storm/Park Fund
Beginning Balance	2,565,980.69	13,257.54	31,766.35	684,142.10	13,618.36	151,359.17	199,931.06
Receipts	466,801.11	4,440.01	86.60	155,768.55	1,618.10	20,569.12	92,920.76
Disbursements	450,207.79	4,191.00	0.00	128,915.88	1,618.10	77,493.47	0.00
Ending Balance	2,582,574.01	13,506.55	31,852.95	710,994.77	13,618.36	94,434.82	292,851.82

	Health Fund	Claims Fund	Habitat Fund	Debt Service	Capital Improvement Fund	HUD Fund	ARPA Funds
Beginning Balance	159,547.04	67,424.17	24,978.46	51,090.15	1,605,191.67	14,820.95	1,965,665.10
Receipts	58,091.15	33,685.13	67.52	38,124.40	92,920.63	0.00	5,356.06
Disbursements	33,460.17	33,460.17	3,853.76	27,144.44	0.00	0.00	4,395.00
Ending Balance	184,178.02	67,649.13	21,192.22	62,070.11	1,698,112.30	14,820.95	1,966,626.16

	Total Governmental Funds	O&M Sewer Fund	Solid Waste Fund	Water Fund	Meter Fund	Total Enterprise Funds	Total All Funds
Beginning Balance	7,548,772.81	2,074,197.88	147,157.35	1,647,425.75	456,627.25	4,325,408.23	11,874,181.04
Receipts	970,449.14	184,679.80	49,850.71	211,003.49	4,991.50	450,525.50	1,420,974.64
Disbursements	764,739.78	108,010.22	94,491.66	305,823.47	5,063.00	513,388.35	1,278,128.13
Ending Balance	7,754,482.17	2,150,867.46	102,516.40	1,552,605.77	456,555.75	4,262,545.38	12,017,027.55

CITY OF WEBB CITY

Treasury Report
For November 2023

Compiled by: Lisa Gipson

Cash Balance Monthly Activities	General Fund	Bond Fund	Police Evidence	Public Works Fund	Library Fund	Parks Fund	Storm/Park Fund
Beginning Balance	2,582,574.01	13,506.55	31,852.95	710,994.77	13,618.36	94,434.82	292,851.82
Receipts	412,780.31	3,640.98	114.04	155,217.11	1,939.47	7,735.75	94,577.46
Disbursements	765,487.77	3,819.00	0.00	190,860.24	1,939.47	78,717.38	0.00
Ending Balance	2,229,866.55	13,328.53	31,966.99	675,351.64	13,618.36	23,453.19	387,429.28

	Health Fund	Claims Fund	Habitat Fund	Debt Service	Capital Improvement Fund	HUD Fund	ARPA Funds
Beginning Balance	184,178.02	67,649.13	21,192.22	62,070.11	1,698,112.30	14,820.95	1,966,626.16
Receipts	54,574.11	75,774.51	54.94	103,239.83	94,577.76	0.00	5,193.94
Disbursements	75,516.92	75,516.92	8,705.40	119,037.95	91,893.51	0.00	0.00
Ending Balance	163,235.21	67,906.72	12,541.76	46,271.99	1,700,796.55	14,820.95	1,971,820.10

	Total Governmental Funds	O&M Sewer Fund	Solid Waste Fund	Water Fund	Meter Fund	Total Enterprise Funds	Total All Funds
Beginning Balance	7,754,482.17	2,150,867.46	102,516.40	1,552,605.77	456,555.75	4,262,545.38	12,017,027.55
Receipts	1,009,420.21	176,791.98	50,290.68	157,486.07	7,162.77	391,731.50	1,401,151.71
Disbursements	1,411,494.56	564,096.19	2,528.82	198,336.53	5,405.00	770,366.54	2,181,861.10
Ending Balance	7,352,407.82	1,763,563.25	150,278.26	1,511,755.31	458,313.52	3,883,910.34	11,236,318.16

