

CITY OF WEBB CITY, MISSOURI
CITY COUNCIL MEETING
TENTATIVE AGENDA
Monday, January 11, 2021
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INVOCATION

PLEDGE

OPENING OF MEETING

- Roll Call
- Mayor’s Statement
- Public Comments

PRESENTATION

ADMINISTRATOR’S REPORT

Administrator Report

CONSENT AGENDA

- 1. Council Minutes-December 14, 2020
- 2. PD Reports
- 3. Treasury Report

ORDINANCES

Council Bill No. 20-011 Amending Section 375.030 in the WC code regarding illegally parked or stopped vehicles (2nd)

Council Bill No. 20-012 Rezone from C-2 to R-1-13.75 acres located on SE corner intersection of Hall Street and Cardinal Drive (2nd)

MOTIONS

Admin- An early implementation of a 2% Cost of Living Adjustment (COLA) Increase for all city employees (Motion to approve and vote)

Admin-Families First Coronavirus Relief Act paid sick time adjustment (Motion to approve and vote)

Admin-Authorize the Mayor to enter into a contract and issue notice to proceed for construction of Stadium Drive Sidewalk from Madison Street to Golf Road (Motion to approve and vote)

Admin-Approve METS Ambulance agreement (Motion to approve and vote)

COMMITTEE REPORT

- 1. Financial Oversight
 - A. Statement of Accounts, January 11, 2021 Action & Authorization
- 2. Committee of the Whole
 - Next Council Meeting January 25, 2021

CLOSED SESSION

- RSMO: 610.021 Subsection (2) Real Estate
- Subsection (3) Personnel

ADJOURN



Administrator's Report 01/11/2021

Staff met with representatives of the **Cardinal Valley Natural Habitat Restoration Area** trustees which includes members of the Department of Natural Resources and U.S. Fish and Wildlife to discuss compost production and invoicing procedures. The current agreement reimburses the city for compost production by tonnage and application costs which we have attempted to monitor. There is discussion of need for a grinder that we will be exploring the possibility of purchasing in the future. Discussion was also focused on the plan for what the long term plan for future maintenance will look like and how it is to be funded. Once all restoration is complete in the next 3-5 years there will be requests for proposals issued by the trustees for land maintenance contracts and it would be staff's hope that Webb City will be in a position to compete for those contracts and maintain the Habitat Area ourselves.

Interest in **Centennial Park** developments is still going strong. Some plans have changed but there always seems to be another plan come forward.

Parks Department will spend the next week or more taking lights down in the park after a very successful Holiday season for the drive thru display. Plans are already moving towards the next years **Polar Bear Express**. We are hopeful to be able to operate the trolley by next year's holiday season.

Joplin Trails Coalition have continued their work to **extend the Frisco Trail** from Crow street along the old Rail easements and stop just north of the city owned Wilsons lake on north Madison. They will be asking the city to make application for a MODOT Transportation grant which they plan on funding the match amount if awarded.

Mets Ambulance Service has removed the old training tower on city owned property behind the Fire Station and has engaged engineers to design the new Mets Ambulance Station planned to be built on city property. The agreement will be brought to council and include a revisionary arrangement should the building ever be abandoned by Mets Ambulance Service. The new location will increase the current ambulance service to two full time units that will help with all areas north in their service area.

Previous meetings

Unveiling of the new Praying Hands Monument located in King Jack Park was held last Sunday. The monument will be a treasure for the City of Webb City for years to come.

Staff have met with state and local agencies regarding the **possible funding of an improved concrete compost pad** located at the Waste Water Treatment Facility. This would aid in the composting project and help with maintenance needs on the equipment. The cost for the concrete would be funded by the trustees of the Cardinal Valley Habitat Restoration Area and the EPA in exchange for continued supplies of soil amendments from the Waste Water Plant.

Bids were received on the **Stadium Drive Sidewalk and they came in well under the expected budget amount. The sidewalk will be located on the south side of the roadway** and current plans will complete it to Golf Road. Engineers are conducting due diligence in checking quantities and materials in the bids at this time and the contract is expected to be brought to council soon after the first of the year.

Parks Department staff have really worked hard on the **drive thru display of Holiday lights** in King Jack Park. The display opened Thursday evening December 3rd and has had steady crowds each night. During this time there will be music played on FM radio station 98.5 KWEB radio station.

