



## APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

**Indicate Type of License Applied For:**

\_\_\_\_\_ **Original Package Sales – Liquor / 5% Beer (\$50.00)**

\_\_\_\_\_ **5% Beer / Liquor by the Drink (\$52.50)**

\_\_\_\_\_ **3.2% Beer by the Drink (\$37.50)**

\_\_\_\_\_ **Sunday Sales (\$150.00)**

1. NAME OF ESTABLISHMENT \_\_\_\_\_

PREVIOUS NAME OF ESTABLISHMENT \_\_\_\_\_

2. ADDRESS OF ESTABLISHMENT \_\_\_\_\_

(Street Address)

(City)

(State)

(Zip)

(Phone)

3. Is ownership a corporation or partnership? If so, please list names and address of individuals and their title(s):

Name	Address	Title

4. NAME OF OWNER OR MANAGING OFFICER \_\_\_\_\_

### PERSONAL INFORMATION

Name of Applicant \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell Number \_\_\_\_\_ Fax \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Social Security \_\_\_\_\_ Drivers License \_\_\_\_\_

Current Residence Address: \_\_\_\_\_  
**(Street)**

\_\_\_\_\_

**(City)    (State)    (Zip)**

Marital Status: Single \_\_\_\_\_ Married \_\_\_\_\_ Divorced \_\_\_\_\_ Separated \_\_\_\_\_

If married, List Spouse Name, Date of Birth and Place of Birth:

\_\_\_\_\_

**(Name)    (Date of Birth)    (Place of Birth)**

Addresses for the previous five years:

Street Address	City	State	Dates From - To

REFERENCES (3 BUSINESS AND 3 PERSONAL):

Business References:

Name	Address	Phone Number

Personal References:

Name	Address	Phone Number

Previous Employment, Ownership, or Management of Liquor Establishments.

Name	Address	Dates

Applicant hereby agrees that if a license is granted upon this petition, that applicant or any officer, agent, employee, or servant of applicant will not violate any provision of said Ordinance or of any amendments hereafter made to said ordinance, or any law of the State of Missouri or other ordinance of the City of Webb City while in and upon the premises of the applicant herein described or knowingly allow any other person to do so.

www.webbcity.org

\_\_\_\_\_  
Printed Name of Applicant

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**OFFICIAL OFFICE USE ONLY**

- \_\_\_\_\_ County Health Inspection
- \_\_\_\_\_ Missouri Sales Tax Number
- \_\_\_\_\_ No Tax Due Letter
- \_\_\_\_\_ Occupancy Inspection
- \_\_\_\_\_ Applicable letter from City Attorney or Mayor
- \_\_\_\_\_ Payment - \$50.00 (Merchant Retail - \$25.00 / Occupancy Permit - \$25.00)
- \_\_\_\_\_ Retail Merchant License # \_\_\_\_\_
- \_\_\_\_\_ State Liquor License
- \_\_\_\_\_ Payment – Based on type of License Issued
- \_\_\_\_\_ City Liquor License # \_\_\_\_\_

## **TO ALL MERCHANT RETAILERS:**

All businesses possessing a sales tax license issued by the Missouri Department of Revenue must present a **Statement of No Tax Due** with the renewal form to receive a City of Webb City Business license, pursuant to a Department of Revenue policy effective in 2009. In most cases, this clearance can be obtained by the business through the department web site. If a Statement of No Tax Due cannot be issued through the online system, the business owner must then contact the Department of Revenue.

Missouri Department of Revenue  
Taxation Division  
P.O. Box 3666  
Jefferson City, MO 65105-3666  
Telephone: (573) 751-9268  
Fax: (573) 522-1265  
Website: <https://dors.mo.gov/tax/notaxdue/taxpayer.jsp>  
Email: taxclearance@dor.mo.gov

**Therefore, a statement from the Department of Revenue stating that your business owes no tax will be required before a city license can be issued or renewed.**

**Your annual City License fee is based on the following schedule:**

First Business Year	\$25.00
Annual Gross Sales up to 25,000	\$25.00
Annual Gross Sales up to 26,000 to 50,000	\$50.00
Annual Gross Sales up to 51,000 to 100,000	\$75.00
Annual Gross Sales up to 101,000 to 250,000	\$150.00
Annual Gross Sales up to 251,000 to 500,000	\$250.00
Annual Gross Sales up to 501,000 to 999,999	\$300.00
Annual Gross Sales over 1MM @ \$10 per 100K	

### **Liquor License Notes**

- County Health Inspection
- Missouri Sales Tax Number
- No tax due letter
- Occupancy Inspection (\$25.00)
- Retail Merchant License (\$25.00)
- Package liquor requires a letter from the Mayor.
- Liquor by the drink requires a letter from the City Attorney.

After the issuance of the Merchant Retail License and the applicable letter, the applicant will then go to the State for their Liquor License and then bring the State License license back to the City for the issuance of their City Liquor License.