RESOLUTION: 24-1000

A RESOLUTION AUTHORIZING THE MAYOR TO DIRECT THE CUSTODIAN OF RECORDS OF THE CITY OF WEBB CITY TO DISPOSE OF CERTAIN CITY RECORDS THAT HAVE EXCEEDED THE RETENTION REQUIREMENTS AS SET FORTH BY THE LAW OF THE STATE OF MISSOURI.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, as follows:

Section 1. That the City of Webb City desires to dispose of those city records which have exceeded the retention requirements as set forth by RSMo. 109.230 (4) and are recommended for disposal by the State of Missouri. Said list of records to be disposed is attached hereto as Exhibit A (City, Finance, Court, PW, and PD Records) and incorporated herein by reference.

Section 2. That the Mayor of the City of Webb City is hereby authorized to direct the custodian of records to dispose of the city records listed in Exhibit A in accordance with RSMo. 109.230 (4).

PASSED AND APPROVED by the council of the City of Webb City, Missouri, this _____ day of _____, 2024.

Lynn Ragsdale, Mayor, and Presiding Officer

Attest:

Kimberley E. DeMoss, City Clerk



IN THE 29th JUDICIAL CIRCUIT, Jasper COUNTY, MISSOURI

Division:
 Circuit/No. _____ Probate/No. _____
 Municipal _____ City of Webb City
 Contact Person: Peggy England
 Phone Number: 417-673-4000
 Email: pengland@webbcity.org

(Date File Stamp)

Order of Destruction

Court Operating Rule 8 authorizes the presiding judge of the circuit court or the chair of the fine collection center advisory committee to issue orders of destruction of paper, microfilm or electronic records of the court, or center, respectively, which have met the retention schedules pursuant to the provisions of Court Operating Rule 8. All requirements under Court Operating Rule 8 have been satisfied.

The records listed below are not required to be transferred to the Missouri State Archives.

It is ordered that Peggy England (appointing authority) destroy the records described below.

Book or Case Number Series	Book Title or Case Type	Dates of Cases/Books	Media Type
10 boxes A-Z	muni ord. viol minor traffic	Nov. 2019 - Oct. 2020	
4 boxes A-Z	muni. AD DWR - DWS assaults MIP let.	Nov. 2010 - Oct. 2011	
3 boxes	Cash register Reports - Financial	2015 - 2016	
2 boxes	Dockets	2013 - 2015	
1 box	Copies of bonds	2015 - 2016	

The open case records are to be destroyed by burning shredding other: Innovative Industries

12/04/2023
Date

[Signature]
Presiding Judge or Chair of the FCC Advisory Committee Signature



IN THE 29th JUDICIAL CIRCUIT, Jasper COUNTY, MISSOURI

Division:
 Circuit/No. _____ Probate/No. _____
 Municipal _____ City of Webb City
 Contact Person: Peggy England
 Phone Number: 417-673-4000
 Email: pengland@webbcity.org

(Date File Stamp)

Order of Destruction of Confidential Records

Court Operating Rule 8 authorizes the presiding judge of the circuit court or the chair of the fine collection center advisory committee to issue orders of destruction for those records which have met the required retention period. The confidential records listed below were not offered to Missouri State Archives. All requirements under Court Operating Rule 8 have been satisfied.

It is ordered that Peggy England (appointing authority) destroy the records described below.

Book or Case Number Series	Book Title or Case Type	Dates of Cases/Books	Media Type
1 box	SIS	Oct. 2019 - Nov 2020	