Staff has met with members of the **Sky King Model Airplane club** and are assisting them with support as they seek a grant from the Academy of Model Aeronautics for some project funding at the Webb City location located north off of Sharon Drive.

Cardinal Scale has requested that the portion of Tom Street north of Daugherty to Austin and Austin Street to Main Street be designated as no parking to allow a safe flow of traffic and pedestrians. Austin is already marked no parking on the north side and we will be placing signs for the remainder soon. The company has purchased two lots to the north and will be utilizing those for employee parking in the future.

City Staff have been approached by the Webb City Historical Society who wish to **donate the historic Soda Fountain located in the Bradbury Bishop Building and the Webb City Club House building to the City of Webb City** to assure lasting care and maintenance of the two. The proposal will be presented to the council at the next meeting.

Community Development has been working to finalize a contract for **Comprehensive Planning Services between the City of Webb City, Missouri, and the Harry S Truman Coordinating Council**. This project is funded through the EDA CARES Grant fund awarded to HSTCC.

Community Development has met with city staff to implement purchase and training on some **sanitary room foggers**. These foggers will be used throughout the city facilities and especially those areas which crowds have or are to gather.

City staff was notified November 12th that there has been a decision made by **our health care provider to request a change in pricing** within the Health Care Coalition which we belong. This request was denied by the coalition and has resulted in the Galena Surgery center becoming an out of network provider. City staff are participating in negotiations and will try to resolve this issue soon.

Water Department staff have been working with engineering and others to develop a plan for construction of a building that will reduce the costs as much as possible but still provide what is needed to have a quality well structure. Once the plan is finalized we hope to have that to council for approval soon.

City staff will be meeting next week with representatives of the **Farmers Market** to try and finalize some needed improvements regarding the parking and entrances to the Farmers Market. We hope to be able to make some improvements in the spring and the Farmers Market has agreed to help fund some of them.

City staff **have met with little league board representatives** in an effort to prepare better for next year and go over some wishes and desires from both sides. We all agree better communication is needed and we will be working with them to make some needed improvements in the near future. Our goal is to make the sport facilities the best they can be and to begin using the facility for some weekend tournaments in the near future.

Carl Francis
City Administrator

CITY OF WEBB CITY, MISSOURI
COUNCIL MEETING MINUTES
REGULAR SESSION
Monday, December 14, 2020
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INVOCATION Councilman Jerry Fisher gave the invocation

PLEDGE TO FLAG The Council remained standing for the Pledge of Allegiance.

COUNCIL MEETING The City Council of Webb City, Missouri met in regular session Monday, December 14, 2020 at 5:30 p.m. in Council Chambers. Mayor Lynn Ragsdale presided.

ROLL CALL The following members answered roll call: Gina Monson, Jonathan Shull, Debbie Darby, Ray Edwards, Alisa Barroeta, Jerry Fisher, and Jim Dawson. Absent: Andy Queen. There being seven members present, and seven members representing a quorum. Mayor Lynn Ragsdale declared this session of council officially opened. Also present were: City Administrator Carl Francis, City Attorney Troy Salchow, City Clerk Kimberley DeMoss, Finance Director Tracy Craig, Police Officer Brad Brown, Waste Water William Runkle and Street and Water Director Rick Roth, Economic and Development Coordinator Erin Turner and Fire Chief Andy Roughton. Absent: Parks Director Tom Reeder

MAYOR'S STATEMENT Mayor Ragsdale stated that Councilman Queen and Fisher would be getting with City Attorney Troy Salchow and City Administrator Carl Francis as a committee to review and update Webb City Ordinances that need to be revised. After the committee reviews them, the ordinances will come to council for approval.

VISITOR None

ADMINISTRATOR Administrators Report for December 14, 2020 was available for the Council to review. Mr. Francis stated that the City will be receiving a check from Jasper County in the amount of \$119,000.00 for the CARES Funding due to COVID expenses.

CONSENT AGENDA Mayor Lynn Ragsdale entertained a motion to accept the Consent Agenda items for December 14, 2020. Councilwoman Barroeta made the motion. Councilwoman Darby seconded. The motion carried with seven yes votes.

1. Council Minutes-November 23, 2020 2. Sales/Use Tax

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**COUNCIL BILL
NO. 20-009**

An Ordinance establishing Section 215.420 of the Webb City Code providing rules and regulations for misuse of the Emergency Communications and telephone system in the City of Webb City, Missouri.

Councilman Fisher presented Council Bill No. 20-009 for the second and final reading. Second and final reading completed. Councilman Fisher moved to accept the second and final reading of Council Bill No. 20-009. Councilman Shull seconded. The motion carried with a roll call vote: Yes-Monson, Shull, Darby, Edwards, Barroeta, Fisher, and Dawson. Thereby duly giving Council Bill No. 20-009 Ordinance No. 20-009.

**COUNCIL BILL
NO. 20-010**

An Ordinance establishing Section 200.200 of the Webb City Code providing for compliance with requests for information by Police Officers in the City of Webb City, Missouri.

Councilman Fisher presented Council Bill No. 20-010 for the second and final reading. Second and final reading completed. Councilman Fisher moved to accept the second and final reading of Council Bill No. 20-010. Councilman Shull seconded. The motion carried with a roll call vote: Yes-Monson, Shull, Darby, Edwards, Barroeta, Fisher, and Dawson. Thereby duly giving Council Bill No. 20-010 Ordinance No. 20-010.

**COUNCIL BILL
NO. 20-011**

An Ordinance amending Section 375.030 of the Webb City Code regarding illegally parked or stopped vehicles.

Councilman Fisher presented Council Bill No. 20-011 for the first reading. First reading completed. Councilman Jerry moved to accept the first reading. Councilman Shull seconded. The motion carried with seven yes votes.

**COUNCIL BILL
NO. 20-012**

An Ordinance amending the zoning Ordinance for the City of Webb City, Missouri, by reclassifying certain areas within the City limits from C-2 General Commercial District to R-1 Residential District. (Steve Finney)

Councilman Fisher presented Council Bill No. 20-012 for the first reading. First reading completed. Councilman Jerry moved to accept the first reading. Councilwoman Monson seconded. The motion carried with seven yes votes.

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MOTIONS

Admin-Historical Society Donation to Webb City

Councilman Shull made a motion to authorize the City to accept the donation of the Soda fountain located in the Bradbury Bishop Building and the Webb City Club House building located at 115 N. Madison. Councilwoman Barroeta seconded. The motion carried with seven yes votes.

Storm water- Approve Contract with Anderson Engineering to provide mapping for Storm Water

Councilman Shull made a motion to authorize the Storm Water Department to contract with Anderson Engineering in the amount of \$31,500.00 to create an accurate Storm water mapping system of Webb City. The mapping will provide GIS data for all discharges and outfalls, weirs, cleanouts, manholes, access points, centralized BMPs, inlets, pipes, culvers, and open channels. Councilwoman Darby seconded. The motion carried with seven yes votes.

Parks-Partner with Little League for major Little League filed improvements

Councilman Shull made a motion to authorize the Parks Department to partner with the Little League to share cost to improve the Little League fields. The improvements are: Replace the yellow plastic fence capping with red protective padding, remove the green storage building directly behind home plate, and replace the backstop with a 30" net backstop, move bleachers behind home plate, and new concrete poured around the perimeter. Little League has acquired bids regarding costs of materials and have agreed to provide \$25,000.00 by way of donation from a local bank who in turn will have the field named after them for a designated time period. Councilwoman Darby seconded. The motion carried with seven yes votes.

**FINANCIAL
OVERSIGHT**

Councilwoman Monson moved to accept the Statement of Accounts dated December 14, 2020. Councilman Shull seconded. The motion carried with seven yes votes. (Councilwoman Monson completed the audit as Councilman Queen was absent)

Statement of Accounts is as follows:

Electronic Debit for City Fund Acct	133-138	81,390.63
City Fund	32763-32963	501,090.38
Electronic Debit for Habitat Fund	58-60	1,152.33
Habitat Fund	708-713	489.49
Debt Fund	122	<u>91,893.51</u>
Grand Total		\$676,016.34

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**COMMITTEE OF
THE WHOLE**

Mayor Lynn Ragsdale set the next Council Meeting for Monday, January 11, 2021 at 5:30 p.m. in the Council Chambers.