Confidential Records: The court orders that case records identified above which are closed to the public under chapters 577 and 610, RSMo; mental health records under chapters 630, 631, and 632, RSMo; records pertaining to sexually violent predators, required to be sealed under section 632.513, RSMo; juvenile division records under section 211.321, RSMo, and Rules 122.02 and 122.04; adoption records under section 453.120, RSMo; all papers and records, other than the interlocutory or final judgment, in paternity cases under section 210.846, RSMo; records of any grand jury proceedings under chapter 540, RSMo; no true bills; criminal psychiatric evaluations under section 552.020.13, RSMo; pre-sentence investigations and probation and parole reports under rule 29.07; treatment court division records treated confidentially by statute or federal regulation; motions, court orders, and test results for sexually transmitted diseases that are required to be sealed under section 545.940, RSMo; jury questionnaires maintained by the court in criminal cases under rule 27.09; information that identifies a person as an applicant or recipient of IV-D services under sections 454.440 and 208.120, RSMo; search warrants until the warrant is returned or expires; filing information sheets under COR 4.07; information that identifies a person as a victim of a sexual offense under section 595.226, RSMo; or any other record sealed or closed by statute, rule or order of a court of record for good cause shown; shall not be offered to the Missouri State Archives, shall be destroyed by burning shredding other: Innovative Industries.

12/04/2023

Date

Presiding Judge or Chair of the FCC Advisory Committee Signature

December 7th 2023 - Boxed records to destroy

<u>DEPT. BOX TO CONSIDER DESTROYING</u>	<u>Box Label and Date Range</u>	<u>Box Color</u>	<u>Retention</u>
<u>Water Dept.</u>			
1 Work Orders 221900 - 225499	Dec 2 2020	Yellow	3 Years
2 Account Sumaries/Cut off ./Past Due Reg.	Nov 2017 - Nov 2018	Yellow	5 Years
3 2014 Dep Audit/Lease Agree/Warranty Deeds	Nov 2017 - Oct 31 2018	Yellow	5 Years
4 Water Adj./Trash adj./P2P	Nov 2017 - Oct 31 2018	Yellow	5 Years
5 Bank Draft/P2P/Penalty Reg	Nov 2017 - Oct 2018	Yellow	5 Years
6 Daily Reports	Feb 16 2018 - Mar 29 2018	Yellow	5 Years
7 Daily Reports	Apr 2 2018 - May 9 2018	Yellow	5 Years
8 Daily Deposits	May 10 2018 - Jun 15 2018	Yellow	5 Years
9 Daily Deposits	Jun 18 2018 - Jul 31 2018	Yellow	5 Years
10 Daily Deposits	Aug 1 2018 - Sep 10 2018	Yellow	5 Years
11 Daily Deposits	Sep 11 2018 - Oct 18 2018	Yellow	5 Years
12 Daily Reports	Oct 19 2018 - Nov 30 2018	Yellow	5 Years
13 Credit Cards	Jan 2021 - Mar 2021	Yellow	2 Years
14 Credit Cards	Apr 2018 - Jun 9 2018	Yellow	2 Years
15 Credit Cards	Jul 2021 - Sep 2021	Yellow	2 Years
16 Credit Cards Payments	Oct 2021 - Dec 2021	Yellow	2 Years
17 Book Reads	Dec 2017 - Jun 2018	Yellow	5 Years
18 Jorney Recipts	Aug 2014 - Aug 2015	Yellow	5 Years
<u>Finance and Admin.</u>			
1 Account Payable Records	A Thru B Nov 2019 - Oct 2020	Purple	3 Years
2 Account Payable Records	C Thru F Nov 2019 - Oct 2020	Purple	3 Years
3 Account Payable Records	G Thru I Nov 2019 - Oct 2020	Purple	3 Years
4 Account Payable Records	J Thru Liberty National Nov 2019 - Oct 2020	Purple	3 Years
5 Account Payable Records	Liberty Utilities Thru N Nov 2019 - Nov 2020	Purple	3 Years
6 Account Payable Records	O Thru Reeves Tire & Auto Nov 2019 - Nov 2020	Purple	3 Years
7 Account Payable Records	Casey Reid Thru T Nov 2019 - Nov 2020	Purple	3 Years
8 Account Payable Records	U Thru U Nov 2019 - Nov 2020	Purple	3 Years