ADJOURN

Mayor Lynn Ragsdale adjourned the Council meeting at 6:11 p.m.

Lynn Ragsdale, Mayor

Attest:

Kimberley E. DeMoss, City Clerk

Webb City Police Department

Departmental Statistics

2019	Calls for Service	Reports	Traffic Crashes	UCS	Arrest	Dispatch Contacts	Detective Investigations
January	974	153	14	250	158	1272	3
February	938	149	17	190	120	1204	8
March	970	154	20	251	147	1321	6
April	1068	141	36	226	163	1361	7
May	1194	167	38	237	150	1484	4
June	1144	137	21	208	138	1395	6
July	1211	233	28	208	158	1454	6
August	1229	222	49	187	153	1558	2
September	1232	204	25	203	162	1558	7
October	1160	201	42	211	166	1427	2
November	1046	233	28	254	205	1352	6
December	1046	228	28	34	192	1369	3
Totals	13,212	2,222	346	2,459	1,912	16,755	60

2020	Calls for Service	Reports	Traffic Crashes	UCS	Arrest	Dispatch Contacts	Detective Investigations
January	951	211	15	154	151	1259	3
February	922	218	24	183	179	1204	3
March	956	198	16	172	144	1206	3
April	796	95	10	81	73	838	4
May	1026	174	26	238	146	1334	4
June	1125	185	31	175	127	1322	9
July	1256	226	28	187	164	1443	2
August	1076	217	24	231	180	1362	4
September	1119	253	35	233	192	1385	7
October	1068	230	28	267	174	1318	3
November	911	199	23	142	135	1123	9
December							
Totals	11,206	2,206	260	2,063	1,665	13,794	51

change from 2019 -960 212 -58 -362 -55 -1592 -6

Average per Month	Calls for Service	Reports	Traffic Crashes	UCS	Arrest	Dispatch Contacts	Detective Investigations
2019	1106.0	181.3	28.9	220.5	156.4	1398.7	5.2
2020	1018.7	200.5	23.6	187.5	151.4	1254.0	4.6

change from same time period in 2019 -7.9% 10.6% -18.2% -14.9% -3.2% -10.3% -10.5%

(increase/decrease)

Webb City Police Department

Uniform Crime Statistics

as reported to the Missouri State Highway Patrol
Federal Bureau of Investigation

2019	Homicide	Rape	Robbery	Assault	Burglary	Larceny	Veh. Theft	Total
January				15	3	35	1	54
February				5	4	42	1	52
March				13	2	25	3	43
April				9	4	21	2	36
May				20	1	29	3	53
June				5	6	22	4	37
July				13	4	40	2	59
August				13	5	29	2	49
September				10	3	22	2	37
October				9	5	27	2	43
November	1			3	2	19	1	26
December				14	2	50	2	68
Total	1	0	0	129	41	361	25	557

2020	Homicide	Rape	Robbery	Assault	Burglary	Larceny	Veh. Theft	Total
January		1		9	3	28	3	44
February				10	6	23	2	41
March				13	8	26	2	49
April				7	3	28	2	40
May			1	14	2	19	1	37
June				16	3	22	3	44
July				4	1	33	4	42
August				9		26	1	36
September		1		20	5	49	2	77
October				13		29		42
November				17	3	32	1	53
December								0
Total	0	2	1	132	34	315	21	505

change from 2019 **-1** **2** **1** **17** **-5** **4** **-2** **16**

Monthly Average	Homicide	Rape	Robbery	Assault	Burglary	Larceny	Veh. Theft	Total
2019	0.09	0.00	0.00	10.45	3.55	28.27	2.09	44.45
2020	0.00	0.18	0.09	12.00	3.09	28.64	1.91	45.91
percent +/-	-100.0%	100.0%	100.0%	14.8%	-12.8%	1.3%	-8.7%	3.3%