9	Account Payable Records	V Thru Z Nov 2019 - Nov 2020	Purple	3 Years
10	Account Payable Records	Utility Franchise Fees 2001-2004, 2007- 2015	Purple	5 Years
11	Account Payable Records	Accounts Receivables Schedule of Receipts Nov 2018	Purple	5 Years
12	Account Payable Records	Gas Receipts & Cash Register Tapes Oct 2021-Oct 2022	Purple	
13	Account Payable Records	Daily Receipts Dec 2020 to January 2021	Purple	
14	Account Payable Records	Bk Stmt/Reconc./Dep./ZCM Rep.Nov 2017-June 2020	Purple	5 Years
15	Account Payable Records	Bk Stmt/Reconc./Dep./ZCM Rep.Jul 2020-Oct 2020	Purple	
16	Account Payable Records	Accts Receivables Sched. Receipts Mar 2018-May 2018	Purple	5 Years
17	Account Payable Records	Accts Receivables Sched. Receipts Ago 2018-Sep 2018	Purple	5 Years
18	Account Payable Records	Accts Receivables Sched. Receipts Jun 2018-Jul 2018	Purple	5 Years
19	Account Payable Records	Gas Receipts Jan 2016 - Oct 2017	Purple	5 Years
20	Account Payable Records	Opening cash Receipt Mar 2019-Dec 2020	Purple	5 Years
21	Account Payable Records	Accounts Receivables 2018 - 2019	Purple	5 Years
22	Account Payable Records	Check copies Jan 2020 - Dec 2020	Purple	5 Years
23	Account Payable Records	Check copies Mar 2018 - Feb 2019	Purple	5 Years
24	Account Payable Records	Accounts Receivables 2019 - 2020	Purple	5 Years
25	Account Payable Records	A/P Pmts Engin.Co.Fiscal 2016-2017 Alphas. by year	Purple	5 Years
26	Account Payable Records	Accounts Receiv.Variou Receipts Nov. 2017- Oct 2018	Purple	5 Years
1	Administration	Comp. Software back up 2007-2008 Manuals,Disk Hardware	Purple	Obsolete
2	Adminstration	Comp. Software back up 2007-2008 Manuals,Disk Hardware	Purple	Obsolete
3	Administration	Comp. Software back up 2007-2008 Manuals,Disk Hardware	Purple	Obsolete
4	Administration	Pet Tags expired 2017- 2020	Purple	Expired
5	Administration	Fuel Receipts Nov-Dec 2017 and Jan-2018 - Dec 2020		5 Years

POLICE DEPARTMENT

Files to Shred (Boxes)2024

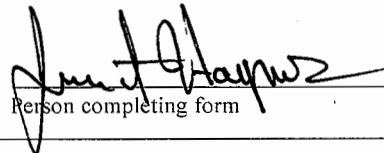
- 1** 2017 ~ Juvenile Incident Reports
- 2** 2017 - Criminal Histories
- 3** 2017 - Accident Reports
- 4** 2017 - January Incident Reports
- 5** 2017 - February Incident Reports
- 6** 2017 - March Incident Reports
- 7** 2017 - April Incident Reports
- 8** 2017 - May Incident Reports
- 9** 2017 - June Incident Reports
- 10** 2017 - June Incident Reports
- 11** 2017 - July Incident Reports
- 12** 2017 - August Incident Reports
- 13** 2017 - August Incident Reports
- 14** 2017 - September Incident Reports
- 15** 2017 - October Incident Reports
- 16** 2017 - November Incident Reports
- 17** 2017 - December Incident Reports
- 18** 2009-10 Payment Authorizations- WCPD copies
- 19** 2011-12 Payment Authorizations- WCPD copies
- 20** 2013-14 Payment Authorizations- WCPD copies
- 21** 2015-16 Payment Authorizations- WCPD copies

Order of Destruction

Number of boxes	Box Title	Retention Schedule
1	Pub works 2021 Jan. - Dec.	3 years Inspection info. for Building, Electrical, Occupancy & water lines. Mowing info for code enforcement. Street repair orders.

Open Records to be destroyed by the following method: _____

1-4-2024
Date

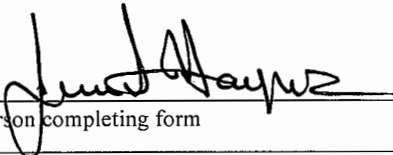

Person completing form

Order of Destruction

Number of boxes	Box Title	Retention Schedule
1	Locates 2019 Jan. - Dec.	5 years Info. to mark water and sewer lines on properties having work done.

Open Records to be destroyed by the following method: _____

1-4-2024
Date

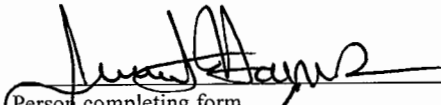

Person completing form

Order of Destruction

Number of boxes	Box Title	Retention Schedule
2	Billing 2019 Jan. - Dec.	5 years Copies of receipts for public works purchases and utility bills.

Open Records to be destroyed by the following method: _____

1-4-2024
Date


Person completing form

Council Report

City of Webb City

Fiber Internet
Connection for the
Police Department
January 8, 2023

SUBJECT:

Allow the police department to contract with Liberty Utilities Connect to establish a fiber optic internet connection at the police department.

BACKGROUND:

Currently the police department uses Sparklight Cable for their internet provider. The service is 150Mbps download and 50Mbps upload. The connection provided by Sparklight is not stable and we have lost telephone connection when the internet connection is lost.

Liberty Connect would provide a 200Mbps download and 200Mbps upload connection. The fiber optic connection has a “100% uptime service level agreement” which means that it should be a more reliable and stable connection.

We would maintain our cable television subscription through Sparklight Cable.

Price quotes:

<u>Vendor</u>	<u>Connection</u>	<u>Annual Cost</u>	<u>Hardware</u>
Liberty Connect	200Mbps	\$ 3,600.00	
AT&T	18Mbps	\$ 660.00	
Sparklight	150Mbps	\$ 719.88	
Starlink	200Mbps	\$ 1,680.00	\$ 2,500.00
Viasat	100Mbps	\$ 3,299.88	
Wisper Internet	100Mbps	\$ 1,200.00	

RECOMMENDATION:

Allow the police department to contract with Liberty Utilities Connect to establish a fiber optic internet connection at the police department. The fiber optic connection would be the most stable of the proposed connections.

FISCAL IMPACT:

\$3,600.00 (\$300/month) from line item #44300 – Telephone.

Prepared & Submitted By:

Donald E. Melton
Chief of Police

Reviewed By:

Carl Francis
City Administrator

Reviewed By:

Kim DeMoss
City Clerk

Reviewed By:

Tracy Craig
City Financial Officer

Council Report

City of Webb City

Police Department
Vehicle Purchase
3-SUVs
January 8, 2024

SUBJECT:

Allow the police department to purchase three all wheel drive police rated SUVs.

BACKGROUND:

The police department budgeted \$125,000.00 to purchase three vehicles during this fiscal year. We are purchasing the three new vehicles and surplus three vehicles that are high mileage and becoming costly to maintain.

We advertised in the Jasper County Citizen - Carl Junction newspaper for two weeks and on the police department's Facebook page. We also solicited bids from several dealerships in the area; we received no bids on this purchase. The pricing for the new vehicles was not released until early December 2023. The State of Missouri has changed the way they issue state contracts for equipment. They now provide a Qualified Vendors List which Joe Machen's Ford is on the list. The all wheel drive vehicles will give us increased mobility during inclement weather. We have opted for the SUVs because they are roomier and are able to carry all of the officer's necessary equipment.

Vendor	New SUV Pricing	Pricing (x3)	Trade Values	Delivery Cost	TOTAL
Joe Machen Ford (Columbia)	\$44,905	\$134,715	\$15,000	\$600	\$120,315
solicited bids from 11-dealerships	did not bid				

RECOMMENDATION:

Allow the police department to purchase three new all wheel drive police rated SUVs from Joe Machens Ford in Columbia, Missouri.