Webb City Animal Control Monthly Humane Society Report

Patrol Officer Greg Pachlhofer

DATE	BOOK #	SPECIES	BREED	DESCRIPTION	LOCATION FOUND
11/1/2020	118750	Dog	Lab	Brown	Liberty
11/3/2020	118754	Dog	Boxer	Red	Robin Ridge
11/4/2020	118755	Dog	Terrier	Brn/Wht	707 AUSTIN
11/4/2020	118756	Dog	ShepX	Brn/Tan	506 s ellis
11/5/2020	118758	Dog	Pekingese	Crème	Main & Tracy
11/8/2020	118760	Cat	DSH	Orange	
11/11/2020	118761	Cat	DSH	Blk/Gry	211 W BROADWAY
11/10/2020	118763	Dog	Lab	tan/wht	1877 kirsten ln
11/11/2020	118765	Cat	DSH	Blk	1410 CHERYL
11/11/2020	118766	Cat	DSH	Grey/black	E Ellis
11/16/2020	118767	Dog	St Bernard	Brn/wht	750 WICKERSHAN
11/16/2020	118769	Dog	Husky	BLK/WHT	1420 w broadway st
11/16/2020	118770	Dog	Min Pin		
11/17/2020	118771	Cat	DSH	Grey/black	1304 MARY LANE
11/17/2020	118771	Cat	DSH	Grey/black	1304 MARY LANE
11/17/2020	118771	Cat	DSH	Grey/black	1304 MARY LANE
11/17/2020	118771	Cat	DSH	Grey/black	1304 MARY LANE
11/17/2020	118771	Cat	DSH	Grey/black	1304 MARY LANE
11/17/2020	118772	Dog	Blk Mouth Cur	Brn/Wht	702 W 16TH
11/18/2020	118773	Dog	Hound	Bk/Tan	1321 W CROW
11/18/2020	118774	Cat	DSH	Gry/Blk	
11/20/2020	118775	Dog	Lab	brn	1910 PHILIDELPHIA
11/21/2020	118776	Dog	ShepX	Brn/Tan	1836 S ORONOGO ST
11/23/2020	118777	Cat	DSH	BLK/WHT	1641 prairie flower cr
11/25/2020	118779	Dog	Belgain Malinois	Brn/Blk	
11/25/2020	118780	Dog	Corgi	Wht/Red	
11/25/2020	118781	Dog	German Shep	Blk/Tan	1206 W McCarthur
11/25/2020	118782	Dog	Husky	Blk/Wht	madison/central
11/27/2020	118783	Dog	Chihuahua	Wht/Tan	709 w th
11/28/2020	118784	Dog	Chihuahua	White	2nd and oronogo
11/30/2020	118788	Cat	DSH	Orange	

CITY OF WEBB CITY

Treasury Report
For November 2020

Compiled by: Lisa Gipson

Cash Balance Monthly Activities	General Fund	Police Bond Fund	Police Evidence	Public Works Fund	Library Fund	Parks Fund	Storm/Park Fund
Beginning Balance	1,866,510.94	43,757.58	29,512.61	501,861.30	7,791.43	119,343.53	99,452.28
Receipts	385,413.22	5,721.81	241.94	213,376.21	4,288.75	2,855.60	77,366.27
Disbursements	527,171.51	21,063.29	0.00	153,699.76	12,365.75	58,314.97	0.00
Ending Balance	1,724,752.65	28,416.10	29,754.55	561,537.75	(285.57)	63,884.16	176,818.55

	Health Fund	Claims Fund	Habitat Fund	Debt Service	Capital Improvement Fund	HUD Fund	Total Governmental Funds
Beginning Balance	(137,742.08)	23,263.68	49,728.06	27,070.27	426,829.53	14,820.84	3,072,199.97
Receipts	40,052.12	20,024.80	13,698.42	119,071.62	77,370.74	0.00	959,481.50
Disbursements	19,970.37	30,582.37	9,020.28	119,037.95	91,893.51	0.00	1,043,119.76
Ending Balance	(117,660.33)	12,706.11	54,406.20	27,103.94	412,306.76	14,820.84	2,988,561.71

	O&M Sewer Fund	Solid Waste Fund	Water Fund	Meter Fund	Total Enterprise Funds		Total All Funds
Beginning Balance	2,269,865.29	157,038.12	1,072,910.28	406,338.17	3,906,151.86		6,978,351.83
Receipts	168,693.12	42,307.02	171,524.05	7,016.19	389,540.38		1,349,021.88
Disbursements	495,501.05	39,967.52	181,698.17	6,430.00	723,596.74		1,766,716.50
Ending Balance	1,943,057.36	159,377.62	1,062,736.16	406,924.36	3,572,095.50		6,560,657.21

COUNCIL BILL NO. 20-011

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 375.030 OF THE WEBB CITY CODE REGARDING ILLEGALLY PARKED OR STOPPED VEHICLES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, AS FOLLOWS:

SECTION 1. That Section 375.030 of the Webb City Code shall be repealed and a new 375.030 shall be adopted in its place as follows:

Whenever any motor vehicle without driver is found parked or stopped in violation of any of the restrictions imposed by ordinance of the City or by State law, the officer finding such vehicle shall take its registration number and may take any other information displayed on the vehicle which may identify its user or owner and shall conspicuously affix to such vehicle a uniform traffic ticket or other citation for the driver or vehicle owner to answer to the charge against him/her within seven (7) days during the hours and at a place specified in the traffic ticket.

SECTION 2. This ordinance shall be in full force and effect from and after its date of passage.

PASSED BY THE COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, this

_____ day of _____, 2020.

MAYOR LYNN RAGSDALE

Attest:

CITY CLERK: KIM DEMOSS

COUNCIL BILL NO. 20-012

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE FOR THE CITY OF WEBB CITY, MISSOURI, BY RECLASSIFYING CERTAIN AREAS WITHIN THE CITY LIMITS FROM C-2 GENERAL COMMERCIAL DISTRICT TO R-1 RESIDENTIAL DISTRICT (STEVE FINNEY, 1636 RAINBOW DRIVE, JOPLIN, MISSOURI 64804).

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEBB CITY, MISSOURI, AS FOLLOWS:

SECTION 1. Notice of public hearing having been properly published and recommendation for reclassification having been given after review by the Webb City Planning and Zoning Commission, the Zoning Ordinance for City of Webb City, Missouri, is hereby amended by reclassifying the following described property from C-2 General Commercial District to R-1 Residential District; to wit:

LOCATION OF SUBJECT PROPERTY: South Hall Street, Southeast of Cardinal Drive, WEBB CITY, MISSOURI 64870

LEGAL DESCRIPTION:

A PARCEL OF LAND LYING IN THE NORTHWEST QUARTER OF SECTION 29, TOWNSHIP 28 NORTH, RANGE 32 WEST, JASPER COUNTY, MISSOURI. BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 29, TOWNSHIP 28 NORTH, RANGE 32 WEST, JASPER COUNTY, MISSOURI. THENCE SOUTH 89°22'39" EAST, 907.50 FEET; THENCE SOUTH 02°02'10" WEST, 660.00 FEET; THENCE NORTH 89°22'39" WEST, 907.50 FEET, TO THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 29; THENCE ALONG THE SAID WEST SECTION LINE OF THE NORTHWEST QUARTER, NORTH 02°02'10" EAST, 660.00 FEET, TO THE POINT OF BEGINNING. ALL LYING IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 29, TOWNSHIP 28 NORTH, RANGE 32 WEST, JASPER COUNTY, MISSOURI. CONTAINING 13.75 ACRES, MORE OR LESS. SUBJECT TO ALL EASEMENTS, COVENANTS, RESTRICTIONS AND RESERVATIONS OF RECORD. CONDITIONS AND MONUMENTS ARE AS SHOWN ON ANDERSON ENGINEERING, INC. DRAWING NUMBER JOP-100-5690.

SECTION 2. The City Clerk is hereby authorized and directed to enter such reclassification upon the zoning map of the City of Webb City, Missouri.

SECTION 3. This Ordinance shall be in full force and effect from and after its date of passage.

PASSED BY THE COUNCIL OF THE CITY OF WEBB CITY, MISSOURI,

this _____ day of _____, 2021.

MAYOR LYNN RAGSDALE

Attest:

CITY CLERK: KIMBERLEY E. DEMOSS

Council Report

City of Webb City

Early Implementation
of FY 20/21 Cost of
Living Adjustment

01/11/2021

SUBJECT:

As the Pandemic was in its early stages in April of 2020 the decision was made to hold back on expenses as much as possible due to the uncertainty of what the lockdowns and international incident would do to revenues. One of the expenses held back was the implementation of the budgeted cost of living increase that had been scheduled to take effect in May of 2020. City revenues have remained strong and we again budgeted a .02% COLA increase in the current fiscal year.