FISCAL IMPACT:

\$120,315.00 from line item #49102 – Capital Improvements (vehicle purchase). We budgeted \$125,000.00 for this purchase. We will use the remaining funds to purchase emergency equipment for the new vehicles.

Prepared & Submitted By:

Donald E. Melton
Chief of Police

Reviewed By:

Carl Francis
City Administrator

Reviewed By:

Kim DeMoss
City Clerk

Reviewed By:

Tracy Craig
City Financial Officer

JOE MACHENS FORD LINCOLN

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

December 6, 2023

State Contract # CC240138008

Fleet Order

Subject: Joe Machens Proposal on a **2024 Ford Police Interceptor Utility AWD**

To: Whom it May Concern;

As per the requested quote on a 2024 Ford Police Interceptor Utility AWD, Joe Machens Ford proposes the following. The PI Utility includes both the factory and State Contract standard options. This proposed unit has other manufacturer options, as noted below.

Price – Dealer Code – Option

\$44,335 – K8A – 2024 PI Utility All wheel drive

Included Standard Options (incl in price above)

~~\$N/C~~ – 99B / 44U – 3.3L V6 Gas Engine

~~\$N/C~~ – 16C – 1st & 2nd Row Carpet Flooring

~~\$N/C~~ – 17T – Cargo Dome Lamp - Red/White

~~\$N/C~~ – 18D – Global Lock / Unlock feature

~~\$N/C~~ – 43D – Dark Car Feature

~~\$N/C~~ – 47A – Police Engine Idle feature

~~\$N/C~~ – 51R – Spot Lamp Driver Side (LED)

~~\$N/C~~ – 549 – Heated Mirrors

~~\$N/C~~ – 55F – Remote Keyless Entry Key Fob

~~\$N/C~~ – 60A – Pre-Wiring grille, siren, speaker

~~\$N/C~~ – 60R – Radio Noise Suppression Bonds

~~\$N/C~~ – 61B – OBD-II Split Connector

~~\$N/C~~ – 65L – 18" Full Wheel Covers

~~\$N/C~~ – 76D – Underbody Deflector Plate

~~\$N/C~~ – 76R – Reverse Sensing

~~\$N/C~~ – 86T – Tail Lamp / PI Housing Only

~~\$N/C~~ – STD – Front Headlamp/PI Housing Only

~~\$N/C~~ – STD – Class III Trailer Tow Receiver

~~\$N/C~~ – STD – Trailer Tow Lighting Pkg

~~\$N/C~~ – STD – Remappable switches steer. wheel

~~\$N/C~~ – STD – Rear Camera, in Center Stack

~~\$N/C~~ – STD – Bluetooth (SYNC)

~~\$N/C~~ – STD – Interceptor Badge

~~\$N/C~~ – F6 – Rear Cloth Seat

Deleted Standard Options (included in Total price below)

~~(-\$20)~~ – (-16C) – 1st & 2nd Row Carpet Flooring DELETE, replaced with Vinyl

~~(-\$190)~~ – (-76D) – Underbody Deflector Plate DELETE

Added Optional equipment (included in Total price below)

~~\$600~~ – 17A – Rear Auxiliary Air

~~\$0~~ – YZ – Exterior Color: Oxford White

~~(-\$20)~~ – (-F6 / 96) – Rear Cloth Seat DELETE, replaced with Rear Vinyl Seat (96)

~~\$200~~ – DEL – Delivery / Fees per...or...\$0 – Customer pick up

Total

\$44,905 per vehicle (2024 Ford Police Interceptor Utility AWD) (Incoming unit – unclaimed)

Joe Machens Ford appreciates your business, and we look forward to servicing your needs in the future. Any questions should be directed to Kelly Sells, Fleet Department Manager.

Thanks,



Kelly Sells, Fleet Manager, Joe Machens Ford, 573-777-1089, ksells@machens.com