RECOMMENDATION:

Revenues have remained steady with continued growth here in Webb City. Staff would recommend since the COLA increase was cancelled in 2020 that we have sufficient revenue growth to implement the COLA as of the first full pay week in January.

FISCAL IMPACT:

Early implementation of the 2% COLA, city-wide, will be approximately \$34,500. Need for a budget revision will be considered at a later date.

Prepared By:

Fiscal Impact By:

Carl Francis, City Administrator

Tracy Craig, Finance Director

Reviewed By:

Kim DeMoss, City Clerk

Council Report

City of Webb City

Families First
Coronavirus Relief
Act
01/11/2021

SUBJECT:

As of January 1st 2021 the Families First Coronavirus Relief Act has expired and included in that legislation was the Pandemic Sick Leave legislation. There are no plans presently to revive or extend the pandemic sick leave into 2021. Currently we have several employees who are approaching a zero balance on their personal sick time accounts. Some have been due to Covid quarantines and isolations but some have been for other reasons. This action would try and lower the chance an employee who has an exposure, of any kind, from possibly returning to work too soon and exposing fellow employees.

RECOMMENDATION:

City Council authorize effective immediately and lasting until the cancellation of the State of Missouri Emergency Declaration that any employee who has expended all of their personal sick time and is required to isolate or quarantine due to a Covid exposure as determined and agreed by both the employee and the City Administrator be allowed to enter into a negative balance on their accumulated sick leave. This negative balance would be replaced upon their return to work under their normal accrual and their sick leave balance would remain at zero until the balance is paid back.

FISCAL IMPACT:

Theoretically the cost to the city would be zero financially over time. There would always be the possibility of an employee not returning after taking such approved sick time or not remaining as an employee long enough to return the sick leave balance.

Prepared By:

Carl Francis, City Administrator

Fiscal Impact By:

Tracy Craig, Finance Director

Reviewed By:

Kim DeMoss, City Clerk

Council Report

City of Webb City

**Contract Award and
Notice to Proceed
Stadium Drive
Sidewalk**

01/11/2021

SUBJECT:

The Stadium Drive Sidewalk has been approved by the Missouri Highway Commission and MODOT has issued notice to proceed and agree to pay 75% of the costs and the city will cover the remaining 25%. Engineers have advertised and received bids from four area contractors;

B3Contractors LLC	\$297,284
D & E Plumbing	\$298,641
Hunter Chase	\$249,999
Sprouls Construction	\$377,649

RECOMMENDATION:

Authorize the Mayor to enter into contract and issue notice to proceed for construction with Chase Hunter and Associates for the construction of Stadium Drive Sidewalk from Madison to Golf Road at the cost of \$249,999.

FISCAL IMPACT:

The City's 25%, \$62,500, is included in the 20/21 fiscal year budget under account 01.31.49112.

Prepared By:

Fiscal Impact By:

Carl Francis, City Administrator

Tracy Craig, Finance Director

Reviewed By:

Kim DeMoss, City Clerk

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 20____, by and between the City of Webb City, 200 S. Main St., Webb City, Missouri 64870, First Party, hereinafter referred to as the *OWNER*, and Hunter Chase & Associates, Inc., 1200 E. Woodhurst, Ste. J-200, Springfield, MO 65804, Second Party, hereinafter referred to as the *CONTRACTOR*.

WITNESSETH:

That for and in consideration of the acceptance of Contractor's bid and the award of this contract to said Contractor by the Owner and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at his own expense hereby agrees to do or furnish all labor, materials, and equipment called for in the proposal designated and marked:

Webb City Long-Range Sidewalk Enhancement Plan, Phase II, TAP-3221(703), Webb City, Missouri

and agrees to perform all the work required by the contract as shown on the plans and specifications. The "Notice to Bidders", "Plans", and "Proposal", Contract Bond", "Missouri Standard Specifications For Highway Construction, 2019 Edition", "General and Job Special Provisions", "Notice to Proceed", and all change orders are made a part hereof as fully as if set out herein. It is understood and agreed that, except as may be otherwise provided for the "General and Job Special Provision", included in the Proposal, the work shall be done in accordance with the "Missouri Standard Specifications for Highway Construction, 2019 Edition". Said Specifications are part and parcel of this contract, and are incorporated into this contract as fully and effectively as if set forth in detail herein.

The Contractor further agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that his information was secured by personal investigation and research and not from any estimates of the Owner; and that he will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.

The said Contractor agrees further to begin work not later than the authorized date in the Notice to Proceed, and to complete the work within the time specified in the proposal or such additional time as may be allowed by the engineer under the contract.

The work shall be done to complete satisfaction of the Owner and, in the case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, the work shall also be subject to inspection and approval at all times by the proper agent or agents of such government agency including the Missouri Department of Transportation and the Federal Highway Administration.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

The Contractor agrees that he will comply with all federal and state laws and regulations and local ordinances and that he will comply and cause each of his subcontractors, if any, to comply with all federal and state laws and federal regulations and directives pertaining to nondiscrimination against a person on the ground of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of the contract.

The Contractor expressly warrants that he has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay, to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission or percentage upon the amount receivable by him hereunder; and that he has not, in estimating the contract price demand by him, included any sum by reason of any such brokerage, commission, or percentage; and that all moneys payable to him hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the Owner, and that the Owner may retain to its own use from any sums due to or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The Owner agrees to pay the Contractor in the amount Two Hundred Forty-Nine Thousand Nine Hundred Ninety-Nine and 00/100 Dollars (\$ 249,999.00) as full compensation for the performance of work embraced in this contract, subject to adjustment as provided for changes in quantities and approved change orders.

IN WITNESS WHEREOF, the First Party and the Second Party, respectively, have caused this agreement to be duly executed the day and year first herein written, all copies of which, to all intents and purposes, shall be considered as the original.

OWNER:

City of Webb City

(SEAL) _____

By _____

Attest _____

Name Lynn Ragsdale
(Please Type or Print)

Name _____
(Please Type or Print)

Title Mayor

Title _____

CONTRACTOR:

(SEAL) _____

By _____

Attest _____

Name _____
(Please Type or Print)

Name _____
(Please Type or Print)

Title _____

NOTICE OF AWARD

TO: Hunter Chase & Associates, Inc.
1200 E. Woodhurst, Ste. J-200
Springfield, MO 65804

PROJECT Description: Webb City Long-Range Sidewalk Enhancement Plan, Phase II, TAP-3221(703), Webb City, Missouri

The OWNER has considered the BID submitted by you for the above described WORK in response to its invitation to Bid dated November 11, 2020, and Instructions to Bidders.

You are hereby notified that your BID including Add Alternate #1 has been accepted in the amount of Two Hundred Forty-Nine Thousand Nine Hundred Ninety-Nine and 00/100 Dollars (\$249,999.00).

You are required by the Instructions to Bidders to execute the Agreement and furnish the required CONTRACTORS PERFORMANCE BOND, PAYMENT BOND and CERTIFICATES OF INSURANCE within fourteen (14) consecutive calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said BONDS and INSURANCE CERTIFICATES within fourteen (14) consecutive calendar days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 7th day of January, 2021.

City of Webb City

By _____

Title Lynn Ragsdale, Mayor

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by _____ this the
day of _____ 20__ .

By _____

Title _____

Council Report

City of Webb City

**METS Ambulance
Station Construction**

01-11-2021

SUBJECT:

Mets Ambulance Service has one ambulance currently housed within the Webb City Fire Station. Recent growth has shown that additional coverage is needed in Webb City and areas north. Mets is agreeing to build a new station house adjacent to the Fire Department on city owned land that will house two full time ambulance crews. The city would certainly gain an increase in ambulance coverage with this agreement. An agreement would be made in the form of a contract that would spell out any both parties responsibilities should in the future the ambulance service cease to operate from the location.

RECOMMENDATION:

Authorize city staff to work with Mets Ambulance to form an agreement that would be presented to council once completed but to agree that once finalized the council approves of the building of a Mets Ambulance Station on the south west corner of the Fire Station property.

FISCAL IMPACT:

Mets Ambulance will fund the complete project and provide a cost estimate of materials and the agreement will include a depreciated amount for the next 20 years that the city would agree to pay to Mets Ambulance in the event the relationship was severed by either party during that time.

Prepared By:

Fiscal Impact By:

Carl Francis, City Administrator

Tracy Craig, Finance Director

Reviewed By:

Kim DeMoss, City Clerk